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## **Milper Message Number**

**10-229**

**Proponent**

**RCHS-SVD-PA**

**Title**

**(FY) 2011 UPDATE TO AR 601-20**

...Issued: [02 Sep 10]...

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### 1. Introduction

A. Purpose: This message is the fiscal year (FY) 2011 update to [AR 601-20 dated 14 Aug 2009](#) which announces the Interservice Physician Assistant Program (IPAP) and solicits applications from regular and reserve component, Army enlisted, commissioned officers, warrant officers, ROTC Cadets, and other service members as specified in this message.

(1) Enlisted students selected for this training will attend in an officer candidate status (OCS) and will be accessed into the Army Medical Specialist Corps (SP Corps) as commissioned officers upon successful completion of the training.

(2) Warrant officer students selected for this training will attend in their current warrant officer grade and will be accessed into the SP Corps as commissioned officers upon successful completion of the training.

(3) Commissioned officer students will be conditionally reappointed as SP officers and will wear the grade as determined by their individual constructive service credit IAW [DODI 6000.13](#).

(4) Personnel applying from other services and ROTC can only apply for Active Duty Army training seats and will be transferred to the Army upon acceptance to IPAP. They will incur a 54 months obligation for the training in addition to any remaining service obligation for scholarships or other training they may have received. They must meet all of the requirements outlined in this FY Message and AR 601-20 dated 14 Aug 2009. ROTC application procedures are different from Active Duty soldiers. Application information can be found at <http://www.usarec.army.mil/armypa/>.

(5) This message solicits applications for IPAP classes to start in January, April, and August 2012 at the AMEDD Center and School located at Fort Sam Houston, Texas. RCC applicants will begin in Aug 2011 or 2012 and then the applicant will start IPAP Jan 2012 or 2013.

(6) Army personnel selected for the IPAP are exempt from stop loss, stop movement, and life cycle unit requirements. (AR 601-20 2-2 e.)

(7) Civilian Personnel are not eligible to apply for IPAP.

### B. References

(1) [AR 40-501](#). Standards of Medical Fitness.

(2) [AR 135-100](#). Appointment of Commissioned and Warrant Officers of the Army.

(3) [AR 135-101](#). Appointment of Reserve Commissioned Officers for Assignment to Army Medical

Department Branches.

- (4) [AR 600-9](#). The Army Weight Control Program.
- (5) [DoDI 6000.13](#). Medical Manpower and Personnel.
- (6) HRC MILPER message on the IPAP ADSO change is awaiting official release.
- (7) Related publications and referenced forms are listed in appendix A.

#### C. Explanation of abbreviations

- (1) Abbreviations used in this regulation are explained in the glossary.

#### D. Responsibilities

(1) The Director, Health Care Committee, Interservice Training Review Organization (ITRO) will provide overall direction of this training program. AR 351-9 provides the authority for the ITRO as well as policies addressing interservice training of Department of Defense military and civilian personnel.

(2) The Commander, U.S. Army Recruiting Command (USAREC) (RCHS-SVD) will:

(a) Provide primary assistance to the ITRO on matters pertaining to selection, training, appointment, and assignment of personnel under this program.

(b) Receive, process, and prepare applications for consideration by a selection board appointed by the Commanding General (CG), Army Human Resource Command (AHRC-OPH-SP) based upon Office of The Surgeon General (OTSG) regulatory guidance.

(c) Update requirements for the application process at the beginning of each fiscal year (FY), pertinent to that FY. Information and updates can be found on the USAREC homepage at <http://www.usarec.army.mil/armypa> or the AMEDD Center and School, IPAP homepage at <http://www.cs.amedd.army.mil/ipap/>.

(3) The Commander, Army Medical Department (AMEDD) Center and School, Fort Sam Houston, TX, under the auspices of the Director, Health Care Committee, ITRO, will direct planning and conduct the training under this program.

(4) Addition to AR 601-20 1-4 d. Unit commanders, immediate supervisors and recommending Physician Assistant will interview and provide specific recommendations on applicants under their control and/or supervision.

(5) Commanders of Personnel Service Battalions/Centers (PSBs/PSCs) will assist and counsel soldiers to ensure timely, accurate, and complete processing of their training applications.

## 2. Program Information

### A. Ineligibility (clarification to AR 601-20 2-1)

(1) AR 135-100, paragraph 1-7 and AR 135-101, paragraph 1-6, list conditions that make a soldier ineligible for appointment as a commissioned officer.

(2) Requests for waivers are encouraged and processed IAW AR 135-100 and AR 135-101. If needed, waivers will be forwarded with application to Commander, USAREC, (RCHS-SVD-PA), 1307 Third Avenue, Fort Knox, KY 40121-2726 for appropriate action.

(3) All waivers are processed after the entire application is received at USAREC NLT 1 Mar 11. Waivers should NOT be submitted separate from the application.

(4) There are four potential categories of waivers: 1) Time in service (TIS), 2) Age, 3) Conviction Waivers, and 4) Medical Waivers. Detailed explanations for these potential waivers are outlined in this document and at <http://www.usarec.army.mil/armypa/>.

(5) All applicants must be within the height/weight standards prescribed in AR 600-9. These standards will not be waived.

(6) All applicants must be medically fit IAW AR 40-501 and meet retention standards of AR 635-40.

(7) Change to AR 601-20 2-1.b: All applicants with a P2 (except hearing) are ineligible to apply for IPAP. Applicants with a P2 profile may request exception to board from the PA consultant to the Office of the Surgeon General thru the IPAP program Manager at Fort Knox KY.

(8) Clarification to AR 601-20 2-1.b.: Applicants with a temporary profile are ineligible to board. Applicants with a temporary profile may request exception to board from the PA consultant to the Office of the Surgeon General thru the IPAP program Manager at Fort Knox KY.

#### B. Basic prerequisites

(1) Per AR 601-20 dated 14 Aug 2009.

(2) Addition to AR 601-20 2-2 b(3): All applicants who require a medical waiver(s) will still go before the Jun 2011 selection board unless the medical waiver has been denied.

(3) Applicants must also meet the following prerequisites: Addition to AR 601-20 2-2h (4): The Memo, or Email from the career manager should include the additional statement in the body of document: The branch preferred course date start of January, April, or August and of what year.

(4) Clarification of AR 601-20 2-2.i.: Applicants must have a sound working knowledge of written and spoken English. Soldiers who are native to Guam, Puerto Rico, or for whom English is not their primary language, must meet the English language standard as reflected by a score of 90 on the English Comprehension Level Test and achieve a Defense Language Institute skill rating of "2-plus" in comprehension and a "2" in speaking, as prescribed in [AR 621-5](#), paragraph 10-2d (2).

(5) Clarification of AR 601-20 2-2. m.: Have at least 60 semester hours of transferable credit from a college or university approved by an accrediting body recognized by The Council on Post-secondary Accreditation and The Department of Education.

(a) Only grades of "C" or better are transferable. Applicants must have a minimum cumulative grade point average (GPA) of 2.5 (from all colleges and universities attended), and a minimum GPA of 2.5 for all science courses. The GPA requirement will NOT be waived. All applicants must complete an Academic Worksheet. The Academic Worksheet can be obtained at: <http://www.usarec.army.mil/armypa> and clicking on " Active Duty Application" . Formflow users may acquire the form at: <http://www.usarec.army.mil/im/formpub/Forms.htm#UF123> and click on USAREC Form 1235. All course work attempted will be entered in the appropriate section of the Academic Worksheet. Credit given for military experience and technical training, such as emergency medical technician courses, should not be included on the Worksheet. All course work accomplished by Online Courses (OC) will be identified as such on the Worksheet. Place (OC) next to the course title on the sheet if the applicant took the course online.

(6) Clarification to AR 601-20 2-2t: All academic prerequisites must be complete and provided to HQ, USAREC on official transcripts no later than 1 Mar 11.

### C. Academic Delay versus the Requirements Completion Course:

(1) Clarification to AR 601-20 2-3 a-b: Applicants who meet all academic and eligibility criteria, except for 15 or less college credits that can be completed by 31 December 2011, may apply for consideration as an academic delay. Academic delay applicants must meet all application deadlines except for official transcripts of courses approved for delay and may be selected if the board determines that the applicant shows potential. An academic delay must maintain eligibility and provided official transcripts with verification of completion of the academic prerequisites, with a letter grade of " C" or better, NLT 31 Dec 11. If the applicant doesn't complete their coursework, the next person on the OML will be activated.

(2) Update to AR 601-20 2-3 d. (7) (b): RCC must have a minimum overall GPA of 3.0 and Combined SAT Score > 1100 on the combined Critical Reading and Math Score.

### D. Program description and service obligation (update to AR 601-20 2-4)

(1) Update to AR 601-20 2-4d (1): Didactic (instructional) instruction (Phase 1) will be provided at the AMEDD Center and School for a period of approximately 64 weeks.

(2) Update to AR 601-20 2-4d (2) Applicatory (clinical) training (Phase 2) will occur at selected Army military treatment facilities in the continental United States (CONUS) for a period of approximately 52 weeks.

(3) Clarification to AR 601-20 2-4 d.(4) Commissioned officers will be conditionally reappointed as SP officers, 65D00E, RA, IAW DoDI 6000.13, prior to the start of the program. While attending training, commissioned officers will wear the rank as determined by their individual constructive service credit calculated IAW DoDI 6000.13, Medical Manpower and Personnel, paragraph 6.1.1.2, and policy established by the OTSG.

## 3. Application

### A. Basic application Update to AR 601-20

(1) The basic application memorandum for enlisted applicants will consist of the following statements:

(a) "I can be reached at the following addresses: include unit of assignment, location, Defense Switching Network (DSN) and commercial work phone numbers, residence address, home phone number, and electronic mail address and I will inform USAREC (RCHS-SVD) of all changes of assignment, contact information, physical status as soon as possible."

(b) "In accordance with Army Regulation 601-20, I hereby make application for the Interservice Physician Assistant Program. Upon successful completion of Phase 2 training, I will, if tendered, accept appointment as a regular Army (RA) commissioned officer and incur an active duty service obligation (ADSO) of 54 months beyond completion of the IPAP program. If appointment as a commissioned officer is not tendered, I understand I will be required to serve the period specified by my enlistment, reenlistment, or enlistment extension and that my failure to complete the period specified may result in separation according to AR 635-200."

(c) "I understand that upon successful graduation from this program and meeting all regulatory requirements, I will be awarded the AOC 65D. Appointment as a commissioned officer in the SP Corps, with an AOC 65D, will not be tendered until successful completion of Phase 2 training."

(d) "I meet all basic prerequisites listed in paragraph 6 of the cited regulation or have requested the appropriate waivers. To the best of my knowledge, I satisfy the medical standards for appointment as a commissioned officer, as set forth in AR 40-501, chapter 2. If I have a physical profile or a medical

condition that would prohibit my appointment as a commissioned officer per AR 40-501, chapter 2, I have provided a copy of any temporary or permanent profiles with my application."

(e) To the best of my knowledge, I am eligible for appointment according to AR 135-101. I have reviewed my ERB, DA Form 2A (Personnel Qualification Record, Part I-Enlisted Peacetime) and DA Form 2-1 (Personnel Qualification Record-Part II). They are current and accurately posted."

(f) "If selected to participate in this training program, I will reenlist or extend my enlistment so that I meet the service remaining requirement of 36 months beyond the completion of the course in accordance with AR 614-200, paragraph 4-6, and with AR 601-280, chapter 3. I further understand that I may not be voluntarily retired or otherwise separated under voluntary reasons prior to completion of my service obligation. I will forward to USAREC 1 copy of my reenlistment/extension contract, demonstrating the required remaining service obligation, no later than 90 days prior to the anticipated report date to IPAP. I understand that failure to submit this documentation of my remaining service obligation will result in my orders being withheld and possibly being removed from the selection list or deferred to another class."

(g) "I agree to complete the educational requirements of Phase 1, Phase 2, the AMEDD OBC, and to serve on active duty as a commissioned officer for a period of 54 months after successful completion of Phase 2, in accordance with AR 135-210, paragraph 2-7b."

(h) "I agree to serve on active duty in an enlisted status for the remaining period of my enlistment if for any reason I fail to successfully complete the training and if I do not receive an award of the AOC 65D upon completion of Phase 2 training. I also understand that if I fail to successfully complete Phase 2 for any reason, I will be reassigned in an enlisted status according to the needs of the Army under provisions of AR 614-200, paragraph 4-6, or separated in accordance with AR 635-200."

(i) "I understand that I am required to take the Physician Assistant National Certifying Examination (PANCE) sponsored by the National Commission on Certification of Physician Assistants, Inc. (NCCPA) on the first available examination date for which I am eligible IAW AR 40-68, paragraph 9-1. I must pass the exam within 12 months after completion of the IPAP Phase 2. Should I fail to pass the PANCE on my first attempt, I understand that I must retake the examination at my own expense at the next available opportunity. I also understand that failure to pass the PANCE within 12 months, except when officially exempted in writing, will result in my being involuntarily branch transferred in accordance with AR 614-100 paragraph 4.3, and that I will serve the remainder of my service obligation in the branch to which I am transferred. A request for branch transfer will be initiated after the first PANCE failure and will become effective one year after completion of the IPAP Phase 2 training if I have failed to pass the PANCE within that year. I further understand that once I become NCCPA certified, I will be required to maintain NCCPA certification as outlined by the certifying authority for the duration of my active federal service."

(j) "My total current service remaining requirement, including my most recent training, expired (or will expire) on (date). If my current or subsequent application for another Service school is approved and I attend training, I understand that I will incur an additional service remaining requirement. I further understand I may be ineligible for enrollment into the Interservice Physician Assistant Program until all or part of my service remaining requirements are met (See AR 614-200, paragraph 4-6.)."

(k) "I understand that I may not be able to complete 20 years of qualifying service for retirement purposes under the provisions of section 12731, Title 10, United States Code prior to being removed from an active status under applicable laws and regulations. I understand that I may not be able to complete 20 years of qualifying service for retirement purposes under the provisions of section 3911, Title 10, United States Code and section 3926, Title 10, United States Code prior to being removed from active duty and/or active status under applicable laws and regulations. I further understand that I have no right to retention on active duty beyond the service obligation for training." Soldiers who have more than 8 years active Federal service will add: "I understand that I may not be able to complete 10 years of active commissioned service for purposes of retirement as a commissioned officer upon completion of 20 years active service. I may only be eligible to retire in the highest enlisted grade held. AR 600-8-24 "

(l) Soldiers who have received an enlistment bonus or selective reenlistment bonus will add: "I understand that if selected for this training, I may have to refund the percentage of my enlistment, or reenlistment bonus equal to the percentage of obligated service that I will not perform in the specified MOS. My eligibility for bonus pay may cease on the date I depart my duty station for Fort Sam Houston, TX."

(m) Soldiers who contracted for an MOS that qualifies them for an Army college fund (ACF), or loan repayment will add: "I understand that once selected for this training, when my status changes to commissioned officer, I am no longer eligible to receive the ACF or loan repayment enlistment incentive. I will receive a prorated portion of the ACF and the loan repayment based on the number of months I served in the original qualifying MOS."

(n) "I am not currently scheduled for or attending MOS training as a result of reclassification or reenlistment retraining contract. I have not applied for reclassification or reenlistment retraining and will not apply for such training while I am an applicant for this program."

(2) The basic application memorandum for warrant officer applicants will consist of the following statements:

(a) "I can be reached at the following addresses: include unit of assignment, location, Defense Switching Network (DSN) and commercial work phone numbers, residence address, home phone number, and electronic mail address and I will inform USAREC (RCHS-SVD) of all changes of assignment, contact information, physical status as soon as possible."

(b) "In accordance with Army Regulation 601-20, I hereby make application for the Interservice Physician Assistant Program."

(c) "I understand that upon successful graduation from this program and meeting all regulatory requirements, I will be appointed as a Regular Army Commissioned Officer and awarded the AOC 65D. Appointment as a commissioned officer in the SP Corps, with an AOC 65D, will not be tendered until successful completion of Phase 2 training."

(d) "I meet all basic prerequisites listed in paragraph 6 of the cited regulation or have requested the appropriate waivers. To the best of my knowledge, I satisfy the medical standards for retention, as set forth in AR 40-501, chapter 3. I have provided a copy of any temporary or permanent profiles with my application."

(e) " I agree to complete the educational requirements of Phase 1, Phase 2, (and AMEDD OBC,) and to serve on active duty as a commissioned officer for a period of 54 months after successful completion of Phase 2. If I fail to complete the IPAP, I may be re-branched, or released from active duty depending on the needs of the Army."

(f) " My current active duty service obligation (ADSO) remaining for my most recent training expires on (date). I understand that any and all remaining ADSO will run consecutively with the ADSO incurred from the IPAP. Time spent in the IPAP will not be used to satisfy any outstanding ADSO, IAW DoDI 6000.13. Consecutive obligation will be discharged " first-incurred, first-served" ."

(g) " To be eligible to apply to the IPAP, I understand that I must remain on active duty through 30 September of the academic year for which I am applying."

(h) " I understand that I am required to take the Physician Assistant National Certifying Examination (PANCE) sponsored by the National Commission on Certification of Physician Assistants, Inc. (NCCPA) on the first available examination date for which I am eligible IAW AR 40-68, paragraph 9-1. I must pass the exam within 12 months after completion of the IPAP Phase 2. Should I fail to pass the PANCE on my first attempt, I understand that I must retake the examination at my own expense at the next available opportunity. I also understand that failure to pass the PANCE within 12 months, except when officially

exempted in writing, will result in my being involuntarily branch transferred in accordance with AR 614-100 paragraph 4.3, and that I will serve the remainder of my service obligation in the branch to which I am transferred. A request for branch transfer will be initiated after the first PANCE failure and will become effective one year after completion of the IPAP Phase 2 training if I have failed to pass the PANCE within that year. I further understand that once I become NCCPA certified, I will be required to maintain NCCPA certification as outlined by the certifying authority for the duration of my active federal service."

(i) " I understand that I have no right to retention on active duty beyond the service obligation for the training to which I am applying."

(j) Warrant Officers who have received a bonus will add: "I understand that if selected for this training, I may have to refund the percentage of my bonus equal to the percentage of obligated service that I will not perform in the specified AOC. My eligibility for bonus pay may cease on the date I depart my duty station for Fort Sam Houston, TX."

(3) The basic application memorandum for commissioned officer applicants will consist of the following statements:

(a) "I can be reached at the following addresses: include unit of assignment, location, Defense switching Network (DSN) and commercial work phone numbers, residence address, home phone number, and electronic mail address and I will inform USAREC (RCHS-SVD) of all changes of assignment, contact information, physical status as soon as possible."

(b) "In accordance with Army Regulation 601-20, I hereby make application for the Interservice Physician Assistant Program."

(c) " I understand that I will be conditionally re-appointed as an Army Medical Specialist Corps officer, RA, AOC 65D00E IAW DoDI 6000.13, prior to the start of the program. I further understand that I will attend the IPAP with a re-appointed rank as determined by constructive service credit calculated IAW DoDI 6000.13, and policy established by OTSG on a case-by-case basis. If I become non-select for promotion while attending the IPAP, I may be removed from training, re-branched, or released from active duty depending on the needs of the Army. If I fail to complete the IPAP I may also be re-branched, or released from active duty depending on the needs of the Army."

(d) "I meet all basic prerequisites listed in paragraph 6 of the cited regulation or have requested the appropriate waivers. To the best of my knowledge, I satisfy the medical standards for retention, as set forth in AR 40-501, chapter 3. I have provided a copy of any temporary or permanent profiles with my application."

(e) " I agree to complete the educational requirements of Phase 1, and Phase 2, and to serve on active duty as a commissioned officer for a period of 54 months after successful completion of Phase 2. If I fail to complete the IPAP, I may be re-branched, or released from active duty depending on the needs of the Army."

(f) " My current active duty service obligation (ADSO) remaining for my most recent training or appointment expires on (date). I understand that any and all remaining ADSO will run consecutively with the ADSO incurred from the IPAP. Time spent in the IPAP will not be used to satisfy any outstanding ADSO, IAW DoDI 6000.13. Consecutive obligation will be discharged " first-incurred, first-served" ."

(g) " To be eligible to apply to the IPAP, I understand that I must remain on active duty through 30 September of the academic year for which I am applying."

(h) " I understand that I am required to take the Physician Assistant National Certifying Examination (PANCE) sponsored by the National Commission on Certification of Physician Assistants, Inc. (NCCPA) on the first available examination date for which I am eligible IAW AR 40-68, paragraph 9-1. I must pass

the exam within 12 months after completion of the IPAP Phase 2. Should I fail to pass the PANCE on my first attempt, I understand that I must retake the examination at my own expense at the next available opportunity. I also understand that failure to pass the PANCE within 12 months, except when officially exempted in writing, will result in my being involuntarily branch transferred in accordance with AR 614-100 paragraph 4.3, and that I will serve the remainder of my service obligation in the branch to which I am transferred. A request for branch transfer will be initiated after the first PANCE failure and will become effective one year after completion of the IPAP Phase 2 training if I have failed to pass the PANCE within that year. I further understand that once I become NCCPA certified, I will be required to maintain NCCPA certification as outlined by the certifying authority for the duration of my active federal service."

(i) " I understand that I have no right to retention on active duty beyond the service obligation for the training to which I am applying."

(j) Officers who have received a bonus will add: "I understand that if selected for this training, I may have to refund the percentage of my bonus equal to the percentage of obligated service that I will not perform in the specified AOC. My eligibility for bonus pay may cease on the date I depart my duty station for Fort Sam Houston, TX."

#### B. Supporting documents

The basic application will be supported with the following (clarification to AR 601-20 3-2):

(1) Clarification to AR 601-20 3-2: All electronic forms can be CAC or pen signed.

(2) Clarification to AR 601-20 3-2 g: The original or certified true copy of a commissioning physical on forms DD 2807-1 (Report of Medical History), DD 2808 (Report of Medical Examination), lab result printout, hearing test, and any additional documents required for the physical.

(a) Clarification to AR 601-20 3-2 g(1): Physicals for enlisted applicants must be completed no more than 12 months prior to the anticipated board date and conducted according to AR 40-501, chapter 2.

(b) Change to AR 601-20 3-2 g.(2) Physicals for commissioned and warrant officers must be completed no more than 12 months prior to the anticipated board and conducted according to AR 40-501, chapter 3. Commissioned and warrant officers may submit a Periodic Health Assessment in place of a physical.

**(c) Additional information to AR 601-20 3-2 g. (3) Enlisted applicants must ensure that Item " 74a" on form DD 2808 states, " Eligible for commissioning IAW AR 40-501, Ch 2" .**

(d) All applicants with a P3 profile are ineligible to apply. Any questions or concerns contact the IPAP Program Manager at IPAP@usarec.army.mil.

(3) Clarification to AR 601-20 3-2. i: Current DA Form 705 (Army Physical Fitness Test Scorecard) certified as a true copy by the applicant's First Sergeant or Commander. Include a certified copy (1SG or CDR) of any applicable profile or tape test. **The APFT Can Not be taken before 1 Oct 10.**

(4) Clarification to AR 601-20 3-2. m: Results of the Scholastic Aptitude Test (SAT) taken within five years of the fiscal year of application. Official SAT scores will be sent directly to HQ, USAREC, ATTN: RCHS-SVD, 1307 Third Avenue, Fort Knox, KY 40121-2726 by entering the code " **3994**" on the SAT test form. **The SAT must be taken early enough to ensure receipt of results prior to 1 Mar 11.** Allow a minimum of 8 weeks for grading of this examination. Army Education Centers can assist with the completion of the SAT requirement. The SAT Critical Reading and Math Score must be at least 1000 and neither individual section score can be less than 450. The date of test must be within 5 years from the 1 Mar 11 deadline.

(5) Clarification to AR 601-20 3-2. o. A curriculum vitae (CV) that outlines all significant civilian and military education, military assignments, promotion dates, awards and decorations, civilian occupations, total years of active Federal service, basic active service date, current duty assignment including

telephone number and email address, and current home address and telephone number. The correct format for this curriculum vitae is found at [www.usarec.army.mil/armypa](http://www.usarec.army.mil/armypa). **Do NOT deviate from the format on the website, except the highlighted information should be as of 01 January 2011.**

(6) Clarification of AR 601-20 3-2. q. An original or certified true copy of an approved conditional release from the applicant' s HRC branch manager except Soldiers holding a 68W MOS. Per This MILPER Message ----- The battalion level commander must endorse the request to HRC. The HRC branch manager will process the conditional release through the Chief, Personnel Services Branch, Health Services Division, AHRC, AHRC-OPH-PS to HQ, USAREC (RCHS-SVD-PA).

#### C. Application deadlines (clarification to AR 601-20 3-3)

(1) Effective upon publication of this message, applications will be accepted if postmarked **by 1 Mar 11** and no earlier than 15 Oct 10. Note: The SAT Results must be received by USAREC (RCHS-SVD-SP) **NLT 1 Mar 11** and All packets must have a copy of the SAT Results in the packet prior to being certified by the PSB, S1, or Commander. Official Transcripts **MUST** be received **NLT 1 Mar 11** and the applicant must include an Official transcript with a completed academic worksheet in the original packet. Exceptions to this requirement will be accepted on a case by case basis.

(2) Applications and all documentation must be sent to USAREC (RCHS-SVD-PA) **no later than 1 Mar 11**. Applications postmarked after the application deadline may be returned to the originator without action.

#### 4. Personnel Management, Appointments, and Assistance

##### A. Personnel management information

(1) All students will report to Phase 1 with the appropriate uniform changes.

(a) Change to AR 601-20 4-1 c. Officers will report with their new rank after calculation of their constructive credit, per DoDI 6000.13. Commissioned Warrant officers will wear their current Warrant Officer rank.

(2) Change to AR 601-20 4-1. i: Upon successful completion of Phase 2 training, eligible enlisted and warrant officer graduates will be appointed in the SP Corps. They will be awarded the AOC of 65D, and incur a 54 months active duty service obligation beyond graduation. Commissioned officer graduates will be awarded the AOC 65D, and incur a 54 months active duty service obligation.

(3) Clarification to AR 601-20. Officers, Warrant Officers and Enlisted Soldiers attending IPAP are eligible for promotion IAW AR 600-8-29 and AR 600-8-19

##### B. Appointment upon graduation

(1) Clarification to AR 601-2 4-2.a.: No earlier then 6 month or later then 5 months prior to anticipated graduation from Phase 2 IPAP students must send an updated physical. Enlisted Soldiers need an updated Physical using AR 40-501 Chapter 2. Officers and Warrant Officers must send either a Physical or a Periodic Health Assessment and be fit for retention per AR 40-501 Chapter 3.

(2) Reiteration of AR 601-204-2b,c: Enlisted and warrant officer students will submit applications for appointments as commissioned officers no later than six months prior to anticipate graduation from Phase 2. These application packets will include the documentation required by AR 135-100 and AR 135-101. All forms, documents, and waivers for administrative and medical conditions must be submitted in a timely manner to ensure processing prior to graduation.

C. Army National Guard and U.S. Army Reserve soldiers

(1) No change to AR 601-20

D. Inquiries and assistance

(1) For additional assistance, contact the PA Program Manager, Commander, USAREC (RCHS-SVD-PA), 1307 Third Avenue, Fort Knox, KY 40121-2726. 1-800-223-3737 ext. 60386; Commercial (502) 626-0386 or DSN: 536-0386, Email: [IPAP@USAREC.ARMY.MIL](mailto:IPAP@USAREC.ARMY.MIL) or visit [www.usarec.army.mil/armypa](http://www.usarec.army.mil/armypa)

5. Milestones in processing applications

A. The application period opens at the beginning of each new FY. The following summary of milestones and critical dates pertain to the submission of applications for all classes:

B. The application period closes on 1 Mar 11. **ALL Transcripts, SATs, and required documentation must received at USAREC NLT 1 Mar 11 or at least post marked by 1 Mar 11.**

C. Official transcripts, civilian and military, must be part of the application, and should be mailed directly to HQ, USAREC, ATTN: RCHS-SVD-PA (Your Rank, Last Name, First Name), 1307 Third Avenue, Fort Knox, KY 40121-2726 by the awarding institution. Student transcripts and photocopies of transcripts are not acceptable. One Official Transcript should also be sent with the initial application in addition to the request for the official transcripts being mailed by the institution. It is advisable to request transcripts well in advance so that they may be evaluated and processed prior to the board convening date.

D. Waivers for medical conditions or administrative waivers commonly require 6 weeks for processing. Approved waivers must be included in the application packet prior to the board convening date. **Applicants will submit the waiver request and all required documentation NLT 1 Mar 11.**

E. Selections will be announced by USAREC (RCHS-SVD) via a worldwide MILPER message after Jul 11. This link can be found via Army Knowledge Online. It is located on the home website of Human Resource Command (HRC) - Fort Knox, KY.

Appendix A  
References

The Official Army Publications Web Sites.

- US Army Publishing Agency
  - Administrative Departmental Publications and Forms (ARs, Cirs, Pams, OFs, SFs, DD & DA Forms)
- US Army Training and doctrine digital Library
  - Army Doctrinal and Training Publications (except engineering & medical) (FMs, PBs, TCs & STPs)
- US Army Logistics Support Activity
  - Army Technical and Equipment Publications (except engineering & medical) (TMs, TBs & SCs)
- US Army Corps of Engineers
  - Army Engineering Publications (except administrative)

(TMs & FMs)  
US Army Medical Department  
Army Medical Publications (except administrative)  
(TMs, FMs, and SB 8-75-Series Publications)  
Army Knowledge Online (AKO)  
All departmental publications, including distribution-restricted items  
U.S. Army Home Page (AHP)  
All unrestricted departmental publications

#### Publication Section I Required Publications

AR 40-501. Standards of Medical Fitness. (Cited in paras 6c , 10c ,  
and 11h .)

AR 135-100. Appointment of Commissioned and Warrant Officers of  
the Army. (Cited in paras 5a , 6c , 11d , 11f , and 15 .)

AR 135-101. Appointment of Reserve Commissioned Officers for  
Assignment to Army Medical Department Branches. (Cited in  
paras 5a , 6c , 10c , 11d , 11f , and 15 .)

AR 600-9. The Army Weight Control Program. (Cited in para 5b.)

DoDI 6000.13. (Cited in para 7d.)

#### Publication Section II Related Publications

A related publication is a source of additional information. The user does not have to  
read it to understand this publication.

AR 40-68. Quality Assurance Administration.

#### Glossary:

AARTS  
Army Council of Education Registry Transcript System  
ACF  
Army college fund  
ACT  
American College Test  
ADSO  
Active duty service obligation  
AHRC  
U.S. Army Human Resources Command  
AKO  
Army Knowledge Online  
AMEDD  
Army Medical Department  
ANG

Army National Guard  
AOC  
Area of concentration  
APFT  
Army physical fitness test  
AR  
Army regulation  
CG  
Commanding general  
CLEP  
College Level Examination Program  
CONUS  
Continental United States  
DA  
Department of the Army  
DANTES  
Defense Activity for Nontraditional Education Support  
DODI  
Department of Defense Instruction  
DSN  
Defense Switched Network  
ERB  
Enlisted record brief  
FY  
Fiscal year  
GPA  
Grade point average  
IAW  
In accordance with  
IPAP  
Interservice Physician Assistant Training Program  
ITRO  
Interservice Training Review Organization  
MILPER  
Military personnel  
MOS  
Military occupational specialty  
NCCPA  
National Commission on Certification of Physician Assistants, Inc.  
OBC  
Officer Basic Course  
OC  
Online courses  
OCS  
Officer Candidate School  
OMPF  
Official military personnel file  
ORB  
Officer record brief  
OTSG  
Office of The Surgeon General  
P3  
Permanent profile 3  
PA  
Physician assistant  
PANCE

Physician Assistant National Certifying Examination  
PCS  
Permanent change of station  
PSB/PSC  
Personnel Service Battalion/Center  
RA  
Regular Army  
RCC  
Requirements completion course  
ROTC  
Reserve Officers' Training Corps  
RSO  
Remaining service obligation  
SAT  
Scholastic Aptitude Test  
SGT  
Sergeant  
SH  
Semester hours  
SP  
Army Medical Specialist Corps  
TIS  
Time in service  
USAREC  
U.S. Army Recruiting Command

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