



DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY RECRUITING COMMAND
1307 THIRD AVENUE
FORT KNOX, KENTUCKY 40121-2725

REPLY TO
ATTENTION OF:

RCRO-SP-B

22 OCT 2014

MEMORANDUM FOR Commander, U.S. Army Recruiting Command, ATTN: RCRO-SP,
Fort Knox, Kentucky 40121-2725

SUBJECT: Tattoo Policy Waiver Request for SFC SMITH, Thomas T., xxx-xx-0000

1. In accordance with AR 670-1, Para. 3-3e (dated 10 APR 2015), a check for tattoos or brands above the neckline, below the wrists, and on the hands was conducted for SFC Smith, Thomas T. The listing below identifies those tattoos or brands identified.
 - a. Head (including on/inside the eyelids, mouth, and earsface): None
 - b. Above the Army (short sleeve) PT Shirt neck line: None
 - c. Hands (allowed one ring tattoo per hand IAW AR 670-1, Para 3-3c): None
 - d. Below the wrist bone:
 - (1) Right - 2.0" x 2.0", family symbol "MS" with "J" one side and "T" on the other.
 - (2) Left - 2" x 1", "Mickey Mouse"
2. SFC Smith **is or is not** in compliance with Tattoo, Branding, and Body Mutilation Policy, AR 670-1, Para. 3-3c
3. SFC Smith **does or does not** require a tattoo waiver for warrant officer appointment.
4. SFC Smith has completed administrative separation proceedings IAW AR 670-1, Para. 3-3f (2)c and was retained by the Commander.
5. SFC Smith has been counseled IAW AR 670-1, Para. 3-3h, that he/she is prohibited from obtaining new tattoos which are in violation of AR 670-1, Para. 3-3c.
6. SFC Smith has been counseled that if he/she obtains any new tattoos which are in violation of AR 670-1, Para. 3-3b-c, he/she could be removed for consideration for warrant officer appointment
7. Recommend **approval or Recommend disapproval** of SFC Smith's tattoo waiver request.
8. Point of contact for this action is the undersigned at 917-342-xxxx or je.jones.mil@mail.mil.

Encl:

1. Photo, Right hand (Top)
2. Photo, Left hand (Top)

JAMES E. JONES
LTC, AR
Commanding

**Requires signature of
Commanders (O5 or above)**