



DEPARTMENT OF THE ARMY
UNITED STATES ARMY SPECIAL OPERATIONS RECRUITING BATTALION
BUILDING D-2612 ARDENNES STREET
FORT BRAGG, NORTH CAROLINA 28310

RC-SORB

30 September 2015

MEMORANDUM FOR RECORD

SUBJECT: Exception to Policy for (UCMJ Authority) Letters of Recommendation (LORs) for Warrant Officer Applicants serving in Joint Service organizations.

1. Letters of Recommendation (LORs) are the cornerstone of Army Warrant Officer recruiting. Senior Warrant Officers (SWO) within the applicant's functional specialty and Officers overseeing the applicant's performance, potential and leadership abilities are required to endorse the application packet prior to submission to USAREC. For routine packet submissions, the Army requires first and second level Commanders with Uniform Code of Military Justice (UCMJ) authority over the applicant to endorse the applicant and provide LORs.
2. This memorandum serves as an exception to policy from the UCMJ requirement for Commanders/Directors writing LORs at Joint Service organizations (including but not limited to the Joint Special Operations Command (JSOC), White House Communications Agency (WHCA), Defense Information Systems Agency (DISA), Defense Intelligence Agency (DIA), National Ground Intelligence Center (NGIC), Intelligence and Security Command (INSCOM), etc.). Due to the unique organizational structure and leadership assignments, applicants in these types of organizations are commonly echelons removed from company and field grade officers with UCMJ authority. Due to the low number of company grade officers at Joint Service organizations, (non-UCMJ authority) field grade level officers may provide either the company or field grade letter for the applicant. The U.S. Army Warrant Officer Recruiting Program will accept and process these packets.
3. Applicants must use separate field grade officers for each LOR. Letters from company grade officers without UCMJ authority will not be accepted.
4. This exception to policy will remain in effect until formally rescinded by the Chief of the U.S. Army Warrant Officer Recruiting Program.
5. The POC for this memorandum is CW4 Jeremy Addleman (Chief, U.S. Army Warrant Officer Recruiting Program), 910-432-2177, jeremy.b.addleman.mil@mail.mil .

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Chief, Army Warrant Officer Recruiting Program