



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY RECRUITING BATTALION ALBANY
21 AVIATION ROAD
ALBANY, NEW YORK 12205-1131

RCNE-AL-CO (600-20)

6 June 2003

MEMORANDUM FOR All Battalion Personnel

SUBJECT: Policy # 16 - Battalion Reenlistment Incentive Policy

1. Reference AR 601-280, Army Retention Program.
2. Every soldier in this command who is serving faithfully and honorably and who meets the eligibility requirements will be afforded the privilege of re-enlisting.
3. Commanders will ensure reenlisting soldiers receive the following:
 - a. Soldiers are excused from duty to allow for administrative processing of their enlistment.
 - b. The day of reenlistment is a non-duty day for the re-enlisting soldier.
 - c. A three day pass which may be taken any time within 60 days after reenlistment.
4. POC this policy is the battalion S-1, (518) 438-7390.


SANDRA E. LUFF
LTC, MI
Commanding