A. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army), 1 Sep 94.

B. AR 135-101 (Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches), 15 Feb 84.

C. AR 40-501 (Standards of Medical Fitness (RAR 003, 4 Aug 11)), 14 Dec 07.


E. AR 600-8-2 (Suspension of Favorable Personnel Actions (Flags)), 23 Oct 12.

1. This message will expire NLT 31 Mar 18.

2. Purpose: This message solicits applications for the FY18 Medical Service Corps Health Services Maintenance Technician Warrant Officer Training Program. Please pass this message to all MOS 68A (Army), 4A2xx (Air Force), and HM 8478 (Navy) DoD Biomedical Equipment Maintenance Technicians. Command support in disseminating this message to assure timely submission of applications is appreciated. Applications that are incomplete, submitted by ineligible personnel or received after 14 July 2017 will be returned to the originator without action.

3. Selection Process: HQ, United States Army Recruiting Command (USAREC) will convene a competitive selection board O/A 1 August 2017. All applications will be considered based on individual merit and supporting documentation as specified in paragraph 8 below. Applicants in OCONUS assignments selected for this program will have their Foreign Service tour curtailed to meet training reporting dates. Individuals will receive official notification of selection / non-selection directly from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the
4. Program Overview: Applicants selected for the program will attend the Warrant Officer Candidate School (WOCS) at Fort Rucker, Alabama. National Guard and Army Reserve may attend WOCS at a Regional Training Institute (RTI) as directed by their command prior to attending the Health Services Warrant Officer Basic Course (WOBC) and Medical Logistics Management Course (Medical Logistics Management Course concurrent attendance for National Guard and Army Reserve is highly recommended or completed within four years after WOBC graduation) at Joint Base San Antonio. Active Component (AC) candidates will be appointed as a Warrant Officer one (WO) in the USAR with concurrent call to active duty and will incur a six year active duty obligation upon graduation of Health Services WOBC. MOS 670A will be awarded upon completion of WOBC at Fort Sam Houston, TX.

5. Course Information/Class Dates for FY 2018:

a. Report / Start / End / Course / Location (Air Force/Navy Accessions Only)
03 January 2018 / 04 January 2018 / 22 January 2018 / WO Candidate School Course # 911-09W Phase I / Class # 2018-004 / Ft Rucker, AL

b. Report / Start / End / Course / Location
22 January 2018 / 23 January 2018 / 22 February 2018 / WO Candidate School Course # 911-09W Phase II / Class # 2018-004 / Ft Rucker, AL

c. Report / Start / End / Course / Location
18 March 2018 / 19 March 2018 / 27 April 2018 / Health Svcs Warrant Officer Basic Course # 4B-670A / Class# 2018-181 / Joint Base San Antonio, TX

d. Report / Start / End / Course / Location
29 April 2018 / 30 April 2018 / 22 June 2018 / Medical Logistics Officer Course # 8b-70k67 / Class # 2018-182 / Joint Base San Antonio, TX

6. Eligibility:

a. Must meet general eligibility requirements of AR 135-100.

b. All applicants must be a sergeant in a promotable status/E-5(P) or above. For Air Force and Navy applicants, E-5(P) means individual must be officially selected for E-6 promotion. All applicants must have completed the Advanced Leader Course (ALC or Service equivalent) for 68 CMF. Applicants currently enrolled in ALC must graduate NLT 14 July 2017. Request for E-5(P) waiver must be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.
c. Active Army, Air Force, and Navy enlisted personnel must currently hold or have held the PMOS 68A (Biomedical Equipment Specialist) or service equivalent PMOS, and have a minimum of 60 months experience in the Biomedical Equipment Specialist field, with a minimum of 24 months serving in a Biomedical Equipment Specialist supervisory capacity. All applicants, regardless of service must have documented experience indicating performance and/or supervision in Biomedical Equipment Specialist field. Personnel who have civilian experience and education which supports their qualifications to be a Health Services Maintenance Technician may request a waiver from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

d. National Guard/Army Reserve component enlisted personnel must currently hold or have held the PMOS 68A (Biomedical Equipment Specialist) and provide documentation of 48 consecutive months of civilian work experience or 24 months, in a deployed environment, working in the Biomedical Equipment Specialist field. Civilian work experience will be documented in the applicants' resume and verified by the senior warrant officer, CW3 or above, in the senior warrant officer’s recommendation letter. Personnel who have civilian experience and education which supports their qualifications to be a Health Services Maintenance Technician may request a waiver from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

e. All applicants will have a minimum of an associate’s degree from an accredited college or university in technology, business, engineering, and/or management accepted by the Surgeon General’s proponent. The degree must show successful completion of 6 semester hours of a college level writing course and 6 semester hours in computer science or automation courses. For those applicants currently enrolled in a degree completion program, official transcripts must be provided to USAREC by packet deadline (14 July 2017). Request education waivers can be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

f. Active duty applicants must have a minimum of 60 months and no more than 144 months of active federal military service as of the date of application. Request of Active Federal Service Waivers can be submitted through the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch to HQDA G-1.

g. Must have an Armed Services Vocational Aptitude Battery (ASVAB) General Technical (GT) score of 110 or higher. Air Force and Navy conversions are the following:

(1) ASVAB or Armed Forces Classification Test (AFCT) administered prior to 1 July 2004:

(a) Air Force service members need a minimum general (G) score of 64.
(b) Navy service members must combine their Arithmetic Reasoning (AR) and verbal (VE) totaling a minimum combined score of 109.

(2) ASVAB or Armed Forces Classification Test (AFCT) administered after 1 July 2004:

(a) Air Force service members need a minimum general (G) score of 70.

(b) Navy service members must combine their Arithmetic Reasoning (AR) and verbal (VE) totaling a minimum combined score of 111.

h. Sister Service applicants only (Air Force/Navy) who have not successfully completed an Army Basic Training, Warrior Transition Course, Marine Basic Training, Air Force or Navy Special Operations Forces, Air Force Tactical Air Control Training, or Air Force Security Police Training will be required to attend Army Basic Training prior to attendance at any phase of the WOCS. Personnel may request a waiver from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

i. All applicants must meet physical requirements for Warrant Officer appointment as prescribed in Chapter 2, AR 40-501, and meet height and weight standards IAW AR 600-9. Applicants must be able to pass the standard 3-event Army Physical Fitness Test (APFT) which includes the sit-up, push-up and two mile run. Certain Soldiers with combat injuries may request an exception to policy for APFT with the 2.5 mile walk as an alternate event for the 2 mile run. These requests must be approved by G3, HQDA prior to submitting an application for this board. Sister Service applicants only will be required to take and pass at the “Moderate” level the Occupational Physical Assessment Test (OPAT) upon enlistment in the Army, and prior to shipping to Army Basic Training or the Warrant Officer Candidate School (WOCS).

j. The following certifications are highly recommended and considered: Certified Biomedical Equipment Technician (CBET), Certified Radiology Equipment Specialist (CRES), Certified Laboratory Equipment Specialist (CLES), Program/Project Management, Lean Six Sigma, and DoD Directive 8140 IA certifications.

7. Application Submission:

a. Refer to the USAREC website at the following address: http://www.usarec.army.mil/hq/warrant/ to download required forms and samples. Use the USAREC website for all applicable waiver requests. Follow the instructions below to download the 670A Application Checklist and refer to 7b for packet submission guidelines. Do not use the USAREC Warrant Officer Application Checklist or packet submission guidelines.

(1) On the left column of the page select the “Warrant Officer MOS List” link.
(2) Scroll down the page and select the “670A Health Services Maintenance Technician” link.

(3) Select the link to the “FY18 670A Application Checklist”. Only use this checklist.

b. All active duty applicants must scan and e-mail completed packets to the Medical Service Corps Program Managers at the following address: usarmy.knox.usarec.list.hsd-rchs-cv-ms@mail.mil. Packets must contain the following subject line: FY18 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth on the 670A application checklist.

c. National Guard/Army Reserve applicants must contact their compo 2/3 representatives for packet screening before proponent submission.

(1) National Guard contact: CW5 Peter T. Panos peter.t.panos.mil@mail.mil or (703) 607-7905.

(2) Army Reserve contact: CW5 Mark A. Sutton, mark.a.sutton.mil@mail.mil or (404) 469-4175 / CW5 Matthew S. Brenner, matthew.s.brenner.mil@mail.mil or (727) 563-3648.

8. Required Application Supporting Documents:

a. Address all required memorandums as follows: Memorandum for Commander, United States Army Recruiting Command, ATTN: RCHS-MS, 1307 Third Avenue, Fort Knox, KY 40121-2725.

b. FY18 670A Application Checklist.

c. Application Memorandum. Applicant’s signed memorandum must include the following required statements:

(1) “IAW MILPER Message 17-XXX, Subject: FY18 Warrant Officer Applications for Health Services Maintenance Technician (MOS 670A), I hereby apply for the Health Services Maintenance Technician training program. Upon successful completion of the Warrant Officer Candidate School, I will, if tendered, accept appointment as a Warrant Officer in the USAR with concurrent call to active duty as described therein.”

(2) “I have reviewed my Enlisted Records Brief (ERB); it is current and accurately posted. In addition, an updated photo (less than six months from packet submission) has been placed in my ERB.”

(3) “Tattoo, branding, and body mutilation policy: I understand that, if I am selected for the Warrant Officer program, prior to starting the Warrant Officer Candidate School and
prior to being appointed as a warrant officer, a determination will be made by the Commandant of the Warrant Officer Career College that I am in compliance with the Army’s tattoo, branding, and body mutilation policy, IAW AR 670-1.”

(4) For Sister Service applicants only (Air Force/Navy): “I fully understand that if I am selected for the Warrant Officer program, I will be required to attend Army Basic Training prior to attending Warrant Officer Candidate School if I have not successfully completed an Army Basic Training, Warrior Transition Course, Marine Basic Training, Air Force or Navy Special Operations Forces, or Air Force Security Police Training. This requirement applies to all ranks for both active and reserve components.”

d. Original signed statement of acknowledgment of Army policy concerning accommodation of religious practices by the applicant, as prescribed by AR 135-100.

e. DA Form 61 (Application for Appointment). APFT height and weight statement verified and signed by company commander, in item 41, IAW AR 135-100, para 2-1.

f. Letters of Recommendation (USAREC Form 3.3): At least three letters of recommendation (digitally signed) that comment on the applicant’s qualification and potential for training as a Health Services Maintenance Technician are required and will be submitted as directed below:

   (1) Unit Battalion Commander / O-5 command equivalent. Must also include a statement of understanding as follows: If the Soldier is selected, the command will release the Soldier to attend the Warrant Officer Candidate School as early as 2 Jan 18.

   (2) Company Commander / O-3 command equivalent.

   (3) Senior Health Services Maintenance Technician (CW3 or above).

   (4) A Letter of Recommendation from a senior Biomedical Equipment NCO (E8 or above) can be submitted, but will not replace Letters of Recommendation from paragraphs 8.e.(1-3).

g. Resume (USAREC Form 3.2): Briefly depicting military assignments pertinent to MOS 670A and military training and/or civilian education the applicant considers to qualify him/her for favorable consideration as a candidate for the Health Services Maintenance Technician training program.

h. Legible copy of Enlisted Record Brief (ERB), or service equivalent document. The local Military Personnel Division/S-1 will review each reproduction for accuracy/legibility and will certify them as true copies.

i. All Noncommissioned Officer Evaluation Reports (NCOERS) and Academic Evaluation Reports (AERS) in order from newest to oldest.
j. Copy of college diploma(s).

k. Official college transcripts must be mailed to the following address: HQ, US Army Recruiting Command, ATTN: RCHS-MS (MS Program Manager), 1307 Third Ave, Fort Knox, KY 40121-2725.

l. Copies of any professional certificates.

m. Official DA military photograph taken within past 6 months.

n. Statement from Unit Security Office that the applicant has a secret clearance or has initiated or completed NAC/ENTAC, as applicable. Applicants who do not have a secret (or higher) clearance must sign a statement indicating their understanding that, if they are selected for accession, failure to obtain/maintain a security clearance would cause the applicant to be ineligible for appointment as a warrant officer.

o. Statement from the Military Personnel Division/S-1 verifying that a favorable local records check has been made to assure applicant is administratively qualified for admission to course and appointment as a warrant officer, and that application is not in contravention to AR 600-8-2.

p. USAREC Form 3.1 (Results of Medical Examination).

q. DD Form 2808 (Report of Medical Examination) and DD form 2807-1 (Report of Medical History), HIV test and drug and alcohol test (DAT), completed on/after 1 May 16. The reviewing medical authority must indicate that the applicant meets the medical standards for qualification for appointment as a warrant officer under chapter 2, AR 40-501.

r. DA Form 160-R (Application for Active Duty). Select block 9.a., and insert 6 years.

s. Letter of Purpose and Intent. Applicant will personally prepare a single page letter to explain his/her motivation for seeking Health Services Maintenance Technician training. This letter should reflect the applicant's expectations upon completion of training and upon being appointed a warrant officer.

t. DA form 3575 (Certificate of Acknowledgment and Understanding of Service Requirements for Individuals for Appointment in the USAR Under the Provisions of AR 135-100 or 135-101).

u. Sister Service applicants only: DD Form 368 (Request for Conditional Release). See the USAREC Warrant Officer Recruiting website at the following link for guidance on approval authority for each service: http://www.usarec.army.mil/hq/warrant/WOgeninfo_faq.shtml

v. Sister Service applicants only are required to provide a tattoo validation/waiver

9. Waivers: All waivers will be reviewed by the Medical Service Corps 670A Consultant before approval by the Chief, Medical Service Corps. Applicants requiring any waivers will immediately contact the 670A Consultant directly via e-mail for additional information. All waivers must be approved before the board convenes. Use sample waiver format provided at the following link: [http://www.usarec.army.mil/hq/warrant/wopdownload_forms.shtml](http://www.usarec.army.mil/hq/warrant/wopdownload_forms.shtml).

10. Applicants are reminded that they are responsible for timely submission of application documents, and for verifying that all documents and transcripts have been received by USAREC. Again, it must be stressed that applications which are incomplete, ineligible or received after 14 July 2017, will be returned to the originator without action.

11. Points of Contact:

a. MSC Program Management Branch, MAJ Katrina Parlow at (502) 626-1730, DSN 536-1730; [katrina.a.parlow.mil@mail.mil](mailto:katrina.a.parlow.mil@mail.mil); or CPT Kirsten Kroll at (502) 626-0858 or [kirsten.e.kroll.mil@mail.mil](mailto:kirsten.e.kroll.mil@mail.mil).

b. MSC Health Services Maintenance Consultant, CW5 John R. Burgess, DSN 471-7078 OR (210) 221-7078, FAX (210) 221-7249; [john.r.burgess16.mil@mail.mil](mailto:john.r.burgess16.mil@mail.mil).