

Effective 30 April 1992

Personnel Procurement

Special Forces Inservice Recruiting

This UPDATE printing publishes a new regulation which is effective 30 April 1992.

For the Commander:

JERRY W. GINN
Colonel, GS
Chief of Staff

Official:

ROGER H. BALABAN
Director, Information Management

Summary. This regulation establishes policies and procedures governing the inservice United States Army Recruiting Command Special Forces Recruiting Program, to include assignment criteria, duties, responsibilities, and support requirements.

Applicability. The policies and procedures in this regulation apply to all United States Army Recruiting Command members and activities.

Impact on New Manning System. This regulation does not contain information that affects the New Manning System.

Supplementation. Supplementation of this regulation is prohibited.

Suggested improvements. The proponent agency of this regulation is the Office of the Director of Recruiting Operations. Users are invited to send comments and suggested improvements on

DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQ USAREC (RCRO-SM), Fort Sheridan, IL 60037-6070.

Distribution. Distribution of this issue has been made in accordance with USAREC Pam 25-30, distribution C plus. Plus equals 1-each Special Forces Recruiting Station. This regulation is included in the Recruiting Brigade and Battalion Operations UPDATE.

Contents (Listed by paragraph number)

- Purpose • 1
- References • 2
- Explanation of abbreviations and term • 3
- General • 4
- Mission • 5
- Responsibilities • 6
- Selection criteria • 7
- Logistical and communications support • 8

Appendixes

- A. References
- B. The Special Forces Recruiting Team Organization

1. Purpose

This regulation establishes policies and procedures governing the inservice United States Army Recruiting Command (USAREC) Special Forces Recruiting Program (SFRP), to include assignment criteria, duties, responsibilities, and support requirements.

2. References

Related publications and blank forms are listed in appendix A.

3. Explanation of abbreviations and term

- a. Abbreviations.
 - (1) GSA — General Services Administration
 - (2) NCO — noncommissioned officer
 - (3) Rctg Bn — recruiting battalion
 - (4) RS — recruiting station
 - (5) SF — Special Forces
 - (6) SFRP — Special Forces Recruiting Program

- (7) SFRS — Special Forces Recruiting Station
- (8) SFRT — Special Forces Recruiting Team
- (9) USAREC — United States Army Recruiting Command

b. Term. U.S. Army. When used in this regulation, it represents both the Regular Army and the United States Army Reserve, unless specifically stated or violative of a common sense reading.

4. General

Special Forces Recruiting Stations (SFRS) are located at those U.S. Army installations mutually agreed upon by USAREC and the installation command where the station is located. USAREC Special Forces (SF) recruiters are under operational control of Headquarters, United States Army Recruiting Command, Recruiting Operations Directorate, Special Missions Division, Special Forces Recruiting Team (SFRT), with duty at their respective installations.

5. Mission

The mission of the SFRT is to conduct inservice recruiting for volunteers for career management field 18. The mission is assigned on a fiscal year basis by the Department of the Army.

6. Responsibilities

- a. Director of Recruiting Operations will:
 - (1) Have the overall responsibilities for the SFRP.
 - (2) Make the selection of commissioned and noncommissioned officers (NCO) assigned to the SFRP.
- b. Chief of Special Missions Divisions will:
 - (1) Have the operational and administrative control of the SFRP.

(2) Have operational control of SFRT members. Maintain DA Form 2166-7 (Noncommissioned Officer Evaluation Report (NCO-ER)) for SFRT members and designate the rating scheme.

- (3) Supervise each SFRS.
- (4) Control travel (temporary duty orders) budget for SFRT operations.

c. Director for Personnel will submit records of nominees or volunteers for assignment as SF recruiters to be reviewed by the Director of Recruiting Operations who will make final recommendations and forward requests for orders to the Director for Personnel.

d. Information Management Directorate. Automation support for SFRS will be requested through the Director of Recruiting Operations to the Director of Information Management. Requests for support for copiers, telecommunications, data processing, microcomputer hardware and software, or computer programming should be processed using the Information Management Capability Request format.

e. Recruiting brigade commanders will ensure logistical support resources are programmed, budgeted (less travel), and provided for the operations of the SFRS located in their respective areas.

f. Recruiting battalion (Rctg Bn) commanders will:

(1) Provide logistical support and communications support to the assigned SFRS as indicated below:

- (a) Rctg Bn Albany: Heidelberg Recruiting Station (RS).
- (b) Rctg Bn Syracuse: Fort Drum RS.
- (c) Rctg Bn Atlanta: Fort Benning RS.

- (d) Rctg Bn Nashville: Fort Campbell RS.
- (e) Rctg Bn Raleigh: Fort Bragg RS.
- (f) Rctg Bn Dallas: Fort Hood RS.
- (g) Rctg Bn Seattle: Fort Lewis RS.
- (2) Obtain office space for SFRS. The SFRS commander is responsible for the organization, operation, and maintenance of the office.

7. Selection criteria

- a. The following are prerequisites for assignment as an SF recruiter.
 - (1) Possess primary military occupational specialty of OOR.
 - (2) In-grade of staff sergeant (promotable), sergeant first class, or master sergeant Regular Army.
 - (3) Male, airborne qualified or volunteer for airborne training.
 - (4) Able to swim 50 meters wearing boots and the battle dress uniform.
 - (5) Must have a general technical score of 110 or higher.
 - (6) Gold Recruiting Badge or higher recruiting award.
 - (7) Self-motivated and able to perform assigned duties with minimum supervision.
 - (8) Articulate, exhibit outstanding military bearing, and demonstrate exceptional professionalism.
 - (9) Impeccable moral character, with no family or financial problems that could impact on performance.
 - (10) Meet height and weight standards in accordance with AR 600-9.
 - (11) Must score a minimum of 206 points on the Army physical fitness test, with no less than 60 points on any event scored for age group 17 to 21.
- b. Normal tour of duty for SF recruiters will be 24 to 36 months.
- c. The SFRT organization is at appendix B.

8. Logistical and communications support

- a. Logistical and communications support is provided by the supporting Rctg Bn. Direct coordination between the RS and the Rctg Bn is authorized. The RS will submit requests for communications support to the U.S. Army Information Systems Command activity servicing the post.
- b. The designated supporting Rctg Bn will provide vehicles, as authorized by the modification table of distribution and allowances, to the RS along with a General Services Administration (GSA) credit card for the purpose of obtaining authorized services and products necessary to operate the vehicle. The Rctg Bn motor sergeant will provide written instructions to the RS non-commissioned officer in charge pertaining to vehicle operation, maintenance, and required reports. Use of the GSA credit card will be as prescribed by GSA regulations and the issuing GSA motor pool manager. RS commanders will report mileage and fuel consumption in accordance with USAREC Reg 700-4. The vehicle authorization for the SFRT is:

<u>SFRS</u>	<u>Supporting Rctg Bn</u>	<u>No. Vehicles Authorized</u>
Heidelberg	Albany	3
Fort Drum	Syracuse	1
Fort Benning	Atlanta	1
Fort Campbell	Nashville	1
Fort Bragg	Raleigh	1
Fort Hood	Dallas	1
Fort Lewis	Seattle	1

NOTE: The nomenclature for all nine vehicles for the SFRT is: Automobile sedan, Class II compact.

- c. The RS will comply with the policies and procedures of the supporting Rctg Bn as to logistics and communications.
- d. Recruiting Operations Directorate, Special Missions Division, will assist in establishing intraservice support agreements between the installations and Rctg Bns; however, it will be a Rctg Bn responsibility. The basic office space requirements for RS on installations will be:

<u>RS</u>	<u>Square Feet Office Space</u>
Heidelberg*	950
Fort Drum	500
Fort Benning	725
Fort Campbell	1 150
Fort Bragg	1 200
Fort Hood	725
Fort Lewis	850

*Heidelberg SF recruiters are collocated with the Heidelberg recruiting companies recruiting sub-stations. Each recruiter will require serviceable office equipment (one desk per station member, one chair per station member, one filing cabinet per station member, etc.,) telephones, and copier.

- e. The supporting Rctg Bn will program, budget (less travel), and provide ongoing funding support for the SFRT. Funding support will include self service supply items, expendable (to include publications and forms) and nonexpendable office supplies, support, and small package delivery service (express mail). All nonexpendable property used by the SFRT will be hand-receipted from the supporting Rctg Bn to the SFRS commander.
- f. Recruiting Operations Directorate will fund travel for the SFRT. All other logistical support to the respective SFRS will be provided by the supporting Rctg Bn and recruiting brigade.
- g. Urinalysis testing of SF recruiters is a Rctg Bn responsibility.

**Appendix A
References**

**Section I
Related Publications**

AR 5-16

Army Supplement to Defense Regional Interservice Support (DRIS) Regulation.

AR 25-400-2

The Modern Army Recordkeeping System (MARKS).

AR 340-21 with USAREC Suppl 1 thereto

The Army Privacy Program.

AR 600-9 with USAREC Suppl 1 thereto

The Army Weight Control Program.

AR 601-210

Regular Army and Army Reserve Enlistment Program.

AR 601-280

Total Army Retention Program.

AR 614-200

Selection of Enlisted Soldiers for Training and Assignment.

AR 635-200

Enlisted Personnel.

USAREC Reg 37-14

Travel and Conferences.

USAREC Reg 105-1

Telecommunications Management.

USAREC Reg 700-4

Conservation of Energy.

**Section II
Related Form**

DA Form 2166-7

Noncommissioned Officer Evaluation Report (NCO-ER).

Appendix B
The Special Forces Recruiting Team Organization.

B-1. General

This appendix provides guidance on the organization of the SFRT.

B-2. Organization

The SFRT is composed of seven RS, one liaison station, and one recruiting team headquarters as depicted in table B-1.

Table B-1
SFRT organization

Location of Element	Description	Grade	MOS	Authorization
SF Team Headquarters				
Fort Sheridan	Officer in Charge	O3	18A0P	1
	Team Noncommissioned Officer in Charge	E8	00R5P	1
	Operations NCO	E7	00R4P	1
	Personnel Staff NCO	E6	75B3P	1
Heidelberg RS				
Heidelberg	Station Commander	E7	00R4P	1
Heidelberg	Recruiter	E7	00R4P	2
Frankfurt	Recruiter	E7	00R4P	1
Fort Drum RS				
Fort Drum	Station Commander	E7	00R4P	1
Fort Benning RS				
Fort Benning	Station Commander	E7	00R4P	1
	Recruiter	E7	004RP	1
Fort Campbell RS				
Fort Campbell	Station Commander	E7	00R5P	1
	Recruiter	E7	00R4P	3
Fort Bragg RS				
Fort Bragg	Station Commander	E7	00R5P	1
	Recruiter	E7	00R4P	2
Fort Hood RS				
Fort Hood	Station Commander	E7	00R5P	1
	Recruiter	E7	00R4P	2
Fort Lewis RS				
Fort Lewis	Station Commander	E7	00R40	1
	Recruiter	E7	00R40	2
Fort Bragg Liaison Station				
Fort Bragg	Liaison Noncommissioned Officer	E8	00R5P	1
	Liaison Noncommissioned Officer	E7	00R4P	1