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Personnel Procurement

Health Professions Scholarship Program Instruction Handbook on Applicant and Selectee Processing

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For the Commander:

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Summary. This regulation prescribes policy and procedural guidance for the application, notification, and accession of individuals seeking participation in the scholarship portion of the F. Edward Hebert Armed Forces Health Professions Scholarship Program. This policy applies to all specialties of the Army Health Professions Scholarship Program.

health care recruiters.

Impact on New Manning System. This regulation does not affect the New Manning System.

Supplementation. Supplementation of this regulation is prohibited.

Proponency. The proponent agency of this regulation is the Office of the Director of Recruiting Operations. Users are invited to send com-

ments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQ USAREC (RCRO-HS), Fort Knox, KY 40121-2726.

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Applicability. This regulation applies to all Regular Army and United States Army Reserve

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Chapter 1

Introduction

1-1. Purpose

This regulation prescribes policy and procedural guidance for the application, notification, and accession of individuals seeking participation in the scholarship portion of the F. Edward Hebert Armed Forces Health Professions Scholarship Program. This policy applies to all specialties of the Army Health Professions Scholarship Program (HPSP).

1-2. References

For required and related publications and blank forms see appendix A.

1-3. Explanation of abbreviations

Abbreviations used in this regulation are ex-

plained in the glossary.

Chapter 2

Application Eligibility Criteria

2-1. Application Criteria for program entry

In order to be eligible for program entry, the applicant must:

- a. Be a U.S. citizen.
- b. Be enrolled full-time in or have a letter of acceptance from an accredited educational institution in the United States or Puerto Rico leading to a degree in the designated health profession. ~~The educational program must be accredited by the appropriate professional association or council listed below. See paragraphs 6-5a(4)(a)1., 2., and 3. for exceptions to the letter of acceptance requirement for application to clinical psychology, optometry, medicine, and dental programs.~~
 - c. ~~The educational program must be accredited by the appropriate professional association listed below.~~
 - (1) American Medical Association or American Osteopathic Association.
 - (2) American Dental Association.
 - (3) Council on Accreditation of American Optometric Association.
 - (4) American Psychology Association.
 - (5) Council on Accreditation of Nurse Anesthetists. The program must offer a master's degree with the appropriate anesthesia nursing certificate.
 - (6) American Veterinary Medical Association.
 - d. Be a potential graduate in the appropriate year group.
 - de. Have obtained an approved conditional release, resignation, or discharge from applicable service component, if the applicant is a member of the Army or another Uniformed Service. The Reserve Support Command is the approving authority for release or discharge of United States Army Reserve (USAR) personnel.
 - ef. Have obtained conditional approval from the Army to return to active duty (AD), if the applicant is in retired military status.
 - fg. Have completed the Optometry Admission Test (OAT) within 5 years of enrollment, if applying for an optometry scholarship.
 - gh. Have received an honorable discharge for prior military service.
 - hi. Have obtained a baccalaureate degree in nursing from a program that is accredited by an agency recognized by the U.S. Secretary of Education and acceptable to the Department of the Army (DA), if applying for anesthesia nursing.
 - ij. Have completed the Graduate Record Examination (GRE) or Miller Analogy Test (MAT) within 5 years of program enrollment, if applying for anesthesia nursing.
 - jk. Applicants must not:
 - (1) Be in a nonselect status for promotion.
 - (2) Be pending punitive discharge.
 - (3) Have a DA Form 268 (Report to Suspend Favorable Personnel Actions (Flag)) or a bar to reenlistment in effect.
 - kl. If an AD Army Nurse Corps (AN) officer, he or she must:

- (1) Be in a career status (voluntary indefinite or Regular Army (RA)) at the time of application.
- (2) Meet the current minimum time-on-station requirements at the time of HPSP entry.
- (3) Have completed any active duty obligation (ADO) for previous military or civilian schooling at the time of HPSP entry.
 - lm. Not be obligated to service with other than the Army.
 - mn. Not be in a program that exceeds the normal period required to complete the professional degree. HPSP entry is not authorized for a course of study that exceeds 4 academic years.
 - no. Not be serving a military obligation that resulted from prior HPSP or Uniformed Services University of Health Sciences participation.

2-2. Military separation incentive program recipients

Recipients of Government separation incentive programs (i.e., special separation bonus or Voluntary Separation Incentive Program) are eligible to apply to the HPSP using normal procedures. Any repayment of separation incentives is based on existing rules for subsequent receipt of military pay, re-entry on AD, and retirement.

2-3. Recipients of separation pay

Individuals who have received severance pay upon involuntary discharge or release from active duty (REFRAD) are ineligible to apply per AR 135-101, paragraph 1-6d.

2-4. Waiver of age or length of service

- a. Though age does not prevent an individual from applying to the HPSP, age waivers may be required. Age waivers are considered on a case-by-case basis and are not automatically granted.
- b. Age for HPSP entry. The maximum age (applicant's age upon entering professional school) for entry into the HPSP is 36 years of age for a 4-year scholarship. This limitation may be waived, based on the needs of the organization, when an age waiver for USAR appointment is granted. The rationale for the maximum HPSP entry age is to allow the individual the opportunity to qualify for retirement with 20 years of active federal service before reaching age 60 (the mandatory retirement or release date for USAR officers, section 3483, title 10, United States Code).
 - (1) The maximum entry age may be adjusted according to the length of prior service (PS) on AD, or active or reserve service in any component of the Armed Forces, and the length of the scholarship program. The increase in maximum entry age for enlisted personnel is limited to 10 years in order to allow sufficient time to meet requirements for retirement at the officer rank.
 - (2) In cases where maximum age for appointment and length of service is exceeded, applicants must sign the appropriate section of USAREC Fm 1091 (Statements of Understanding) (see fig 6-6) acknowledging that they may not be able to complete 20 years of qualifying service for retirement.

Chapter 3

UPDATE • USAREC Reg 601-105

Entitlements and Training

3-1. Entitlements

Scholarship entitlements begin the academic year following selection. Participants will receive the following: ~~scholarship entitlements~~

- a. Payment of full tuition and required fees.
- b. Reimbursement for required books, nonexpendable supplies, and equipment for the academic course of study.
- c. Payment of a taxable monthly stipend at the rate established by law for up to 10 and 1/2 months per year for HPSP.
- d. Refer to U.S. Army HPSP Handbook, Medical Education (MCHO-ME) Policy 96-2 (student handbook) for detailed information regarding HPSP reimbursable expenses.
- e. Entitlements are not authorized based upon the selection date or required advanced enrollment actions.

3-2. Active duty for training

By law, participants must perform a 45-day active duty for training (ADT) during each year of participation. This training is not considered part of entitlements. ADT is performed at the Army Medical Department (AMEDD) Officer Basic Course (OBC) or an Army facility, but may be performed at school when academic schedules preclude time away from school. When performing ADT at school, uniform wear is not required. ADT participants receive:

- a. Basic pay and allowances (less variable housing allowances) as a second lieutenant.
- b. Benefits associated with performing on AD.
- c. Travel and per diem when ADT is authorized at a military training site.
- d. Payment for accrued leave when ADT is performed.
- e. Refer to U.S. Army HPSP Handbook, Medical Education (MCHO-ME) Policy 96-2 (student handbook) for detailed information regarding ADT.

Chapter 4

HPSP Obligation

4-1. General

Individuals who enter the HPSP incur a minimum term of service (MTS) and ADO consistent with Department of Defense (DOD) directives and the service agreement (contract) in effect at the time of acceptance of the HPSP (see table 4-1).

4-2. Legal basis

Chapter 105, title 10, United States Code, provides the legal basis for the HPSP. DOD Directive 6000.2 and DOD Directive 1215.14 will be incorporated into policy and the HPSP contract when they become effective. AR 601-141 prescribes policy and requirements for the Army HPSP. USAREC Reg 601-37 prescribes policy and requirements for appointment.

4-3. MTS

The MTS is the minimum period of time an officer will be brought onto AD. It is not additive to any

ADO incurred by the officer. Within the parameter discussed below, an MTS may be less than or greater than an officer's ADO.

a. The MTS for first-term personnel shall be 2 years following internship (graduate professional education (GPE-1)) for physicians and 3 years for all other health professions officers. Any time spent on AD after completing the basic professional degree required for appointment to their assigned health services category shall count towards satisfying this minimum term. This includes time spent in internships, GPE, and military training, such as the OBC.

b. The MTS is not additive to an active duty service obligation (ADSO) incurred for education or training. Prior AD service, GPE (GPE-1, previously known as internship), or any other qualifying training program does not count toward fulfilling the MTS.

4-4. Statutory service obligation

All personnel, including HPSP participants, incur a mandatory 8-year statutory service obligation (SSO) on initial entry into the Armed Forces (P.L. 98-94). This SSO can be served in any combination of active or reserve service. The SSO is a separate obligation from the contractual obligation incurred for participation in the HPSP.

Repayment of the SSO begins when the oath of office is accepted and runs continuously. This obligation is normally not of concern because HPSP participants will satisfy the SSO while fulfilling the contractual obligation discussed below.

4-5. Contractual obligation

HPSP participants incur an 8-year contractual military service obligation, which is sometimes referred to as an ADO, that may be part of or extend beyond their SSO. The contractual obligation for HPSP participation consists of two elements: The ADSO and the reserve service obligation.

a. The ADSO element is the portion of obligation that is served on AD. It is calculated as follows: Two years for any portion of the first 2 years of program participation, plus 6 months for any portion of additional participation for each 6-month period. GPE (includes internship, residency, and fellowship) and any other obligation incurred will not satisfy any ADSO incurred for HPSP participation.

b. The reserve service obligation element is the portion of the obligation remaining after the MTS or ADSO, whichever is greater, is fulfilled. It must be served in the Individual Ready Re-

serves (IRR), unless the individual and Secretary of the Army mutually agree that it will be served on AD or in the Selected Reserve (SELRES).

c. No portion of the contractual obligation incurred for HPSP participation may be satisfied by prior military service; during internship, residency or fellowship training; or concurrently with any other ADSO.

d. Time spent in HPSP does not count toward retirement (other than by reason of physical disability incurred while on AD as a member of the program) and does not count toward years of service for pay.

4-6. Summary of HPSP obligation

a. The Army First-Year Graduate Medical Education Program (FYGME) internship, Clinical Psychology Internship Program (CPIP), and Advanced Education Program in General Dentistry (AEPGD) are performed on AD.

(1) Medical students in the HPSP are required to apply to the Army FYGME Program and participate if selected. Participation in civilian internship does not fulfill any portion of the contractual obligation.

(2) Psychology students in the HPSP must apply for and participate in the Army CPIP if selected.

**Table 4-1
HPSP obligation**

Medicine					
YRS SPON	HPSP OBLIG	TOTAL AD	TOTAL IRR	TOTAL AD	TOTAL IRR
AD internship			Civilian internship		
1	2	3	6	2	6
2	2	3	6	2	6
3	3	4	5	3	5
4	4	5	4	4	4
Dentistry					
with AEPGD			without AEPGD		
1	3	3	5	3	5
2	3	3	5	3	5
3	3	4	5	3	5
4	4	5	4	4	4
Clinical Psychology (includes CPIP)					
AD CPIP			Civilian CPIP		
1	3	4	4	3	5
2	3	4	4	3	5
3	3	4	4	3	5
4	4	5	3	4	4
Anesthesia Nursing, Veterinary Medicine, and Optometry					
YRS SPON	HPSP OLBIG	TOTAL AD	TOTAL IRR		
	1	3	3	5	
	2	3	3	5	
	3	3	3	5	
	4	4	4	4	

(3) Application to the Army AEPGD for dental students in the HPSP is optional.

b. The total time on AD is equal to the greater of the MTS or AD portion of the obligation, plus the 1 year on AD when participating in the Army FYGME, CPIP, and AEPGD. If participating in a civilian internship, the total time spent on AD is equal to the greater of MTS or ADO. The period of participation in FYGME, CPIP, and AEPGD fulfills the MTS requirement, but does not fulfill any portion of the contractual obligation. Obligation is not incurred or repaid during participation in FYGME, CPIP, and AEPGD.

4-7. Service agreement

Refer to figures 4-1 through 4-5 for samples of paragraph 23 of the USAREC Fm 1131 (Department of the Army Service Agreement - F. Edward Hebert Armed Forces Health Professions Scholarship Program) for applicants with PS obligations. See figure 4-6 for a sample of USAREC Fm 1131. Completion of USAREC Fm 1131, paragraph 23, is as follows:

a. Paragraph 23a: Enter the remaining amount of any previously incurred service obligation.

(1) Reserve Officers' Training Corps (ROTC) scholarship obligors. Typically have a 4-year ADO and a 4-year statutory reserve obligation; verify this with the ROTC contract.

(2) ROTC nonscholarship obligors. Typically have a 3-year ADO and a 5-year statutory reserve obligation; verify this with the ROTC contract.

(3) ROTC guaranteed reserve forces duty obligors. Have an 8-year statutory reserve obligation; however, scholarship and nonscholarship guaranteed reserve forces duty obligors who have not attended an OBC prior to entry into HPSP will incur an ADO for their ROTC participation. Completion of the HPSP ADT Medical Service Corps (MS) OBC does not fulfill this requirement.

(4) United States Military Academy (USMA) obligors. Have a 5-year ADO and a 3-year statutory reserve obligation. Traditionally, the superintendent approves a 60-day leave upon graduation; deduct those 60 days from the 5-year ADO.

(5) AD officers. Any remaining ADSO is determined by subtracting the time spent on AD from the ADO prior to entry in the HPSP.

(6) Civilians. Have no previously incurred obligation. Enter zeros.

b. Paragraph 23b: Enter the appropriate commitment, based on the length of the HPSP scholarship.

(1) Four-year HPSP scholarship. Incur a contractual 4-year AD and 4-year USAR obligation.

(2) Three-year HPSP scholarship. Incur a contractual 3-year AD and 5-year USAR obligation.

(3) Two-year HPSP scholarship. HPSP medicine scholarship recipients incur a contrac-

tual 2-year AD and 6-year USAR obligation. All other 2-year HPSP scholarship recipients incur a contractual 3-year AD and 5-year USAR obligation.

(4) One-year HPSP scholarship. HPSP medicine scholarship recipients incur a contractual 2-year AD and 6-year USAR obligation. All other 1-year HPSP scholarship recipients incur a contractual 3-year AD and 5-year USAR obligation.

c. Paragraph 23c: Enter the length of total service obligation.

(1) Add the previously incurred ADO in paragraph 23a to the ADO incurred by participating in the HPSP (para 23b) to calculate the total ADSO.

(2) Because repayment of the SSO begins when the oath of office is accepted and runs continuously, HPSP participants will normally satisfy the SSO while fulfilling the contractual obligation. Therefore, the total USAR obligation equals the USAR obligation in paragraph 23b.

Chapter 5 Selection Criteria

5-1. Selection board evaluation

Applicants are evaluated by a board of senior AMEDD officers using the "whole person" concept. Selection is based on the board's collective judgment of an applicant's potential to successfully complete professional schooling and GPE, and to serve in the AMEDD. Specific qualifications for selection are not prescribed by DA and no one factor is a determinant for selection or nonselection. (See app B for profiles of selectees from previous fiscal years (FY).)

5-2. Selection criteria for all disciplines other than medicine

The criteria to be considered in the HPSP selection process are student performance, significant performance factors and personal character, and career potential. The following information provides the criterion evaluation objectives.

a. Student performance.

(1) Objective: To evaluate the aptitude and the academic performance and determine potential to successfully complete education requirements, including GPE.

(2) Decision factors: Academic potential, as indicated by past scholastic performance. Factors are:

(a) OAT. Primary consideration for 4-year optometry applicants.

(b) Dental Admission Test (DAT). Primary consideration for 4-year applicants.

(c) GRE (for clinical or counseling psychology, veterinary medicine, and anesthesia nursing) or MAT (for anesthesia nursing).

(d) Veterinary College Admission Test (VCAT). Primary consideration for 4-year applicants.

(e) Grade point average (GPA). Individual and cumulative GPA, school attending or at-

tended, class standing, and curriculum.

(f) Academic school performance for professional degree sought.

b. Significant performance factors and personal character.

(1) Objective: To evaluate the personal attributes and character of the applicant; to evaluate the degree of motivation and performance in successfully accomplishing individual goals and objectives -- self-improvement.

(2) Decision factors:

(a) Motivational statement, letters of recommendation (LOR), and extracurricular activities. Strong patriotic, pro-military and personal beliefs. Strong LOR from key, impartial sources with factual support. Extracurricular involvement (e.g., intercollegiate, intramural sports) and other college activities with strong leadership indicators (class president, sports team captain). Graduate work or degree, awards, commendations, honorary memberships, and exceptional achievements.

(b) Work experience related to the professional discipline, such as direct patient care work experience and research. Full-time work to support oneself as an undergraduate. Awards and commendations indicating successful accomplishments and performance. Volunteer work in support of community projects is considered in conjunction with work experience. Factors are: Type of related and unrelated experience in the applicable professional discipline, amount of experience (full- or part-time) and community service. For anesthesia: Nursing experience in acute care, education, administration, and research are also considered.

c. Career potential.

(1) Objective: To evaluate the potential to be a successful AMEDD officer.

(2) Decision factors: Evaluate the applicant's potential as an Army officer and leader in the AMEDD. Successful prior military service (officer or enlisted), attendance at a service academy, participation in military programs, and any military family involvement would weigh in favor of selection. Factors are:

(a) Military exposure. PS, service academy, ROTC, and history of military family involvement.

(b) Military bearing. Leadership (i.e., positions held or training received), physical readiness (height and weight), and appearance (photograph).

5-3. Selection criteria for medicine

The criteria to be considered in the HPSP process are student performance, Medical College Admission Test (MCAT) scores, military service, and overall professional evaluation. The following information provides the criterion evaluation objectives.

a. Student performance.

(1) Objective: To evaluate the aptitude and the academic performance and determine potential to successfully complete education requirements, including GPE.

(2) Decision factors: Academic potential as indicated by past scholastic performance.

b. MCAT. Primary consideration for 4-year applicants. Scores seven or below correlate with problems in future licensure or boards. Scores six or below correlate with problems in basic science courses.

c. Military service. Prior military service, to include enlisted, officer, or ROTC displays potential to be a successful military and AMEDD officer.

d. Overall professional evaluation.

(1) Objective: To evaluate the degree of motivation and performance in successfully accomplishing individual goals and objectives, and to consider additional supportive information for overall evaluation.

(2) Decision factors: Work experience related to the professional discipline, full-time work to support self as undergraduate, awards and commendations, and volunteer work. Military bearing: Leadership positions held, training received, and photograph. Motivational statement, LOR, and extracurricular activities (such as sports and student council involvement) are also considered.

Chapter 6 Application Process

6-1. Health care recruiter responsibility

Health care recruiters (HCR) are responsible for the validity and completeness of the applications. They must ensure that specific application requirements are provided and explained to prospective applicants. Recruiters should direct inquiries regarding the applicants or applications to their respective Army Medical Department detachment (AMEDD Det) operations section.

6-2. Deadline dates

Complete applications (defined as an application which consists of the required number of original documents and copies) for all HPSP applicants must be received by Headquarters, United States Army Recruiting Command (HQ USAREC), Recruiting Operations Directorate, Health Services Division, on or before the established application deadline dates. Applications received after a given deadline date will be processed as time permits. Applicants should be informed that failure to meet established deadline dates may result in their applications not being considered until the next board. Incomplete applications will be returned without action to the AMEDD Det. All HPSP applications should be forwarded to HQ USAREC (RCRO-HS (Respective Branch Manager)), 1307 3rd Avenue, Room 2002, Fort Knox, KY 40121-2726.

6-3. Application folder

Applications will be placed in the appropriate color career management individual file (CMIF): Red folder for medical HPSP; blue folder for

clinical psychology and optometry HPSP; green folder for anesthesia nursing HPSP; brown folder for dental HPSP; and yellow folder for veterinary HPSP. Each CMIF must be properly labeled for identification with a white label. When the folder is placed in a file drawer, the label should be on the top right side of the back flap and indicate the following typed information:

Last Name, First Name, MI
SSN, RSID
Program: HPSP (MED, DEN, OPT, CLIN
PSYCH, VET MED, ANES NURSING)

6-4. Application requirements

a. The application consists of two parts: The basic scholarship application documents placed on the left side of the folder and the appointment documents placed on the right side of the folder. Only complete applications in the correct sequence will be boarded. The applicant's signature should appear on all documents requiring a signature.

b. USAREC Fm 1096 (AMEDD HPSP Application Checklist) (fig 6-1) should be the final document signed and dated by the HCR, attesting to both the accuracy and completeness of the application. The checklist serves as an inventory listing of those documents required for application and must be hand printed (not typed). It must be inserted on the right side (inside) of the application, on top of TAB 8. USAREC Fm 1076 (AMEDD Transmittal Sheet) must be on the left side (inside) of the folder, on top of the OWNRS Screen documents and TAB 1.

c. Required duplicate copies of all original documents in the application packet are to be secured under the original document at the appropriate tab.

6-5. HPSP application folder (referred to as career management file or CMIF)

a. Application documents (left side of the CMIF).

(1) On top of TAB 1.

(a) USAREC Fm 1076.

(b) OWNRS Screen documents.

(2) TAB 1. USAREC Fm 1094 (Application for the U.S. Army Health Professions Scholarship Program) (see fig 6-2).

(a) Recommend this form be typed.

(b) In items 15, 15a, 15b, and 15c the name of the school and the graduation date must match the letter of acceptance or dean's LOR under TAB 3.

(c) Items 25 through 31 must match DA Form 61 (Application for Appointment) and SF 86 (Questionnaire for National Security Positions) under TAB 8 and TAB 9 respectively.

(d) The applicant's statement of motivation is placed on this form and must be limited to the space provided. This statement should outline the applicant's motivation for military service and reasons for applying to HPSP. No additional pages will be accepted -- no resumes, curriculum

vitaes, etc.

(e) Must have an original signature and the date not more than 12 months old.

(3) TAB 2. Full-length photograph. This may be a black and white or color full-length photograph of any reasonable size (3 x 3 or 5 x 7 inches) and should depict how the applicant would look for a job interview. Affix the full-length photograph to an 8-1/2 x 11-inch sheet of plain white paper with the following typed information directly below the photograph:

NAME: Last Name, First Name, MI
SSN:

(4) TAB 3. Letter of acceptance or dean's LOR.

(a) The A letter of acceptance is required for applicants who are not enrolled in school. It must be dated within 12 months of the convening date of the HPSP board.

1. For clinical psychology and optometry: A letter of intent is acceptable, but the letter of acceptance and a revised USAREC Fm 1095 (Verification of Academic and Current Military Service Obligation for Entry into the U.S. Army Health Professions Scholarship Program (HPSP)) must be provided prior to HPSP enrollment.

2. For medicine: When letters of acceptance are not received by HPSP medical applicants, an original memorandum or letter (signed and dated) by the applicant will be submitted in lieu of the letter of acceptance; this document must contain a list of medical schools to which the applicant has applied. The applicant must also have a cumulative minimum GPA of 3.5 or above, and a minimum total MCAT score of 29.

3. For dental: When letters of acceptance are not received by HPSP dental applicants, an original memorandum or letter (signed and dated) by the applicant will be submitted in lieu of the letter of acceptance; this document must contain a list of dental schools to which the applicant has applied. The applicant must also have a cumulative minimum GPA of 3.5 or above, and a minimum DAT score of 18 in the academic average category.

(b) Currently enrolled applicants must have an LOR from the dean of the appropriate professional program or school. The letter's content must verify the applicant's school enrollment, projected graduation date, and class standing, along with the narrative recommendation. USAREC Fm 1093 (Certificate of Enrollment for the U.S. Army Health Professions Scholarship Program) (figs 6-3 and 6-4) or a letter from the HCR do not meet this requirement. A letter from the registrar does not meet this requirement.

(c) For clinical and counseling psychology applicants: The dean's letter must not only meet the criteria in (b) above, but must also specify the year and month the applicant is projected to start the internship and the projected graduation date.

(5) TAB 4. LOR. Provide three LOR (each LOR must be an original and dated and within 1

year of the scheduled HPSP selection board date). LOR should be addressed to the credited HCR. USAREC Fm 195 (Applicant Evaluation Worksheet) should be used as much as possible for LOR. Letter-style LOR may be used as long as the "personal attributes" outlined in the USAREC Fm 195 are addressed in the LOR; they should be addressed to the appropriate HCR. A composite evaluation letter is acceptable; each letter within a composite letter counts toward the requirement of three LOR as long as each letter is dated within 12 months of the board. The composite evaluation must be signed by the committee chairperson or all committee members rendering the evaluation. Specific requirements for different categories of applicants are:

(a) If currently not enrolled, one (of the three required) LOR or USAREC Fm 195 from a faculty member of the previous undergraduate or graduate program (composite letter) is acceptable.

(b) If AD or reserve applicant, one LOR or USAREC Fm 195 must be from current unit commander (author must state that he or she is applicant's current commander). Additionally, an LOR or USAREC Fm 195 is required from the applicant's current rater, intermediate rater, or senior rater; this must be a different individual from the current commander. The letter must state the author's relationship in the applicant's rating chain. The LOR or USAREC Fms 195 from the applicant's commander and individual in rating chain do not count as one of the three required LOR; they are counted separately.

(c) LOR cannot be from relatives, peers (peer reviews are allowed for nurse anesthesia applicants only), classmates, or United States Army Recruiting Command (USAREC) personnel.

(d) For anesthesia nursing applicants: In addition to the required number of LOR or USAREC Fms 195, the application must include an additional LOR from the Army senior anesthesia nurse or 6F - 66F Phase II program director at a local active military treatment facility.

(6) TAB 5. Education documents.

(a) Official transcripts. One official transcript for each undergraduate, graduate, and professional school program is required for each recorded academic institution listed on the USAREC Fm 1094. The transcript from the most recently attended school should appear first.

1. Only official transcripts with the official school seal are accepted; issued-to-student type transcripts cannot be used. The final cumulative GPA will be circled on each transcript provided.

2. For dental and veterinary medicine applicants: The first semester or first two quarters of the dental or veterinary medicine school transcript is mandatory for applicants enrolled in their first year of professional school. All dental and veterinary medicine applicants are to have the most current dental or veterinary medicine school transcript. One full year of transcripts is recommended to enhance the applicant's competitiveness. If transcripts for the first semester

are not available, a letter from the school (on letterhead stationery) with the original signature must be submitted. This letter must note that transcripts for the previous semester are unavailable; it should include course name, credit hours, and grades for each course taken during the term for which the transcripts are not available.

(b) College admission tests. Official copy of the appropriate college admission test for: Dental--DAT; optometry--OAT; medicine--MCAT; clinical psychology--GRE; anesthesia nursing--GRE or MAT; or veterinary medicine--VCAT or GRE. These tests are required for boarding only when they are required to gain school acceptance or enrollment. Requirements for admission tests are corps specific.

1. If a medical HPSP applicant is not required by the medical school to take the MCAT, then the HCR will verify this with the medical school. Submit a memorandum for record stating that the school does not require the MCAT for acceptance or enrollment, providing the name of the person who verified this information. Place the memorandum for record in the folder under TAB 5.

2. The DAT scores are not required for 1-, 2-, and 3-year applicants; however, these scores are required if the dental school normally has an accelerated 3-year degree program.

3. The applicable OAT, MCAT, VCAT, and GRE are not required for 1- and 2-year applicants, but are required for 3- and 4-year scholarships. The MAT or GRE is required for all anesthesia nursing HPSP applicants.

4. The test score tissue or computer card should be placed in the middle of an 8-1/2 x 11-inch sheet of plain white paper. Reproduced copies received from the applicant are acceptable when verified; verification may be based on a review of the original or a certified true copy of the original document. The reviewer or authenticator must print the words "verified true copy" and the following: Full and legible signature, signature block, and date. Test scores received directly from the school do not require verification.

(7) TAB 6. ~~USAREC Fm 1095 (Verification of Academic and Current Military Service Obligation for Entry into the U.S. Army Health Professions Scholarship Program (HPSP))~~ (see fig 6-5).

(a) Item 4: The address to which the selection board notification letter is sent.

(b) All the degrees the applicant has received or is to receive must be annotated with the most current FICE code for finance (see AR 680-29).

(c) Item 21: Must be completed for all applicants. Attach any contractual obligation document(s). Enter only the contractual ADO and any remaining ADO for separating AD members. Prior obligation may be obtained from:

1. The ROTC contract. Participation in ROTC normally results in a 4-year ADO for scholarship and 3-year ADO for nonscholarship recipients, unless otherwise indicated.

a. Copies of appointment documents (i.e., DA Form 61) are required for applicants who are ROTC cadets, provided they will be appointed by their ROTC region. ROTC applicants requiring waivers for appointment must include a copy of the request for waiver or waiver approval.

b. Two copies of the ROTC contract must be submitted with the HPSP application.

c. One copy of the cadet's application for an educational delay must be submitted with the HPSP application.

2. The USMA contract. Participation in USMA results in a 5-year obligation.

3. Applicants without a contractual obligation should indicate "N/A" on first line under source of obligation.

NOTE: Applies to any applicant who is currently serving or who previously served as an officer or enlisted soldier in one of the uniformed military services.

(8) TAB 7. Prior service records.

(a) A copy of DD Form 214 (Certificate of Release or Discharge From Active Duty).

(b) An up-to-date microfiche. The officer fiche must contain officer evaluation reports annotated with the senior rater profile. Obtain copies by fax'ing a completed and signed (by applicant) SF 180 (Request Pertaining to Military Records) to the United States Army Reserve Personnel Center (ARPERCEN) Liaison Team at DSN 892-3292 or 3499 or commercial (314) 538-3292 or 3499. The SF 180 must specify the requesting detachment, branch for which the applicant is applying, and, in section II, item 7, the appropriate branch at HQ USAREC (RCRO-HS).

(c) AD personnel additional requirements.

1. RA officers must submit an approved unqualified resignation (AR 600-8-24); USAR officers on AD must submit an approved REFRAD (AR 600-8-24). Army enlisted personnel must submit an approved discharge (AR 635-200, chap 16). Applicants from other Uniformed Services must submit an approved release from that Service. The applicable requests for separation must be contingent on scholarship selection.

2. When an approved separation has not been received by the applicant, a certified true copy of the request for separation must be included as part of the application (see paras 8-5b, c, d, and e). ~~Applications will not be boarded without one of the above. Applications cannot be boarded, however, without a PERSCOM-approved separation.~~ Obtaining the approved separation is the applicant's responsibility.

(d) Reserve applicants' additional requirements.

1. If assigned to a troop program unit (TPU), a conditional release signed by the current TPU commander; see also paragraph 8-6. If DD Form 368 (Nov 94) (Request for Conditional Release) is used, only a copy (of the original that has been signed by the commander) should be forwarded with the application.

2. Mobilized applicants must also submit a signed USAREC Fm 1091 for Mobilized Reserve

Applicants (see fig 6-6).

(e) One copy of current oath and appointment.

b. Commissioning documents (right side of the CMIF).

(1) On top of TAB 8. USAREC Fm 1096.

(2) TAB 8. Appointment documents.

(a) Must provide 1 original DA Form 61 plus one copy. For veterinary medicine applicants, the following statement must be typed in item 41 and initialed by the applicant:

"I understand that some positions available for veterinarians initially serving on active duty in the U.S. Army may involve food hygiene and quality assurance inspections and relative medicine functions. I agree to accept such positions, if required, upon entrance into active military service. _____"

INITIALS

(b) USAREC Fm 1071 (Restrictions on Personal Conduct in the Army) and USAREC Fm 1073 (Statement of Acknowledgment for Accommodation of Religious Practices). One original and one copy of each.

(c) USAREC Fm 1091. One original and one copy (if applicable). This form contains three separate waiver statements which may or may not be applicable: Statement on Waiver of Age and Length of Service, Statement for Mobilized Reserve Selectees, and Statement for Mobilized Reserve Applicants.

(3) TAB 9. Security information.

(a) SF 86. Provide one original SF 86 (on the original form) plus two copies with original signatures; it may be typed or legibly handwritten. Although USAREC Fm 1096 lists USAREC Fm 1104 (Enlistment Eligibility Questionnaire), USAREC Fm 1104 is no longer required.

(b) If the applicant has a security clearance, a copy of the DA Form 873 (Certificate of Clearance and/or Security Determination) or a unit security clearance verification from the unit security manager is acceptable. Unit security clearance verifications must be dated within the past year.

(c) Proof of citizenship. Every applicant must provide proof of citizenship. A variety of documents may be used: A birth certificate (one certified true copy); valid passport (one certified true copy); DA Form 5252-R (Statement - Evidence of Citizenship Status) (one original) signed by the HCR; INS Form N-600 (Application for Certificate of Citizenship) (one original); or DS Form 240 (Certificate of Birth Abroad of a Citizen of the United States) (one original). All certified true copies must be signed by the reviewer or authenticator.

~~NOTE: Although DA Form 5252-R can be used for the application process, it does not meet the requirements for proof of citizenship required of all employers by the Immigration and Naturalization Service; if DA Form 5252-R is used, an Immigration and Naturalization Service ap-~~

~~proved document is still needed prior to payment of the first stipend.~~

(d) Two originals of JUST FD Form 258 (FBI U.S. Department of Justice Fingerprint Card (Applicant)).

1. Ensure all blocks are complete.

2. Ensure fingerprints are clear and legible.

3. Not required for individuals currently holding an appointment.

(4) TAB 10. Physical examination (PE) (SF 88 (Report of Medical Examination) and SF 93 (Report of Medical History)). Provide one original or one certified true copy plus one copy (not a fax'ed copy).

NOTE: A PE is required at the time of application for anesthesia nursing applicants only. (Refer to para 8-2j.) Beginning FY 98, a PE will be required at the time of application for all HPSP applicants.

(5) TAB 11. DA Form 3574 (Certificate of Acknowledgment and Understanding of Service Requirements for Individuals Applying for Appointment in the USAR Under the Provisions of AR 135-100 or AR 135-101, As Applicable - Individuals Without Prior Service) or DA Form 3575 (Certificate of Acknowledgment and Understanding of Service Requirements for Individuals Applying for Appointment in the USAR Under the Provisions of AR 135-100 or AR 135-101, As Applicable - Individuals Without a Statutory Service Obligation) and DA Form 4571-R (Data Required by the Privacy Act of 1974 (Eligibility for AMEDD Officer Procurement Programs - Miscellaneous Documentation) and DA Form 4572-R (Statement of Understanding for Appointment as a Commissioned Officer). Provide one original plus one copy only of those forms that are applicable; the DA Form 3574 is required for those applicants with no PS and the DA Form 3575 is required for those with PS.

(6) TAB 12. Licensure. Two copies of the nursing license (AN only).

(7) TAB 13. USAREC Fm 524 (Personnel Data Sheet). (AN only.)

6-6. Call-outs

The appropriate branch will notify the AMEDD Det of any corrections and/or documents needed. Send required corrections and/or documents to the appropriate branch at HQ USAREC (RCRO-HS).

6-7. Previously considered applicants

a. Applicants will be deemed one of the following by the HPSP selection board: Select, nonselect, or competitive.

b. Competitive status. "Competitive" applicants have their applications reboarded on the next scheduled board along with those of new applicants. If after the second boarding the applicant is again deemed "competitive" the application will be held until the last board of the selection board cycle or FY. During the last board, the "competitive" applicants will compete

against new applicants for any remaining scholarships. An order-of-merit list will be developed; scholarships will be offered to those in order of the order-of-merit list.

c. Nonselect status. Applicants in this status may not be reconsidered during the same FY. However, they may be reconsidered in accordance with d below during the following FY.

d. Reconsidered applicants. Any portion of the application documents (documents on left-side of application) that are older than 12 months as of the convening date of the board must be updated. The HCR will obtain:

(1) A letter of deferment from the professional school or a new letter of acceptance for applicants who did not begin the academic term as previously scheduled.

(2) An LOR or USAREC Fm 195 is required from the dean of the professional program or school for applicants whose previous letter is greater than 12 months old and for applicants who previously applied for a 4-year scholarship. In addition to the recommendation, the letter must also verify the applicant's enrollment, projected graduation date, and class standing.

(3) Updated official transcripts from the graduate school that the applicant is currently attending.

(4) Updated USAREC Fm 1095 reflecting changes (i.e., new address, new RSID, school), if different than indicated on the original application.

(5) All appointment documents and the appropriate number of copies (documents on right side of application) that will be greater than 6 months old at the time the board convenes, except proof of citizenship.

6-8. Special academic curricula (accelerated and decelerated programs)

a. HCR must ensure that application is made for the proper number of scholarship years. Applicants cannot be considered for any graduation year group for which scholarships are not offered.

b. HCR must also ensure that the applicant is in a full-time student status. Applicants who are in part-time status are not authorized entry into the scholarship program. Below are examples of different academic programs.

(1) The 5- and 6-calendar year programs. These are experimental or decelerated programs. Students may not be in full-time status and may not be in the authorized graduation year group.

(2) The 3-calendar year programs. These are accelerated programs that usually have 4 academic years compressed into 3 calendar years. Since the type of scholarship sought can be confusing, graduation year group is the primary consideration.

(3) Dual-degree programs. These are programs in which students receive two degrees, such as MD and MPH, MD and PhD. Participants in dual-degree programs are authorized

entry only if the student can complete the dual-degree program in the timeframe required to complete the MD degree. Students will not be authorized leaves of absence upon initial entry into the HPSP to complete the other-than-MD degree. Costs associated with the additional degree are not reimbursable.

6-9. Boarding mobilized reserve applicants

Reserve applicants assigned to an activated TPU who consequently lose release consent can be boarded. In addition to meeting other application requirements, these applicants must sign the appropriate portion of USAREC Fm 1091 (see fig 6-6) acknowledging that board action does not release them from their current reserve unit or status. If these applicants are selected, see paragraph 8-6.

Chapter 7

Notification Process

7-1. Notification of board results

Approved selection board results are normally provided to HQ USAREC (RCRO-HS-OP) within 5 working days after adjournment. HQ USAREC (RCRO-HS-MC) will release board results to respective operations sections of the AMEDD Dets, appropriate Health Services Division branch chiefs, and Commander, U.S. Army Medical Command (MEDCOM), Fort Sam Houston. HCR are responsible for notifying the applicants and administering the oath of office. HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) will publish notification letters to applicants.

NOTE: Selectees cannot be commissioned before they are physically qualified and all waivers are approved.

7-2. Transfer of select CMIF

HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) will maintain the files of the selectees. Those who are deemed "competitive" will have their files maintained at HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) until the end of the boarding cycle. At the end of the board cycle, all "competitive" applicants not offered a scholarship will have their applications returned to the operations section of the appropriate AMEDD Det. The files of applicants who are nonselect will be returned to the appropriate AMEDD Det at the time notification letters are sent.

7-3. Appointment processing

The HPSP program manager is responsible for forwarding all appointment documents to ARPERCEN.

7-4. Scholarship acceptance

HCR and selectees have up to 30 calendar days from the release of board results to execute the oath of office and complete enrollment documents (see chap 8). If the HCR cannot complete enrollment documents within the 30 calendar

days, they must notify their respective AMEDD Det who will then notify the HPSP program manager. Military selectees (i.e., ROTC, West Point, or those on AD or in TPU) are considered an exception to the 30-calendar day rule. ROTC and West Point selectees must submit enrollment documents within 30 calendar days after graduation. Selectees on AD or in TPU must submit enrollment documents within 30 calendar days after release or discharge.

7-5. Declination and reinstatement

a. Per USAREC Reg 601-37, paragraph 11-2, applicants who elect to decline their selection must forward a letter of declination through the chain of command to the HPSP program manager. The HCR will telephonically report declinations and the selectee's reasons for declining through the AMEDD Det to the HPSP program manager.

b. Failure of a selectee to execute the required actions listed in paragraph 7-4 within 30 calendar days constitutes an administrative declination.

c. Declination of the scholarship will normally be final; however, a scholarship that has been declined may, upon written request, be reinstated when it is determined to be in the Government's best interest. Requests for reinstatement must be made in the same FY that the selectee was boarded, and must include the reason for the initial declination and reason for requesting reinstatement. These are approved by HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) and MEDCOM.

7-6. Multiple service selections

Applicants frequently apply to all three military service scholarship programs and receive simultaneous selection notifications. Selectees in this situation are not released from any of the acceptance requirements or deadlines outlined in this regulation.

Chapter 8

Enrollment Process

8-1. Enrollment documents

The enrollment packet is a series of documents required to activate scholarship entitlements. Enrollment packets that are not properly prepared, signed, and provided by the established suspense will delay enrollment and payment of scholarship entitlements. HCR must ensure that selectees sign and provide the required documents.

8-2. Enrollment requirements

All enrollment documents must be forwarded to HQ USAREC (RCRO-HS-MC (HPSP Program Manager)); the required HPSP enrollment documents listed in a through j below must be forwarded together in the correct sequence within 30 calendar days after notification of selection board results. Incomplete enrollment packets

will be returned without action to the respective AMEDD Det. The HPSP entry date is the latest of: The date that the oath is signed; the date the service agreement is signed; or the date classes begin. The selectee's original signature should appear on all documents requiring a signature. USAREC Fm 1132 (HPSP Enrollment Document Checklist) is at figure 8-1.

a. Checklist USAREC Fm 1132 (HPSP Enrollment Document Checklist) (see fig 8-1).

b. Four originals of USAREC Fm 1131. The signatures and initials must be originals on all copies. Leave the last signature line, "Accepted for and on behalf of the United States of America" blank, this line must be signed by the HPSP program manager. USAREC Fm 1131 is used to determine the program entry and entitlement effective dates. (See chap 4 for samples of USAREC Fm 1131, para 23 and for a sample copy.)

c. DA Form 71 (Oath of Office - Military Personnel). One original and one copy. Used to determine the program entry and entitlement effective date. The oath of office must be dated the actual date the officer executed the oath.

d. TD Form IRS W-4 Form (Employee's Withholding Allowance Certificate). One original and one copy. Used to determine taxable withholding for stipend payments.

e. SF 1199A (Authorization for Deposit of Federal Recurring Payments). One original. Used to determine stipend, reimbursable expense, and military pay location.

f. USAREC Fm 1092 (Statement of Certification for Repayment of Disbursed Government Funds) (see fig 8-2). One original. Used to limit Government liability and for internal control.

g. USAREC Fm 1093 (see figs 6-3 and 6-4). One original. Used to verify enrollment and class start date. Item 12 must have a day, month, and year entered.

h. DA Form 5960 (Authorization to Start, Stop or Change Basic Allowance For Quarters (BAQ), and/or Variable Housing Allowance (VHA)). To be completed by individuals with family members only. One original and one copy. A copy of the marriage and children's birth certificate(s) must accompany this form. Used to verify military pay allowance entitlement for ADT. Is not required for applicants without dependent family members.

i. USAREC Fm 1091. One original (if mobilized).

j. SF 88 and SF 93. Provide one original or one certified true copy plus one copy (not a fax'ed copy) for all HPSP selectees except anesthesia nursing (whose physicals were required for application). Selectees must be medically qualified for appointment prior to their commissioning and submission of enrollment documents. HCR should schedule an examination appointment for their applicant(s) to comply in a timely manner with select notifications and submission of enrollment documents. All applicants will undergo a medical examination at the Military Entrance

Processing Station (MEPS). DOD Medical Review Board and West Point accession physicals are acceptable if dated within the preceding 24 months.

NOTE: Beginning FY 98, a PE will be required at the time of application for all HPSP applicants.

(1) All HPSP selectees (regardless of status or affiliation) must undergo a PE under the "accession" medical standards contained in AR 40-501, chapter 2. This is nonwaiverable.

(2) Qualified applicants. No further review or approval is required for accession PE that are approved by the MEPS.

NOTE: Applicants who are qualified by the MEPS but who had a medical disqualification or medical discharge from any uniform service must have the PE forwarded to HQ USAREC (RCRO-HS (PE NCO)) for review by the USAREC Command Surgeon. Do not send physicals directly to the Command Surgeon.

(3) Disqualified applicants and program participants. All requests for waiver of medical disqualification under accession standards must be submitted to the USAREC Command Surgeon for a determination prior to boarding. When a medical waiver is requested, the entire PE, plus required medical consultive documentation, must be forwarded to HQ USAREC (RCRO-HS (PE NCO)).

k. For individuals in TPU, an order discharging enlisted personnel or an order releasing officer personnel from the SELRES and assigning them to the IRR. Two copies.

l. For individuals in the National Guard, an order discharging enlisted and officer personnel from the National Guard (with an effective date

no later than 3 working days before the start of school, and prior to the oath and service agreement effective dates). Two copies.

8-3. Call-outs

The HPSP program manager will notify AMEDD Dets of any corrections and/or documents needed. Send required corrections and/or documents to the HPSP program manager at HQ USAREC (RCRO-HS-MC).

8-4. CMIF and enrollment document transfer

The HPSP program manager will forward enrollment documents along with the CMIF to MEDCOM, Fort Sam Houston.

8-5. Special actions for oath of office and appointment

Refer to table 8-1 for general commissioning guidelines. A new oath of office is required for any PS officer who is selected for optometry and clinical or ~~counseling~~ psychology (unless they are currently MS (Medical Service Corps)) because they must be appointed as MS officers. The actions below must be accomplished before program entry:

a. ROTC cadets. ~~Selectees in this category are required to decline RA appointment. The HCR should will advise the professor of military science of a cadet's selection, who will in turn inform the ROTC region headquarters to appoint eligible cadet selects as USAR (second lieutenant, branch unassigned). The professor of military science will inform the ROTC region headquarters to appoint the cadet/HPSP selectee as a second lieutenant, USAR, branch unassigned, and transfer their 201 file to Commander,~~

ARPERCEN, Control Group (Officer Active Duty Obligor (OADO)), ATTN: ARPC-OPT-LO, 9700 Page Avenue, St. Louis, MO 63132-5200. Cadets who have already been assigned a branch by the ROTC branching board will maintain that branch. The branch chiefs at Health Services Division are responsible for processing appointment packets for cadets not eligible for appointment by their ROTC region headquarters.

b. RA AD officers. Selectees in this category must provide an approved unqualified resignation (AR 600-8-24) with an effective date no later than 3 working days before school starts. The resignation must indicate that the individual will accept a USAR commission upon discharge. The RA officer retains rank and branch with USAR reappointment.

c. USAR commissioned officers on AD. Selectees in this category must provide an approved REFRAD (REFRAD; AR 600-8-24) with an effective date no later than 3 working days before school starts. The request for release must indicate the individual desires to retain the USAR commission upon REFRAD.

d. AD enlisted personnel. Selectees in this category will be discharged from their unit at their home station no later than 3 working days before school starts in accordance with AR 635-200, chapter 16.

e. USAR personnel in TPU (or equivalent in other services). Selectees in this category may remain in their unit until 3 working days prior to the school registration date. Enlisted soldiers must be discharged, commissioned, and assigned to control group (OADO). Officers must be reassigned to control group (OADO). HCR are responsible for processing the appointment

Table 8-1
Commissioning guidelines

Category of Applicant	Appointment	Grade Held	Branch
Civilian	USAR	2LT	Unassigned*
ROTC cadet (branch unassigned) (see para 8-5a)	USAR	2LT	Unassigned*
ROTC cadet (branch assigned) (see para 8-5a)	USAR	2LT	Maintains branch*
AD (RA) (see para 8-5b)	Resigns RA; reappointed USAR	Retains rank	Maintains branch*
AD (USAR) (see para 8-5c)	USAR	Retains rank	Maintains branch*
USAR (SELRES) (see para 8-5e)	None required	Retains rank	Maintains branch*

* Unless selected for optometry, clinical psychology, or nurse anesthesia; see paragraph 8-5i.

documents for enlisted and/or officers in other services.

f. The oath of office and service agreements for personnel in b and d above, and enlisted personnel in e above must be dated 1 day after the effective date of discharge, release, or resignation.

g. AD personnel in b through d above who request release, discharge, or resignation must reflect an effective date not later than 3 working days prior to the school registration date. This allows the continuation of pay and minimizes problems associated with AD separation. Accordingly, the service agreement for these personnel must be dated not earlier than the date of the oath of office and not later than 3 working days prior to the school registration date.

h. Personnel in d above and enlisted personnel in e above will be appointed as second lieutenants, USAR, branch unassigned (unless selected for optometry, ~~or~~ clinical psychology, or nurse anesthesia ~~or~~ counseling), and assigned to USAR control group (OADO).

i. Personnel in b and c above and officer personnel in e above will normally retain their present rank and branch, provided there are no grade and branch restrictions. Those who are selected for optometry or clinical ~~or~~ counseling psychology will be reappointed as MS officers and be subject to grade restrictions governing MS appointments. Those selected for nurse anesthesia will be appointed as AN officers and be subject to grade restrictions governing AN appointments. All will be assigned to USAR control group (OADO).

8-6. Selects assigned to mobilized TPU

The following guidance is provided for reserve selects assigned to a TPU activated for mobilization.

a. Reserve selects activated for deployment will not lose their select status. If these selects are unable to enter school to begin their course of study due to mobilization or call-up an alternate will be selected. Even though alternates are selected, the primary selectee will retain select status. Therefore, USAREC Fm 1091 (see fig 6-6) must be submitted.

b. Reserve selectees who retain their status under provisions of a above will not forfeit scholarships unless they fail to obtain school acceptance in the health profession in which selected by the start of the following school term. This timeframe may be extended when deployment considerations prevail. In this instance, the selectee must provide written notification to HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) of their intent to claim their scholarship and provide an updated school acceptance letter within 60 days of deactivation; this written notification must be submitted through the HCR.

c. The actions authorized in a and b above do not constitute approval for or consent to release by the individual's reserve unit or exemption by ARPERCEN, and does not change the individual's current reserve status; however, such release or exemption remains a requirement be-

fore entry into the HPSP is authorized.

d. Reserve enlisted selects identified in a and b above will be granted exemption from the suspense requirements to execute the oath of office.

8-7. Release from scholarship acceptance

Initial selectees who have executed a service agreement and/or oath of office may be released. This release can occur only when scholarship entitlements have not been paid to or on behalf of the individual and when it is determined to be in the best interest of the Government.

Chapter 9 Interservice Transfer

9-1. Transfer from the Army to another service

a. Requests for interservice transfer must be submitted in writing by the HPSP participant and forwarded through the HCR to HQ USAREC (RCRO-HS-MC (HPSP Program Manager)) for processing. The request must contain justification for transfer. The HPSP program manager coordinates requests for interservice transfers with MEDCOM, Fort Sam Houston, to determine if the transfer will negatively impact on a given year group.

b. Requests recommended for approval are forwarded through the Secretary of the Army to the Secretary of the appropriate military service (see NOTE below). Upon receipt of written conditional acceptance by the appropriate military service, the participant's file is forwarded with guidance for the appropriate service to coordinate with ARPERCEN and the HCR. The HCR informs MEDCOM, Fort Sam Houston, upon receipt of the appointment. Concurrently, the HPSP program manager notifies ARPERCEN of the conditionally approved interservice transfer and requests initiation of the participant's release from the Army 1 day prior to acceptance of appointment in the other service.

NOTE: For Navy personnel only: The Naval Reserve Center, New Orleans, now has the authority to grant conditional approvals for release. Requests no longer go from Secretary of the Navy to Secretary of the Army. In accordance with DOD Directive 1205.5, the Army must gain Secretary of the Army approval for transfer.

c. Disapproved requests are returned without further action.

9-2. Transfer from another service to the Army

a. The participant requests an interservice transfer, through appropriate channels, from the losing Service Secretary or designee to the Secretary of the Army. The losing Service Secretary or designee forwards the request for transfer to the Secretary of the Army. This request should include:

(1) A letter from the participant requesting the transfer and indicating the reason(s). This letter is sent through the current Service Secretary or designee to the Secretary of the Army.

(2) The original or a certified true copy of the conditional approval from the losing Service

Secretary or designee.

(3) Proof of participant's HPSP enrollment date, including stipend start date. The participant must request this information from the losing service.

(4) A copy of the participant's current file. This file must include medical school transcripts, college admission test score (if less than 2 years in professional school), HPSP ADT evaluations, LOR, and the current reserve oath and appointment.

(5) A certified true copy of the current service agreement for HPSP.

(6) A copy of any prior obligation contract (i.e., ROTC or service academy).

(7) A copy of current security clearance.

(8) A certified true copy of the accession physical, if the physical was within the past 24 months. The participant must have another accession physical if the original physical was more than 24 months ago, and/or if the losing service will not release a certified true copy.

(9) DA Form 61. The original and one copy.

b. The HPSP program manager will coordinate the request with MEDCOM, Fort Sam Houston, and Office of The Surgeon General for a determination of the availability of a scholarship allocation and for review of the participant's application.

c. Once a determination is made that the participant is qualified, the HPSP program manager will endorse the application and forward it to the Assistant Secretary of the Army for Manpower and Reserve Affairs via the Chief of Staff, USAREC and the Deputy Chief of Staff for Personnel, Army.

d. When an approved memorandum is signed by the Assistant Secretary of the Army for Manpower and Reserve Affairs and forwarded to the appropriate Service Secretary, a copy is returned to the HPSP program manager for processing. A select letter is sent to the participant with the name and address of the HCR to contact for further processing. Concurrently, the HCR is notified by the HPSP program manager to process the appointment and enrollment packet using normal processing procedures in chapter 8. The HPSP program manager will coordinate the release date with the losing military service and notify the United States Total Army Personnel Command (ATTN: TAPC-OPP-AD), MEDCOM, and the HCR of the release date.

e. Requests for transfer that are disapproved are returned without further action.

Chapter 10 Leaves of Absence and Disenrollment

10-1. General

Students seeking leaves of absence or disenrollment should be referred to the U.S. Army Health Professions Scholarship Program Handbook, Medical Education (MCHO-ME) Policy 96-2 (Student Handbook). Students must submit a written request and substantiating documents. This request and the substantiating documents should be routed through the sustaining HCRT and AMEDD Det commander to Commander, MEDCOM, ATTN: MCHO-ME (HPSP), 2050 Worth Road, Building 2792, Fort Sam Houston, TX 78234-6000.

23. I understand that:

a. My remaining previously incurred service obligation, currently calculated to be 4 years, 0 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.

b. In return for 4 years, 0 months, 0 days of participation in the HPSP, I shall serve 4 years, 0 months, 0 days on extended active duty and serve 4 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.

c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 8 years, 0 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

_____	_____	_____
Date	Name of Applicant (<i>Type or Print</i>)	Signature
_____	_____	_____
Name of Witness (<i>Type or Print</i>)		Signature of Witness
Accepted for and on behalf of the United States of America.		_____
		Signature

Figure 4-1. Sample of a completed USAREC Fm 1131, paragraph 23, for ROTC scholarship obligor/4-year HPSP scholarship recipient

23. I understand that:

a. My remaining previously incurred service obligation, currently calculated to be 3 years, 0 months, 0 days on extended active duty and 5 years, 0 months, 0 days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.

b. In return for 4 years, 0 months, 0 days of participation in the HPSP, I shall serve 4 years, 0 months, 0 days on extended active duty and serve 4 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.

c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 7 years, 0 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

_____	_____	_____
Date	Name of Applicant (<i>Type or Print</i>)	Signature
_____	_____	_____
Name of Witness (<i>Type or Print</i>)		Signature of Witness
Accepted for and on behalf of the United States of America.		_____
		Signature

Figure 4-2. Sample of a completed USAREC Fm 1131, paragraph 23, for ROTC (nonscholarship) obligor/4-year HPSP scholarship recipient

23. I understand that:

a. My remaining previously incurred service obligation, currently calculated to be 4 years, 10 months, 0 days on extended active duty and 3 years, 0 months, 0 days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.

b. In return for 4 years, 0 months, 0 days of participation in the HPSP, I shall serve 4 years, 0 months, 0 days on extended active duty and serve 4 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.

c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 8 years, 10 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

Date	Name of Applicant <i>(Type or Print)</i>	Signature
Name of Witness <i>(Type or Print)</i>	Signature of Witness	Signature

Accepted for and on behalf of the United States of America.

Figure 4-3. Sample of a completed USAREC Fm 1131, paragraph 23, for USMA obligor (with 60 days leave after graduation)/4-year HPSP scholarship recipient

23. I understand that:

a. My remaining previously incurred service obligation, currently calculated to be 2* years, 7* months, 0* days on extended active duty and 4* years, 0* months, 0* days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.

b. In return for 4 years, 0 months, 0 days of participation in the HPSP, I shall serve 4 years, 0 months, 0 days on extended active duty and serve 4 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.

c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 6 years, 7 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

Date	Name of Applicant <i>(Type or Print)</i>	Signature
Name of Witness <i>(Type or Print)</i>	Signature of Witness	Signature

Accepted for and on behalf of the United States of America.

*Enter applicant's remaining service obligation.

Figure 4-4. Sample of a completed USAREC Fm 1131, paragraph 23, for AD officer with prior obligation/4-year HPSP scholarship recipient

23. I understand that:

a. My remaining previously incurred service obligation, currently calculated to be 0 years, 0 months, 0 days on extended active duty and 0 years, 0 months, 0 days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.

b. In return for 2 or 1 years, 0 months, 0 days of participation in the HPSP, I shall serve 2 years, 0 months, 0 days on extended active duty and serve 6 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.

c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 2 years, 0 months, 0 days on extended active duty and 6 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

_____	_____	_____
Date	Name of Applicant (<i>Type or Print</i>)	Signature
_____	_____	_____
Name of Witness (<i>Type or Print</i>)		Signature of Witness
Accepted for and on behalf of the United States of America.		_____
		Signature

Figure 4-5. Sample of a completed USAREC Fm 1131, paragraph 23, for civilian/2- or 1-year HPSP scholarship recipient (medicine scholarship)

DEPARTMENT OF THE ARMY SERVICE AGREEMENT

F. EDWARD HEBERT ARMED FORCES HEALTH PROFESSIONS SCHOLARSHIP PROGRAM

[To be used in lieu of DA Form 4629, April 1982]. THIS FORM IS AFFECTED BY THE PRIVACY ACT OF 1974. For use of this form see AR 601-141. The proponent agency is the Office of The Surgeon General.

EFFECTIVE 30 MARCH 1995

- 1. **AUTHORITY:** Chapter 105, Title 10, United States Code.
- 2. **PRINCIPLE PURPOSE(S):** Service agreement is used as the contract between the United States Army and the student selected to enter the Health Professions Scholarship Program, hereafter referred to as the Program. The Program offers financial support in return for an active duty obligation.
- 3. **ROUTINE USES:** A signed and witnessed service agreement, which includes the participant's social security number, must be submitted by each selectee to enter the Program. Participant certifies to specific eligibility statements and that he/she agrees to and understands specific requirements and active duty obligation. Social security number is used for identification purposes. The signed and witnessed service agreement becomes part of the member's official file at the applicable Personnel Center.
- 4. **MANDATORY OR VOLUNTARY DISCLOSURE:** Voluntary. If not submitted with other appointment and program entry documents, appointment in the Reserve Component will not be processed and entry into the Program will not be authorized.

NAME OF APPLICANT (Print or type):

Louise Frances Taylor

SSN:

123-45-6789

In accordance with my application to participate in the Armed Forces Health Professions Scholarship Program (Chapter 105, Title 10, United States Code):

- 1. I hereby certify that:
 - a. I am a citizen of the United States of America.
 - b. I have been accepted for admission to or am enrolled in an accredited institution located in the United States or Puerto Rico in a graduate course of study in medicine, osteopathy or other health profession, designated by The Surgeon General of the Army (TSG), leading to a degree in medicine.
 - c. I am not obligated for future service to any health institution, community, or other entity by virtue of any scholarship, grant, contract, or other agreement, and I will not make any such contract or other agreement without approval of TSG until I have completed my service obligation under this Program.
- 2. As a member of the Program, I agree that unless sooner separated, I will remain in the Program to complete the educational phase leading to a professional degree in my course of study. I specifically acknowledge that I may not unilaterally terminate my participation in the program by refusing to apply for or to accept the monetary or other benefits of the Program set forth elsewhere in this agreement.
- 3. I agree to comply with and perform academic and administrative duties, consistent with Army and Program requirements, and to maintain the appropriate student status. I specifically acknowledge that my scholarship entitlements may be suspended when my student and/or individual status cannot be determined and that my participation in the Program may be terminated if I fail to comply with Army requirements, as set forth in regulatory and policy guidance.
- 4. I agree to pursue my studies and training on a continuous basis during the school years as set forth in the schedules of the institution in which I am enrolled, or in which I will matriculate, and to the best of my ability, direct my efforts toward completion of course requirements prerequisite to my receiving the designated degree in the health profession for which I was selected for a scholarship.
- 5. I understand that I will not be granted initial Program entry and that this agreement is automatically void if I fail to begin my course of study subsequent to signing this agreement. I specifically acknowledge that my participation in the program will be terminated subsequent to initial entry into the program, if I will not receive my degree or graduate in the year for which I was initially selected because of academic deficiency or because of my participation in an alternative academic schedule or curriculum.

APPLICANT INITIALS LFT

Figure 4-6. Sample of a completed USAREC Fm 1131

6. I understand that I will not be granted an extension of this scholarship for the purpose of pursuing studies toward completion of course requirements prerequisite to receiving any other degree.

7. If qualifying for a degree in medicine or osteopathy, I will apply in accordance with applicable Army directives for the next Army First-Year Graduate Medical Education Program and the National Residency Matching Program. I understand that if selected for an Army First-Year Graduate Medical Education Program I must participate in the Army program and withdraw from the National Residency Matching Program. I understand that medical and osteopathic graduates not selected for an Army First-Year Graduate Medical Education Program must participate in an Accreditation Council for Graduate Medical Education or American Osteopathic Association approved first-year graduate medical education program (internship) offered by a nonmilitary hospital. I understand that if I participate in a first-year graduate medical education program (internship) offered by a nonmilitary hospital, I will not be on active duty. Following completion of the Army First-Year Graduate Medical Education Program or approved nonmilitary first-year graduate medical education program (internship), I understand I will be required to perform professional duties, consistent with Army requirements, as determined by The Surgeon General, unless I am selected for further residency training. If selected for further training by the Army, I understand such residency training may be in a military program in an Army hospital on active duty or in an Army-sponsored civilian board program (on active duty), or in a nonmilitary program, not on active duty. I will not be entitled to any pay allowances, or educational expenses from the Army if training is accomplished in a nonmilitary program, but I will be entitled to accept the normal stipend and benefits paid to other trainees in my training institution. I understand that the active duty obligation (ADO) for those selected for further Graduate Professional Education beyond the first-year graduate medical education (internship), will be based on existing Department of Defense and Army directives in effect when signing the graduate professional education contract accepting such training.

8. If qualifying for a degree in medicine or osteopathy, I understand that selections for residency training in a nonmilitary hospital are made by the Army from among the applicants requesting training in a given specialty, and that the number approved for such training is determined by the Army's projected requirements for specialists qualified in each specialty. If selected by the Army for civilian specialty training, I understand that deferment from active duty will be for the purpose of performing the requested residency and for the period of time usually required to complete training in that specialty. I understand that, upon completion of a civilian residency, I will be ordered to active duty. I understand that any proposed changes or deviation in the training or time requirements to complete my residency are subject to the approval of The Surgeon General. I further understand that, should such civilian residency training be completed or terminated prior to the date approved for deferment from or return to active duty, I am obligated to immediately advise The Surgeon General so that I may be ordered to active duty to fulfill my ADO.

9. If qualifying for a degree (Ph.D) in clinical or counseling psychology, I will apply in accordance with applicable Army directives for the first Army Clinical Psychology Internship Program (CPIP) commencing after completion of the didactic academic classroom instruction and participate, if selected by the Army, in an active duty status. I understand that if participating in the Army CPIP in an active duty status, I will automatically be terminated from the Program on the last day of my thirteenth month on active duty. I understand that clinical or counseling psychology graduates not selected for the Army CPIP must participate in an American Psychology Association approved internship program offered by a nonmilitary hospital and that I will not be on active duty during participation. I understand that if participating in a nonmilitary internship program, I will automatically be terminated from the scholarship program on the last day of my thirteenth month of participation. Following completion of the Army CPIP or approved nonmilitary CPIP, I understand that I will be required to perform professional duties, consistent with Army requirements, as determined by The Surgeon General. I understand that if I fail to meet all requirements and do not obtain my degree when scheduled, I will be terminated from the HPSP and called to active duty.

10. I understand that I must accept an appropriate reappointment or designation as to grade and branch within the Army, if offered, based upon my health profession, following satisfactory completion of the Program. Further, that such reappointment may result in a lower grade than previously held as a commissioned officer prior to and during my participation in this Program. I agree to perform all administrative prerequisite requirements for reappointment or designation as to grade and branch within the Army, based upon my health profession.

11. I agree to participate in designated military training while I am in the Program.

12. Upon selection for the Program I agree to complete the requirements for appointment as a commissioned officer. I agree to meet the Army appearance and weight standards as established by policy and regulation.

13. I further understand that any subsequent changes in my marital or dependent status or in my physical condition will not be grounds for subsequent release from the terms of this contract unless specifically provided for by statute or applicable Army regulations in effect at the time my status changes. I understand that I must immediately notify the Office of The Surgeon General of any administrative or medically related problem I might incur while a participant in the Program.

14. I understand that I will not be permitted to voluntarily withdraw from the Program.

APPLICANT INITIALS LFT

15. As a result of Program participation, I understand that I will:

a. Incur an ADO of 8 years for any participation in the Program. However, I further understand that the portion of the ADO that exceeds a minimum of 1 year for each year of program participation or portion thereof, or my minimum term of service (15c below), whichever is greater, shall be waived and a Reserve Service Obligation (RSO) of an equal amount substituted thereof, unless the Secretary of the Army and I mutually agree that the excess portion, or a part thereof, shall be served on active duty. If qualifying for a degree in clinical or counseling psychology, I understand I will remain a Program participant while participating in either the Army or a nonmilitary CPIP and, as such, will incur an ADO as specified herein.

b. Prior active duty service and participation in First-Year Graduate Medical Education (internship) or the CPIP, as applicable, will not count toward completion of this requirement. Under no condition will I be released from active duty until I have served my ADO for Program participation in addition to any ADO I might incur for participation in Graduate Professional Education 2 and above or the Army CPIP, as applicable, except when my release is determined by the Army to be in the best interests of the Government.

c. Unless otherwise relieved serve, apart from my ADO described in 15a above, a minimum term of service on active duty of 3 years if other than a physician or 2 years if a physician. My minimum term of service will run concurrently with my ADO; however, if my ADO is less than my minimum term of service, I will not be released from active duty until I have also served my minimum term of service. Any time spent on active duty after completion of the basic professional degree required for appointment to the health services category to which assigned (including time spent in graduate professional education and in discharging an ADO) will count toward the satisfaction of this minimum term. Prior active duty service will not count toward the completion of this requirement.

16. I understand that my RSO will be served in the Individual Ready Reserve unless it is mutually agreed upon that the portion of service shall be served in the Selected Reserve.

17. I understand that the following provisions apply to the discharge of my ADO:

a. Time spent in graduate professional education (first-year graduate medical and dental education, internships, residencies, or fellowships) and during participation in the Army CPIP will not be creditable toward satisfying my HPSP obligation.

b. An obligation incurred as a Program member is in addition to any obligation incurred as a result of participation in any other military program. I may not serve all or any part of the ADO incurred by participation in this program concurrently with any other military obligation.

c. An assertion of community essentiality will not be considered as a ground for relief from the Program obligation or for delay in fulfilling the Program obligation.

d. Time spent on active duty or active duty for training while a member of the Program prior to completion of professional degree requirements will not be credited toward fulfillment of any ADO.

e. If I am relieved of my ADO for participation in the Program before the completion of my obligation, I agree to accept assignment, if offered, to an area of health manpower shortage designated by the Secretary of Health and Human Services for a period equal to the period of obligation from which relieved.

18. As a Program member, I understand that I will:

a. Be commissioned as an officer in a Reserve Component of the Army and serve on active duty for training in the pay grade 01 (2LT) with full pay and allowances of that grade, for a period of 45 days during each year of Program participation. This active duty for training ordinarily will be at an Army installation, but may be at the accredited civilian institution I am attending, if to be detailed elsewhere would interrupt my academic training, as verified by a school official responsible for the academic program as a degree qualifying requirement in my course of study and approved by Headquarters, Department of the Army (United States Army Health Professional Support Agency). In addition, I will be required to participate in such other military and professional training as is prescribed by the Army.

b. Except when serving on active duty for training, pursuant to paragraph 18a above, I will receive a stipend at the rate established by law. I understand that payment of such stipend commences on the last date that all of the following conditions are satisfied: My oath of office has been executed, this service agreement has been executed, and I have commenced the academic curriculum. Such stipend will be suspended upon: The date that the regular course of studies are completed if that date precedes the date of my graduation by over 45 days; the day prior to the effective date of entry on to active duty for participation in the Army CPIP; the day prior to the date that the institution determines to be the degree completion date; my failure to maintain full-time student status at my school; or leave of absence from the Program. Federal income tax liability with respect to Program entitlements is determined by statute and/or rules and regulations of the Commissioner of Internal Revenue.

c. Be entitled to receive payment for all actually incurred and approved educational expenses which are supported by purchase receipts and certified as essential to the course of study by a school official designed by the institution. These include tuition and fees, books, laboratory expenses, laboratory and clinical coats, precious and semiprecious metals, payments for educational services, and rental of nonexpendable equipment (such as a microscope for which the cost of rental is limited to \$250 per year for 2 years), but exclude room and board and nonacademic expenses such as yearbooks, school newspapers, parking fees, and tickets for sports activities. Such payments will be limited to those educational expenses normally incurred by students in my school and in my degree program who are not members of the Program. If I enter the Program during an academic session, I am eligible for personal reimbursements on a prorated basis of all normally required and authorized items specified above, provided they are applicable to the current academic year. Those expenses incurred and items purchased prior to the current academic year, but still in use or required to be used in the

APPLICANT INITIALS LFT

Figure 4-6. Sample of a completed USAREC Fm 1131 (Continued)

future, are not approved for reimbursement. I understand that the Government will not be responsible for any acts of negligence on my part, and that no duplicate payments will be made for loss or breakage of any supplies, equipment, or other expenses furnished hereunder.

19. I further understand and agree that service performed while I am a member of this Program will not be counted:
- a. In determining eligibility for retirement other than by reason of a physical disability incurred while on active duty as a member of the Program; or
 - b. In computing years of service creditable under Title 37, United States Code, Section 205.

20. I understand that if my status as a student is suspended or discontinued for deficiency in conduct or studies, or for other reasons, I will be required to perform active duty in an appropriate military capacity in accordance with the ADO incurred, when such service is determined to be in the best interest of the Government. I agree to reimburse the Government for all tuition and other educational costs which it incurred, as determined by the Secretary of the Army, if I am not required to perform active duty in accordance with the ADO incurred based on a waiver of the ADO or to serve in an assignment to an area of health manpower shortage designated by the Secretary of Health and Human Services resulting from a waiver of the ADO.

21. I agree to reimburse the Government for all tuition and other educational costs which it incurred, or any portion thereof, as determined by the Secretary of the Army, if I voluntarily or because of misconduct, fail to complete my ADO under this contract. I acknowledge and agree that the term *voluntarily* includes, but is not limited to, failure due to conscientious objection or failure because of resignation for any reason from the Army. I acknowledge and agree that the term *misconduct* includes, but is not limited to, failure due to separation because of drug abuse, alcohol abuse, criminal conduct, civil conviction, civil confinement, or moral or professional dereliction. I also understand I may not be relieved of my ADO arising from participation in the Program solely because of willingness and ability to refund all payments made by the United States Government pursuant to sections 2121 and 2127, Title 10, United States Code.

22. I understand that all financial inducements and benefits, including, but not limited to, basic pay, housing allowances, health care benefits, bonuses, professional pay, variable incentive pay, special pay, commissary privileges, retirement benefits, annual leave, and other benefits are either statutory or regulatory and are subject to change at any time without notice and any subsequent loss of such financial inducements or benefits by virtue of a statutory, regulatory, or policy change shall not release me from any obligations incurred under this contract.

23. I understand that:
- a. My remaining previously incurred service obligation, currently calculated to be 4 years, 0 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves will be added to any obligation incurred as a participant in the U.S. Army Health Professions Scholarship Program.
 - b. In return for 4 years, 0 months, 0 days of participation in the HPSP, I shall serve 4 years, 0 months, 0 days on extended active duty and serve 4 years, 0 months, 0 days in the Individual Ready Reserve (IRR), unless it is mutually agreed that the portion of service in the IRR shall be served on active duty or in the Selected Reserve.
 - c. My total service obligation, which includes my previously incurred obligation in 23a above and the obligation for HPSP participation in 23b above, will be 4 years, 0 months, 0 days on extended active duty and 4 years, 0 months, 0 days in the Army Reserves.

24. I understand that this is the entire contract between myself and the United States Army and that there are no oral or other agreements or understandings or representations affecting the contract or relating to my military service, except as otherwise specifically provided herein.

14 Jun 96	Louise Frances Taylor	/signed/
Date	Name of Applicant (Type or Print)	Signature
Barbara A. S. Gilbert		/signed/
Name of Witness (Type or Print)		Signature of Witness
		/signed/
Accepted for and on behalf of the United States of America.		Signature

Figure 4-6. Sample of a completed USAREC Fm 1131 (Continued)

AMEDD HPSP APPLICATION CHECKLIST

(For use of this form see USAREC Reg 601-105)

Date 96 10 09
YY MM DD

NAME Wonderful, Truly W.
Last First MI

RSID 7 Z 7 T

SSN 123 45 6789 DOB 75 01 01
YY MM DD

Permanent Address:
123 Mom's Place
City, State, 89012-3456

PRIOR SERVICE: Y N (Circle One)

Date SF 180 FAX'ed to ARPERCEN: _____

CORPS: AN DC MC MS VC (Circle one)

WAIVERS(S) REQUIRED: Y N (Circle one)

ORIG - COPIES - FORM/DOCUMENT

USAREC Fm 1076 (on top of TAB 1)

Copy of OWNRS Input Screen (on top of TAB 1)

TAB 1.

1 0 USAREC Fm 1094

TAB 2.

1 0 Full-length Photograph

TAB 3.

0 1 Letter of Acceptance (if not enrolled)*
 1 0 Dean's Letter of Recommendation (if enrolled)*

TAB 4.

1 0 Commander's Letter of Recommendation*
 1 0 Letter from Rater*
 3 0 Letters of Recommendation
 1 0 Letter of Recommendation from Anesthesia Nurse (AN only)

TAB 5.

1 0 Official Transcripts
 1 0 College Admission Tests ***

TAB 6.

1 0 USAREC Fm 1095
 0 2 ROTC/USMA Contract*
 0 1 ROTC request for educational delay*

TAB 7.

0 1 DD Form 214*
 0 1 SF 180*
 0 1 DD Form 368 (if in a TPU)*
 0 1 USAREC Fm 1091 (if mobilized)*
 0 1 Current Oath and Appointment*

ORIG - COPIES - FORM/DOCUMENT

USAREC Fm 1096 (on top of TAB 8)

TAB 8.

1 1 DA Form 61
 1 1 USAREC Fm 1071
 1 1 USAREC Fm 1073
 1 1 USAREC Fm 1091 (for age/LOS waivers)*

TAB 9.

0 1 DA Form 873 (Security Clearance)*
 2 0 Fingerprint Cards*
 1 2 SF 86 and USAREC Fm 1104
 0 1 Proof of US Citizenship**

TAB 10.

1 1 SF 93 (AN Only)
 1 1 SF 88 (AN Only)

TAB 11.

1 1 DA Form 3574 (if nonprior service)
 1 1 DA Form 3575 (if prior service)
 1 1 DA Form 4571
 1 1 DA Form 4572

TAB 12.

0 2 Licensure (AN only)***

TAB 13.

1 0 USAREC Fm 524 (AN only)

Legend * If applicable
** Certified True Copy
*** Verified Copy

Completed by: I. M. Technician

Verified by: U. R. Recruiter

USAREC Fm 1096, Rev 1 Sep 96 (Previous editions are obsolete)

NOTE: This form must be handwritten

Figure 6-1. Sample of a completed USAREC Fm 1096

Application for the U.S. Army Health Professions Scholarship Program
(For use of this form see USAREC Reg 601-37)

Privacy Act Statement

- 1. Authority:** 10 USC 3012; 10 USC 4301; Executive Order 9397.
2. Principal Purpose: Submission of information by applicant required in order to be considered in the selection process on a competitive basis for the Scholarship Program. Applicant acknowledges understanding of service requirements. SSN is used for identification purposes in lieu of Army service number.
3. Routine Uses: U.S. Army Health Professions Scholarship Program selection is on a competitive basis. Information evaluated by selection board for selection of individuals considered best qualified to enter program. Selectee's application for program is made a part of the file used in conjunction with student management while in the program.
4. Mandatory or Voluntary Disclosure: Voluntary. If not submitted, application is considered incomplete and will not be processed.

Application is submitted for purpose of attaining a degree in (check appropriate box):

- Medicine Osteopathy Dentistry Optometry Other (Specify)

If additional space is needed, continue under remarks, and identify by item number.

PERSONAL DATA.

1. Name (Last, first, middle initial):	2. SSN:	3. Date of Birth (Month, day, year): 10/23/69
4. Place of Birth (City, county, state, country): Trenton, Mercer, New Jersey, USA	5.a. U.S. Citizen? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5.b. Naturalization: <input type="checkbox"/> Derived <input type="checkbox"/> Immigrant
6. Permanent Mailing Address and Telephone Number (Include Zip and Area Codes) (Address through which you can always be contacted):	7. Present Mailing Address and Telephone Number (Include Zip and Area Codes): Effective until July 28, 1996 Date	
8. Mailing Address and Telephone Number after Effective Date in Item 7 (Include Zip and Area Codes):		

EDUCATION (list all institutions attended)

Previous Education, Undergraduate

Name of Institution a.	Location b.	Date Entered c.	Date Withdrawn or Graduated d.	Major Field e.	Type of Degree Received f.
9. University of Tennessee	Knoxville, TN	01/93	05/94	Exercise Phys.	B.S.
10. Old Dominion University	Norfolk, VA	08/91	12/92	Exercise Phys.	
11. Dutchess Com. Col. Wheaton College	Poughkeepsie, NY Wheaton, IL	Fall Sem. 86 08/87	05/90	Exercise Phys.	

Previous Education, Graduate

12.					
13.					
14.					

15. Name and Address of Professional School to which Accepted or in which Enrolled (include Zip Code): East Tennessee State University James H. Quillen College of Medicine Box 70694 Johnson City, TN 37614-0694	15.a. Date of Admission: March 26, 1996	15.b. Projected Date of Graduation: 05/2000
	15.c. Degree to be Awarded: M.D.	

Figure 6-2. Sample of a completed USAREC Fm 1094

Extracurricular Activities		
16. Leadership Positions: Waterfront Director - Supervised 10 Lifeguards Head Age Group Coach - Responsible for 3 coaches and 120 swimmers age 7-17		
17. Professional Societies, Associations, Clubs, Etc: Phi Kappa Phi National Honor Society Alpha Epsilon Delta		
18. Community Activities:		
19. Athletics and Honors: 3 - time NCAA Division III Swimming All-American 6 - time NCAA Division III Swimming Honorable Mention All-American		
20. Publications Written (if any) (DO NOT INCLUDE WITH APPLICATION):		
Honors Received During Studies.		
High School a.	Undergraduate b.	Graduate c.
21. Honor Roll - 3 years	University of Tennessee Dean's List - 4 semesters	
22.	University of Tennessee Graduated summa cum laude	
23.		
24.		
Present Status (Check all applicable blocks).		
25. Civilian/Military Affiliation: a. <input type="checkbox"/> Civilian	b. Military <input type="checkbox"/> Active Duty <input type="checkbox"/> Inactive Duty <input type="checkbox"/> Reserve Unit <input checked="" type="checkbox"/> Guard Unit <input type="checkbox"/> ROTC Cadet: <input type="checkbox"/> Scholarship <input type="checkbox"/> Nonscholarship	c. Military Component <input type="checkbox"/> RA <input type="checkbox"/> USAR <input checked="" type="checkbox"/> ARNG <input type="checkbox"/> Branch (Specify Army, Navy, AF, etc.)
25.d. Current Military Grade or Rank: Specialist/E-4	25.e. Current Unit or Organization (include ARPERCEN Control Group, if applicable). 278TH ACR HHT SPT SQDN	
Prior Military Service (attach all DD Forms 214).		
26. Grade on Separation:	27. Service Number/SSN:	28. Service: <input type="checkbox"/> Army <input type="checkbox"/> USMC <input type="checkbox"/> Navy <input type="checkbox"/> USCG <input type="checkbox"/> Air Force <input type="checkbox"/> USPHS
29. Branch (Officers only):		30. Unit or Organization:
31. Prior Military Associations (ROTC, Scabbard and Blade, etc.):		

Figure 6-2. Sample of a completed USAREC Fm 1094 (Continued)

32. Motivation Statement (outline motivation for military service and reasons for applying. Statement must be contained in this section. Do not use a continuation page):

One needs a sense of purpose when embarking on a journey. As I prepare to start my medical education, I clearly realize that my overall goal is to be able to take care of people. This is the goal which I will keep in mind through the rough and smooth times that lie ahead. I would also like to work towards another equally noble goal: to serve my country. This sense of purpose has always shaped my outlook and will continue to do so in the future regardless of how I practice medicine because this principle is deep-rooted in my character. However, I believe that I can best address my desire to serve my country by practicing medicine in the context of the Army health care team. I have tremendous respect for the people and institution of the armed forces and a natural extension of this respect is my desire to join this team and become a productive member. I also seek diversity and flexibility in my practice of medicine, in terms of the nature and location of my assignments. Therefore, I am very interested in the global network of medical facilities that the Army offers because I will have the opportunity to undertake patient care, research, and education at locations around the world. Army medicine also interests me because I want my practice of medicine to be fully focused on the care of people and not paperwork. Army medicine is exciting because it offers an environment in which I can enjoy medicine by spending most of my time concentrating on the care of people. I realize that as a physician and an Army officer, I will confront great challenges that will require my full dedication and effort. At the same time, I also believe that the feeling of satisfaction received from healing people and serving my country will be immeasurably rewarding and a source of rejuvenation in the future. It is with this understanding that I have committed my heart and mind to the journey that lies before me.

Acknowledgment and Understanding of Service Requirements

33. I understand that the Department of the Army is under no obligation to accept me as a participant in this program. No one has given me any assurance that I will be one of those selected.

I understand that my participation in the US Army Health Professions Scholarship Program is contingent upon my selection, acceptance of a USAR appointment as a second lieutenant (*if applicable*), execution of the required service agreements and contracts, and enrollment in an approved professional school.

I understand that objection to participation in war or the bearing of arms, by reason of religious training and belief (*conscientious objection*), may be inconsistent with the military status and obligation which I will incur in the Program. By this application I declare that I am not a conscientious objector (*or, I have attached a statement of my beliefs*).

I understand that if I am qualifying for a degree in medicine, osteopathy or clinical psychology, I am required to make appropriate application for the Army's First Year Graduate Medical Education Program (FYGME) or Clinical Psychology Internship Program (CPIP) and if selected, participate in an active duty status. If I desire residency training, I will apply for the Army program and if selected, participate in such training.

If not selected for an Army Program, I understand that my entry on active duty may be delayed for the completion of a non-military FYGME or CPIP (*internship*) and/or residency training in a non-military hospital. I understand this depends on future Army requirements for specialists and selection by The Surgeon General.

May 30, 1996

Signature

Date

Page 3 of 3 pages.

Figure 6-2. Sample of a completed USAREC Fm 1094 (Continued)

Certificate of Enrollment for the U.S. Army Health Professions Scholarship Program (For use of this form see USAREC Reg 601-37)		
Privacy Act Statement		
<p>Authority: 10 USC 3013; 10 USC 4301; Executive Order 9397. Principal Purpose: To document and certify student enrollment and graduation data. Routine Uses: The Enrollment Certificate will be used to verify status and authorize payment of scholarship entitlements. SSN is used for identification purposes. Mandatory or Voluntary Disclosure: Voluntary. If not submitted, scholarship entitlement information is considered incomplete and will not be processed.</p>		
SECTION I. TO BE COMPLETED BY AMEDD RECRUITER (Please Type Entries).		
<p>1. TO (Name & Address of School): REGISTRAR State University 123 University Blvd. City, State 12345-6789</p>	<p>2. FROM (Recruiting Office & Address): Health Care Recruiter AMEDD Recruiting Station 321 Medical Way City, State 98765-4321</p>	
<p>3. The below named individual has been accepted to participate in the U.S. Army Health Professions Scholarship Program (HPSP). Please complete Section II, and return this form to the above office in the enclosed self-addressed envelope. The entry in Section II, Item 12 excludes registration or orientation, unless all are the same day. Prompt response will be appreciated as we cannot process the student's financial records without this completed form.</p>		
<p>4. Name and SSN of Student: Truly Wonderful 123-45-6789</p>	<p>5. Current Address of Student: 456 Student Apartments, #7 City, State 89012</p>	
<p>6. Name and Title of Requester: I.M. Recruiter CPT, MS</p>	<p>7. Signature and Telephone Number of Requester: (123) 456-7890</p>	
SECTION II. TO BE COMPLETED BY DEAN OF STUDENT AFFAIRS OR REGISTRAR.		
<p>8. Is Student Currently Enrolled: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>9. Cost of Annual Tuition & Fees: Resident <u>\$10,000</u> Nonresident _____</p>	
<p>10. Date classes in current academic year began:</p>	<p>11. Date completed/scheduled to complete academic year:</p>	
<p>12. Date classes in next academic year begin: 15 September 1997</p>	<p>13. Date next academic year ends: 15 June 1998</p>	
SECTION III. DEGREE PURSUED.		
<p>14. Medical <input checked="" type="checkbox"/></p>	<p>20. Enrollment Status: <input checked="" type="checkbox"/> Resident <input type="checkbox"/> Nonresident</p>	
<p>15. Dental</p>	<p>21. Projected Graduation Date: June 2001</p>	
<p>16. Optometry</p>		
<p>17. Clinical Psychology</p>		
<p>18. Nurse Anesthesia</p>		
<p>19. Veterinary Med</p>	<p>22. I certify that the student named above is enrolled (or accepted for enrollment) in this institution for the purpose of pursuing the graduate degree indicated and that by pursuing this course of study the student does not incur any medical practice obligations other than that which may be required by the United States Army.</p>	
<p>23. Date:</p>	<p>24. Name & Telephone Number of Dean: (include stamp and seal of school)</p>	<p>25. Signature & Title:</p>

USAREC Fm 1093, Rev 1 Sep 96 (Previous editions will be used)

Figure 6-3. Sample of a completed USAREC Fm 1093 for a 4-year applicant

Certificate of Enrollment for the U.S. Army Health Professions Scholarship Program (For use of this form see USAREC Reg 601-37)		
Privacy Act Statement		
Authority: 10 USC 3013; 10 USC 4301; Executive Order 9397. Principal Purpose: To document and certify student enrollment and graduation data. Routine Uses: The Enrollment Certificate will be used to verify status and authorize payment of scholarship entitlements. SSN is used for identification purposes. Mandatory or Voluntary Disclosure: Voluntary. If not submitted, scholarship entitlement information is considered incomplete and will not be processed.		
SECTION I. TO BE COMPLETED BY AMEDD RECRUITER (Please Type Entries).		
1. TO (Name & Address of School): REGISTRAR State University 123 University Blvd. City, State 12345-6789	2. FROM (Recruiting Office & Address): Health Care Recruiter AMEDD Recruiting Station 321 Medical Way City, State 98765-4321	
3. The below named individual has been accepted to participate in the U.S. Army Health Professions Scholarship Program (HPSP). Please complete Section II, and return this form to the above office in the enclosed self-addressed envelope. The entry in Section II, Item 12 excludes registration or orientation, unless all are the same day. Prompt response will be appreciated as we cannot process the student's financial records without this completed form.		
4. Name and SSN of Student: Truly Wonderful 123-45-6789	5. Current Address of Student: 456 Student Apartments, #7 City, State 89012	
6. Name and Title of Requester: I.M. Recruiter CPT, MS	7. Signature and Telephone Number of Requester: (123) 456-7890	
SECTION II. TO BE COMPLETED BY DEAN OF STUDENT AFFAIRS OR REGISTRAR.		
8. Is Student Currently Enrolled: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Cost of Annual Tuition & Fees: Resident <u>\$10,000</u> Nonresident _____	
10. Date classes in current academic year began:	11. Date completed/scheduled to complete academic year:	
12. Date classes in next academic year begin: 15 September 1997	13. Date next academic year ends: 15 June 1998	
SECTION III. DEGREE PURSUED.		
14. Medical <input checked="" type="checkbox"/>	20. Enrollment Status: <input checked="" type="checkbox"/> Resident <input type="checkbox"/> Nonresident	
15. Dental		
16. Optometry		
17. Clinical Psychology		
18. Nurse Anesthesia		
19. Veterinary Med	21. Projected Graduation Date: June 2001	
22. I certify that the student named above is enrolled (or accepted for enrollment) in this institution for the purpose of pursuing the graduate degree indicated and that by pursuing this course of study the student does not incur any medical practice obligations other than that which may be required by the United States Army.		
23. Date:	24. Name & Telephone Number of Dean: (include stamp and seal of school)	25. Signature & Title:

USAREC Fm 1093, Rev 1 Sep 96 (Previous editions will be used)

Figure 6-4. Sample of a completed USAREC Fm 1093 for a 3-year applicant

Statements of Understanding (For use of this form see USAREC Reg 601-37)		
Instructions. Sign each statement below that is applicable.		
Statement on Waiver of Age and Length of Service		
If I am appointed as an Army reserve officer without concurrent call to active duty and assigned after my 40th birthday, I understand that it is unlikely that I will be able to complete 20 years qualifying service for retirement purposes under provisions of 10 USC 1331 and 1332 prior to being removed from an active status, under applicable laws and regulations.		
Date:	Typed Name of Applicant: <small>First Name, Middle Initial, Last Name</small>	Signature:
Statement for Mobilized Reserve Selectees		
1. I understand that I will retain my status as an HPSP conditional selected subject to meeting all appointment requirements and I will not lose my selectee status as a result of mobilization or call-up for deployment.		
2. I understand that I will not forfeit my scholarship if I am unable to enter school as scheduled due to mobilization or call-up for deployment.		
3. I understand and agree that I will forfeit my scholarship if I fail to obtain school acceptance in the health profession for which initially selected by the beginning of the following school term, that I must provide written notification of my intent to claim my scholarship and an updated school acceptance letter within 60 days of deactivation, and that I can only enter HPSP at the beginning of the school term.		
4. I further understand and agree that retention of my conditional select status and scholarship does not constitute approval for or consent to release or exemption from my reserve unit or status and that such release is required for participation in the scholarship program.		
Date:	Typed Name of Applicant: <small>First Name, Middle Initial, Last Name</small>	Signature:
Statement for Mobilized Reserve Applicants		
1. I understand that I am being boarded for the U.S. Army Health Professions Scholarship Program without a reserve consent release or exemption as an exception to policy as a result of my unit's mobilization or my call-up.		
2. I further understand and agree that this boarding action does not constitute approval for or consent to release from my reserve unit or any exemption from my reserve status and that such release or exemption is required prior to my entry for participation in the scholarship program.		
Date:	Typed Name of Applicant: <small>First Name, Middle Initial, Last Name</small>	Signature:

USAREC Fm 1091, 1 Jan 96

Figure 6-6. Sample of a completed USAREC Fm 1091

HPSP Enrollment Document Checklist (For use of this form see USAREC Reg 601-105)		
Name:	SSN:	Date of Selection:
Truly W. Wonderful	123-45-6789	10 Dec 96
<p>✓ 1. <u>23 Dec 96</u> USAREC Fm 1131 (Department of the Army Service Agreement - F. Edward Hebert Armed Forces Health Professions Scholarship Program). Four originals with original signatures and initials.</p> <p>✓ 2. <u>23 Dec 96</u> DA Form 71 (Oath of Office-Military Personnel). Original plus one copy. (**Date signed.)</p> <p>✓ 3. TD Form IRS W-4 (Employee's Withholding Allowance Certificate). Original and one copy.</p> <p>✓ 4. SF 1199A (Authorization for Deposit of Federal Recurring Payments). Original.</p> <p>✓ 5. USAREC Fm 1092 (Statement of Certification for Repayment of Disbursed Government Funds). Original.</p> <p>✓ 6. <u>15 Sep 97</u> USAREC Fm 1093 (Certificate of Enrollment in the U.S. Army Health Professions Scholarship Program). Original. (**Date in item 10 or 12, as appropriate, of USAREC Fm 1093.)</p> <p>✓ 7. DA Form 5960 (Authorization To Start, Stop or Change Basic Allowance for Quarters (BAQ), and/or Variable Housing Allowance (VHA)) with copy of marriage and children's birth certificate(s). Original and one copy.</p> <p><u>NA</u> 8. USAREC 1091 (Statements of Understanding) (if mobilized). Original.</p> <p>✓ 9. <u>20 Dec 96</u> / <u>NA</u> SF 88 (Report of Medical Examination) and SF 93 (Report of Medical History) (Date of exam/date waiver approved, if applicable) (for all selectees except anesthesia nursing). Original and one copy.</p> <p><u>NA</u> 10. <u>NA</u> An order discharging enlisted or releasing officer personnel from the Selected Reserve (SELRES) and assigning (effective date) them to the Individual Ready Reserve (IRR) (for individuals in TPU), dated no later than 3 working days before the start of school, and prior to the oath and service agreement effective dates. Two copies.</p> <p><u>NA</u> 11. <u>NA</u> An order discharging enlisted and officer personnel from the National Guard, dated no later than 3 working days (effective date) before the start of school, and prior to the oath and service agreement effective dates. Two copies.</p> <p>I certify that the required HPSP enrollment documents listed above are forwarded together in the correct sequence within 30 calendar days after notification of selection board results (except for those exceptions noted in USAREC Reg 601-105, chapter 6).</p> <p>I certify that the applicant is medically qualified for appointment prior to submitting enrollment documents.</p> <p>*Date signed must be after date shown in item 10. **Date executed after dates shown in items 9 and 10. ***Date is to be the beginning date of the academic year following the date selectee was boarded.</p>		
Health Care Recruiter's Signature: /signed/		

USAREC Fm 1132, 1 Feb 97
 NOTE: This form must be handwritten.

Figure 8-1. Sample of a completed USAREC Fm 1132

Statement of Certification for Repayment of Disbursed Government Funds

(For use of this form see USAREC Reg 601-37)

1. I understand that I must be qualified for appointment as a reserve commissioned officer to enter the U.S. Army Health Professions Scholarship Program (HPSP). I further understand that the security and medical qualifications required for appointment as a reserve commissioned officer may not have been determined prior to my initial entry into the HPSP.

2. I agree to commissioning and appointment as a reserve commissioned officer for initial entry into the HPSP and disbursement of Government funds to me or on my behalf prior to determination by the Commander, U.S. Army Reserve Personnel Center, that I meet security and medical qualifications for appointment as a reserve commissioned officer. If it is later determined that I am not qualified for appointment as a reserve officer, which in turn disqualifies me from entry into the HPSP, I certify and agree that I will repay the United States Government all funds disbursed to me or on my behalf, except stipend, resulting from participation in HPSP.

Typed or Printed Name:

First Name, Middle Initial, Last Name

Signature of Selectee:

USAREC Fm 1092, Rev 1 Feb 97 (Previous editions will be used)

Figure 8-2. Sample of a completed USAREC Fm 1092

Appendix A References

Section I Related Publications

AR 40-501

Standards of Medical Fitness.

AR 135-101

Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches.

AR 600-8-24

Officer Transfers and Discharges.

AR 601-141

U.S. Army Health Professions Scholarship Program.

AR 635-200

Enlisted Personnel.

AR 680-29

Military Personnel - Organization and Type of Transaction Codes.

DOD Directive 1205.5

Transfer of Members Between Reserve Components of the Military Services.

DOD Directive 1215.14

Armed Forces Health Professions Scholarship Program.

DOD Directive 6000.2

Minimum Terms of Service and Active Duty Obligation for Health Services Officers.

USAREC Reg 601-37

Army Medical Department Recruiting Program.

Section II Required Forms

USAREC Fm 1096

AMEDD HPSP Application Checklist.

USAREC Fm 1131

Department of the Army Service Agreement - F. Edward Hebert Armed Forces Health Professions Scholarship Program.

USAREC Fm 1132

HPSP Enrollment Document Checklist.

Section III Related Forms

DA Form 61

Application for Appointment.

DA Form 71

Oath of Office - Military Personnel.

DA Form 268

Report to Suspend Favorable Personnel Actions (Flag).

DA Form 873

Certificate of Clearance and/or Security Determination.

DA Form 3574

Certificate of Acknowledgment and Understanding of Service Requirements for Individuals Applying for Appointment in the USAR Under the Provisions of AR 135-100 or AR 135-101, As Applicable - Individuals Without Prior Service.

DA Form 3575

Certificate of Acknowledgment and Understanding of Service Requirements for Individuals Applying for Appointment in the USAR Under the Provisions of AR 135-100 or 135-101, As Applicable - Individuals Without a Statutory Service Obligation.

DA Form 4571-R

Data Required by the Privacy Act of 1974 (Eligibility for AMEDD Officer Procurement Programs-Miscellaneous Documentation).

DA Form 4572-R

Statement of Understanding for Appointment as a Commissioned Officer.

DA Form 5252-R

Statement - Evidence of Citizenship Status.

DA Form 5960

Authorization to Start, Stop or Change Basic Allowance for Quarters (BAQ), and/or Variable Housing Allowance (VHA).

DD Form 214

Certificate of Release or Discharge From Active Duty.

DD Form 368

Request for Conditional Release.

DS Form 240

Certificate of Birth Abroad of a Citizen of the United States.

INS Form N-600

Application for Certificate of Citizenship.

JUST Form FD 258

FBI U.S. Department of Justice Fingerprint Card (Applicant).

SF 86

Questionnaire for National Security Positions.

SF 88

Report of Medical Examination.

SF 93

Report of Medical History.

SF 180

Request Pertaining to Military Records.

SF 1199A

Authorization for Deposit of Federal Recurring Payments.

TD Form IRS W-4

Employee's Withholding Allowance Certificate.

USAREC Fm 195

Applicant Evaluation Worksheet.

USAREC Fm 524

Personnel Data Sheet.

USAREC Fm 1071

Restrictions on Personal Conduct in the Army.

USAREC Fm 1073

Statement for Acknowledgment for Accommodation of Religious Practices.

USAREC Fm 1076

AMEDD Transmittal Sheet.

USAREC Fm 1091

Statements of Understanding.

USAREC Fm 1092

Statement of Certification for Repayment of Disbursed Government Funds.

USAREC Fm 1093

Certificate of Enrollment in the U.S. Army Health Professions Scholarship Program.

USAREC Fm 1094

Application for the U.S. Army Health Professions Scholarship Program.

USAREC Fm 1095

Verification of Academic and Current Military Service Obligation for Entry into the U.S. Army Health Professions Scholarship Program (HPSP).

**Appendix B
Applicant Statistics**

Tables B-1 through B-16 for FY 92 through FY 95 reflects board results not accession data.

**Table B-1
Totals for medicine in FY 95**

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1999		1998		1997		1996		
DEGREE:	MD	DO	MD	DO	MD	DO	MD	DO	TOTAL
TOTAL APPLICANTS	189	88	54	27	11	3	1	0	373
TOTAL SELECTED	138	39	25	6	5	1	0	0	214
WESTERN REGION	42	28	7	2	1	0	0	0	80
SELECTED	24	16	2	0	1	0	0	0	43
CENTRAL REGION	43	21	12	14	2	3	0	0	95
SELECTED	23	5	6	3	1	1	0	0	39
NORTHEASTERN REGION	64	32	23	9	1	0	1	0	130
SELECTED	43	15	13	3	0	0	0	0	74
SOUTHEASTERN REGION	40	7	11	3	7	0	0	0	68
SELECTED	14	4	4	0	3	0	0	0	25
FB APPLICANTS	5	2	1	0	0	0	0	0	8
SELECTED	1	0	1	0	0	0	0	0	2
MB APPLICANTS	13	4	5	0	1	0	0	0	23
SELECTED	2	0	1	0	0	0	0	0	3
FA APPLICANTS	0	5	2	1	0	1	0	0	9
SELECTED	0	1	1	1	0	1	0	0	4
MA APPLICANTS	14	5	3	2	0	1	0	0	25
SELECTED	7	2	2	0	0	0	0	0	11
FH APPLICANTS	4	0	2	0	2	0	0	0	8
SELECTED	0	0	0	0	1	0	0	0	1
MH APPLICANTS	13	1	2	0	0	0	0	0	16
SELECTED	5	1	0	0	0	0	0	0	6
MCAT AVERAGE NUMBER	9.3	8.3	8.6	8	7.5	7.1	0	0	8.1333
MCAT AVERAGE LETTER	M	M	M	P, Q	N	L, P			
SELECT MCAT AVERAGE #	10	8.8	10	8.6	8	7	0	0	8.7333
SELECT MCAT AVERAGE LTR	M	N	O	Q	M	L			
AVERAGE GPA	3.4	3.4	3.3	3.2	3.4	3.2	3.9	0	3.4
SELECTED GPA	3.5	3.5	2.7	3.5	3.5	3.8	0	0	3.4167
ALTERNATES	35	28	17	16	0	1	0	0	97
DECLINATIONS	41	8	7	4	3	0	1	0	64

Table B-2
Totals for dentistry in FY 95

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1999		1998		1997		1996		
DEGREE:	DMD		DMD		DMD		DMD		TOTAL
TOTAL APPLICANTS	57		94		39		14		204
TOTAL SELECTED	3		4		15		9		31
WESTERN REGION	21		19		7		2		49
SELECTED	2		3		4		2		11
CENTRAL REGION	12		27		16		7		62
SELECTED	1		0		6		4		11
NORTHEASTERN REGION	7		21		9		4		41
SELECTED	0		1		2		2		5
SOUTHEASTERN REGION	17		27		7		1		52
SELECTED	0		0		3		1		4
FB APPLICANTS	1		2		2		1		6
SELECTED	0		0		0		1		1
MB APPLICANTS	4		6		1		0		11
SELECTED	0		0		0		0		0
FA APPLICANTS	0		3		2		0		5
SELECTED	0		0		1		0		1
MA APPLICANTS	6		9		3		0		18
SELECTED	0		0		0		0		0
FH APPLICANTS	2		0		0		0		2
SELECTED	0		0		0		0		0
MH APPLICANTS	4		4		5		0		13
SELECTED	0		0		2		0		2
DAT AVERAGE	18.7		17.1		16.2		16.6		17.15
SELECT DAT AVERAGE	18.3		18.7		16.7		16.6		17.575
AVG GPA-UNDERGRAD/GRAD	3.4		3.3/3.4		3.2/3.3		2.7/3		3.1/3.2
SELECTED GPA	3.6		3.6/3.8		3.3/3.4		2.7/3		3.3/3.4
ALTERNATES	3		20		6		0		29
DECLINATIONS	0		1		1		1		3

Table B-3
Totals for optometry in FY 95

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1999		1998		1997		1996		
DEGREE:	OD		OD		OD		OD		TOTAL
TOTAL APPLICANTS	30		18		6		0		54
TOTAL SELECTED	5		3		5		0		13
WESTERN REGION	12		6		2		0		20
SELECTED	2		3		1		0		6
CENTRAL REGION	8		4		1		0		13
SELECTED	2		0		1		0		3
NORTHEASTERN REGION	7		4		3		0		14
SELECTED	1		0		3		1		4
SOUTHEASTERN REGION	3		4		0		0		7
SELECTED	0		0		0		0		0
FB APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MB APPLICANTS	0		1		1		0		2
SELECTED	0		0		0		0		0
FA APPLICANTS	1		0		0		0		1
SELECTED	0		0		0		0		0
MA APPLICANTS	1		0		1		0		2
SELECTED	0		0		0		0		0
FH APPLICANTS	0		0		1		0		1
SELECTED	0		0		0		0		0
MH APPLICANTS	3		2		0		0		5
SELECTED	0		0		0		0		0
OAT AVERAGE	329		329		307				321.67
SELECT OAT AVERAGE	334		336.7		308		.		326.23
AVG GPA-UNDERGRAD/GRAD	3.3		3.3/3.4		3.3/3.3				3.3/3.35
SELECTED GPA	3.4		3.6/3.7		3.3/3.5				3.4/3.6
ALTERNATES	25		7		0		0		32
DECLINATIONS	1		1		1		0		3

Table B-4
Totals for clinical/counseling psychology in FY 95

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1999		1998		1997		1996		
DEGREE:	Ph.D		Ph.D		Ph.D		Ph.D		TOTAL
TOTAL APPLICANTS	0		17		11		0		28
TOTAL SELECTED	0		3		2		0		5
WESTERN REGION	0		12		7		0		19
SELECTED	0		3		0		0		3
CENTRAL REGION	0		3		2		0		5
SELECTED	0		0		1		0		1
NORTHEASTERN REGION	0		0		0		0		0
SELECTED	0		0		0		0		0
SOUTHEASTERN REGION	0		2		2		0		4
SELECTED	0		0		1		0		1
FB APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MB APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
FH APPLICANTS	0		2		0		0		2
SELECTED	0		0		0		0		0
MH APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
AVG GPA-UNDERGRAD/GRAD	0		3.2/3.8		3.3/3.7				3.25/3.75
SELECTED GPA	0		3.3/4		3.5/4				3.4/4
ALTERNATES	0		6		3		0		9
DECLINATIONS	0		0		0		0		0

Table B-5
Totals for medicine in FY 94

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1998		1997		1996		1995		
DEGREE:	MD	DO	MD	DO	MD	DO	MD	DO	TOTAL
TOTAL APPLICANTS	299	133	63	19	16	8	2	0	540
TOTAL SELECTED	218	47	44	9	8	2	1	0	329
WESTERN REGION	68	44	8	3	3	3	0	0	129
SELECTED	54	13	3	2	2	0	0	0	74
CENTRAL REGION	65	40	23	10	0	1	0	0	139
SELECTED	45	14	18	5	0	0	0	0	82
NORTHEASTERN REGION	100	27	18	4	7	3	0	0	159
SELECTED	76	14	14	1	3	1	0	0	109
SOUTHEASTERN REGION	62	22	14	2	6	1	2	0	109
SELECTED	43	6	9	1	3	1	1	0	64
FB APPLICANTS	11	0	5	0	1	0	0	0	17
SELECTED	5	0	1	0	0	0	0	0	6
MB APPLICANTS	24	5	3	0	0	1	1	0	34
SELECTED	11	0	2	0	0	0	1	0	14
FA APPLICANTS	10	2	2	0	2	0	0	0	16
SELECTED	9	1	1	0	1	0	0	0	12
MA APPLICANTS	23	8	4	3	2	0	0	0	40
SELECTED	20	1	3	1	0	0	0	0	25
FH APPLICANTS	5	0	3	0	1	0	0	0	9
SELECTED	1	0	1	0	0	0	0	0	2
MH APPLICANTS	15	1	5	0	1	1	1	0	24
SELECTED	5	1	1	0	0	0	0	0	7
MCAT AVERAGE NUMBER	9.3	8.077	8.03	7.19	8.86	7.433	0	0	8.1483
MCAT AVERAGE LETTER	P	M, N	O	N					
SELECT MCAT AVERAGE #	9.623	8.675	9.584	7.685	9.5	7.2	0	0	8.7112
SELECT MCAT AVERAGE LTR	O	M	P	N					
AVERAGE GPA	3.415	3.244	3.307	3.18	3.388	3.14	3.4	0	3.2963
SELECTED GPA	3.415	3.275	3.346	3.214	3.42	3.25	3.7	0	3.3743
ALTERNATES	69	64	11	4	5	3	0	0	156
DECLINATIONS	68	20	15	4	5	2	0	0	114

Table B-6
Totals for dentistry in FY 94

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1998		1997		1996		1995		
DEGREE:	DMD		DMD		DMD		DMD		TOTAL
TOTAL APPLICANTS	0		55		65		17		154
TOTAL SELECTED	0		7		18		7		32
WESTERN REGION	0		12		11		4		27
SELECTED	0		3		3		2		8
CENTRAL REGION	0		24		24		7		55
SELECTED	0		1		6		3		10
NORTHEASTERN REGION	0		11		8		2		21
SELECTED	0		1		2		1		4
SOUTHEASTERN REGION	0		10		22		5		37
SELECTED	0		0		7		1		8
FB APPLICANTS	0		2		1		2		5
SELECTED	0		1		0		1		2
MB APPLICANTS	0		5		2		1		8
SELECTED	0		0		0		1		1
FA APPLICANTS	0		1		2		0		3
SELECTED	0		0		2		0		2
MA APPLICANTS	0		3		6		2		11
SELECTED	0		1		3		1		5
FH APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MH APPLICANTS	0		5		1		1		7
SELECTED	0		0		1		0		1
DAT AVERAGE	0		16.7		16.87		15.38		16.315
SELECT DAT AVERAGE	0		18.2		17.3		14.5		16.667
AVG GPA-UNDERGRAD/GRAD	0		3.1/3.2		3.1/3.3		3/3.1		3.06/3.2
SELECTED GPA	0		3.2/3.5		3.3/3.5		3/3.2		3.16/3.4
ALTERNATES	0		48		34		5		87
DECLINATIONS	0		0		1		3		4

Table B-7
Totals for optometry in FY 94

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1998		1997		1996		1995		
DEGREE:	OD		OD		OD		OD		TOTAL
TOTAL APPLICANTS	35		26		12		0		73
TOTAL SELECTED	5		3		3		0		11
WESTERN REGION	11		8		4		0		23
SELECTED	1		2		2		0		5
CENTRAL REGION	16		4		5		0		25
SELECTED	2		0		0		0		2
NORTHEASTERN REGION	2		12		1		0		15
SELECTED	1		1		1		0		3
SOUTHEASTERN REGION	6		2		2		0		10
SELECTED	1		0		0		0		1
FB APPLICANTS	0		2		0		0		2
SELECTED	0		0		0		0		0
MB APPLICANTS	0		1		2		0		3
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		0		1		0		1
SELECTED	0		0		1		0		1
FH APPLICANTS	0		0		2		0		2
SELECTED	0		0		0		0		0
MH APPLICANTS	5		0		0		0		5
SELECTED	0		0		0		0		0
OAT AVERAGE	329		320		310.3				319.73
SELECT OAT AVERAGE	327.5		342.5		323.3				331.1
AVG GPA-UNDERGRAD/GRAD	3.45		3.2		3.05				3.2333
SELECTED GPA	3.55		3.5		3.3				3.45
ALTERNATES	21		9		5		0		35
DECLINATIONS	1		1		0		0		2

Table B-8
Totals for clinical/counseling psychology in FY 94

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1998		1997		1996		1995		
DEGREE:	Ph.D		Ph.D		Ph.D		Ph.D		TOTAL
TOTAL APPLICANTS	0		23		9		0		32
TOTAL SELECTED	0		6		1		0		7
WESTERN REGION	0		11		4		0		15
SELECTED	0		2		0		0		2
CENTRAL REGION	0		3		2		0		5
SELECTED	0		1		0		0		1
NORTHEASTERN REGION	0		1		0		0		1
SELECTED	0		0		0		0		0
SOUTHEASTERN REGION	0		8		3		0		11
SELECTED	0		3		1		0		4
FB APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MB APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
FH APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
MH APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
AVG GPA-UNDERGRAD/GRAD			3.4		3.3				3.35
SELECTED GPA			3.52		3.6				3.56
ALTERNATES	0		14		7		0		21
DECLINATIONS	0		0		0		0		0

Table B-9
Totals for medicine in FY 93

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1997		1996		1995		1994		
DEGREE:	MD	DO	MD	DO	MD	DO	MD	DO	TOTAL
TOTAL APPLICANTS	252	100	95	51	19	9	4	0	530
TOTAL SELECTED	194	41	51	11	4	0	0	0	301
WESTERN REGION	53	37	9	7	6	2	1	0	115
SELECTED	49	17	4	2	1	0	0	0	73
CENTRAL REGION	71	32	31	26	9	6	1	0	176
SELECTED	53	13	17	7	3	0	0	0	93
NORTHEASTERN REGION	58	24	24	14	1	1	1	0	123
SELECTED	46	8	14	2	0	0	0	0	70
SOUTHEASTERN REGION	70	7	31	4	3	0	1	0	116
SELECTED	46	5	14	0	0	0	0	0	65
FB APPLICANTS	10	0	5	2	0	1	0	0	18
SELECTED	4	0	2	1	0	0	0	0	7
MB APPLICANTS	14	0	6	3	2	1	0	0	26
SELECTED	6	0	2	0	1	0	0	0	9
FA APPLICANTS	3	2	3	1	0	0	0	0	9
SELECTED	3	0	1	0	0	0	0	0	4
MA APPLICANTS	9	5	7	4	4	0	0	0	29
SELECTED	8	0	4	2	2	0	0	0	16
FH APPLICANTS	6	1	3	0	0	0	1	0	11
SELECTED	1	0	2	0	0	0	0	0	3
MH APPLICANTS	10	0	10	1	1	1	1	0	24
SELECTED	2	0	1	0	0	0	0	0	3
MCAT AVERAGE NUMBER	9	7.573	8.594	7.107	8.533	6.02	7.6	0	7.7753
MCAT AVERAGE LETTER	P	M, N	O	N					
SELECT MCAT AVERAGE #	9.353	8.273	9.213	7.56	8.733	0	0	0	8.6264
SELECT MCAT AVERAGE LTR	O	M	P	N					
AVERAGE GPA	3.373	3.207	3.381	3.121	3.222	3.16	3.3	0	3.252
SELECTED GPA	3.388	3.373	3.344	3.18	3.2	0	0	0	3.297
ALTERNATES	21	19	23	16	12	3	3	0	97
DECLINATIONS	74	12	17	5	8	2	1	0	119

Table B-10
Totals for dentistry in FY 93

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)						
	1997	1996	1995	1994		
DEGREE:	DMD	DMD	DMD	DMD		TOTAL
TOTAL APPLICANTS	0	0	51	12		63
TOTAL SELECTED	0	0	11	8		19
WESTERN REGION	0	0	10	5		15
SELECTED	0	0	4	5		9
CENTRAL REGION	0	0	23	2		25
SELECTED	0	0	3	0		3
NORTHEASTERN REGION	0	0	7	1		8
SELECTED	0	0	1	0		1
SOUTHEASTERN REGION	0	0	11	4		15
SELECTED	0	0	3	3		16
FB APPLICANTS	0	0	2	0		2
SELECTED	0	0	1	0		1
MB APPLICANTS	0	0	1	3		4
SELECTED	0	0	1	0		1
FA APPLICANTS	0	0	1	0		1
SELECTED	0	0	0	0		0
MA APPLICANTS	0	0	5	0		5
SELECTED	0	0	1	0		1
FH APPLICANTS	0	0	0	0		0
SELECTED	0	0	0	0		0
MH APPLICANTS	0	0	1	0		1
SELECTED	0	0	0	0		0
DAT AVERAGE	0	0	16.25	15.85		16.05
SELECT DAT AVERAGE	0	0	17.5	16		16.75
AVG GPA-UNDERGRAD/GRAD	0	0	3/3.2	2.95/3		2.975/3.1
SELECTED GPA	0	0	3.35/3.65	3.05/3.2		3.2/3.425
ALTERNATES	0	0	15	1		16
DECLINATIONS	0	0	0	3		3

Table B-11
Totals for optometry in FY 93

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1997		1996		1995		1994		
DEGREE:	OD		OD		OD		OD		TOTAL
TOTAL APPLICANTS	31		29		7		0		67
TOTAL SELECTED	4		3		3		0		10
WESTERN REGION	15		12		2		0		29
SELECTED	2		0		1		0		3
CENTRAL REGION	9		9		3		0		21
SELECTED	1		2		1		0		4
NORTHEASTERN REGION	4		1		1		0		6
SELECTED	0		0		0		0		0
SOUTHEASTERN REGION	3		7		1		0		11
SELECTED	1		1		1		0		3
FB APPLICANTS	2		0		1		0		3
SELECTED	0		0		1		0		1
MB APPLICANTS	0		3		1		2		6
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		3		0		0		3
SELECTED	0		1		0		0		1
FH APPLICANTS	1		1		0		0		2
SELECTED	0		0		0		0		0
MH APPLICANTS	2		1		0		0		3
SELECTED	1		0		0		0		1
OAT AVERAGE	325		316		326				322.33
SELECT OAT AVERAGE	342.5		316.7		323.3				327.5
AVG GPA-UNDERGRAD/GRAD	3.3		3.2		3.2				3.2333
SELECTED GPA	3.8		3.5		3.3				3.5333
ALTERNATES	5		8		4		0		17
DECLINATIONS	1		0		2		0		3

Table B-12
Totals for clinical/counseling psychology in FY 93

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1997		1996		1995		1994		
DEGREE:	Ph.D		Ph.D		Ph.D		Ph.D		TOTAL
TOTAL APPLICANTS	0		16		7		0		23
TOTAL SELECTED	0		5		6		0		11
WESTERN REGION	0		7		3		0		10
SELECTED	0		3		2		0		5
CENTRAL REGION	0		6		0		0		6
SELECTED	0		1		0		0		1
NORTHEASTERN REGION	0		0		1		0		1
SELECTED	0		0		1		0		1
SOUTHEASTERN REGION	0		3		3		0		6
SELECTED	0		1		3		0		4
FB APPLICANTS	0		0		2		0		2
SELECTED	0		0		2		0		2
MB APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		1		0		0		1
SELECTED	0		1		0		0		1
FH APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MH APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
AVG GPA-UNDERGRAD/GRAD			3.3		3.3				3.3
SELECTED GPA			3.5		3.4				3.45
ALTERNATES	0		8		1		0		9
DECLINATIONS	0		0		2		0		2

Table B-13
Totals for medicine in FY 92

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1996		1995		1994		1993		
DEGREE:	MD	DO	MD	DO	MD	DO	MD	DO	TOTAL
TOTAL APPLICANTS	259	127	78	41	8	8	1	1	523
TOTAL SELECTED	182	53	57	21	1	0	1	0	315
WESTERN REGION	59	31	8	5	2	3	1	1	110
SELECTED	42	16	4	3	0	0	1	0	66
CENTRAL REGION	72	44	20	16	4	2	0	0	158
SELECTED	45	13	20	6	1	0	0	0	85
NORTHEASTERN REGION	78	30	19	17	2	3	0	0	149
SELECTED	67	12	16	11	0	0	0	0	106
SOUTHEASTERN REGION	50	22	31	3	0	0	0	0	106
SELECTED	28	12	17	1	0	0	0	0	58
FB APPLICANTS	18	4	4	2	0	0	0	0	28
SELECTED	9	1	2	0	0	0	0	0	12
MB APPLICANTS	25	6	7	1	0	0	0	0	39
SELECTED	17	0	6	0	0	0	0	0	23
FA APPLICANTS	3	0	0	0	1	1	0	0	5
SELECTED	3	0	0	0	0	0	0	0	3
MA APPLICANTS	15	8	6	1	0	0	0	0	30
SELECTED	13	4	6	0	0	0	0	0	23
FH APPLICANTS	4	0	1	0	0	0	0	0	5
SELECTED	1	0	0	0	0	0	0	0	1
MH APPLICANTS	11	4	13	1	0	0	0	0	29
SELECTED	5	0	2	0	0	0	0	0	7
MCAT AVERAGE NUMBER	8.8	7.1	7.8	7	8.2	7.6	9.5	8.5	8.0625
MCAT AVERAGE LETTER	O	N	O	O					
SELECT MCAT AVERAGE #	9	7.5	8.4	7.6	9.7	0	9.5	0	8.616
SELECT MCAT AVERAGE LTR	O	N	O						
AVERAGE GPA	3.4	3.2	3.3	3.1	3.6	3	3.8	3.5	3.3625
SELECTED GPA	3.4	3.2	3.3	3.1	3.9	0	3.8	0	3.45
ALTERNATES	66	46	11	9	7	7	0	1	147
DECLINATIONS	48	5	12	5	3	1	0	0	74

Table B-14
Totals for dentistry in FY 92

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1996		1995		1994		1993		
DEGREE:	DMD		DMD		DMD		DMD		TOTAL
TOTAL APPLICANTS	0		100		47		22		169
TOTAL SELECTED	0		6		6		12		24
WESTERN REGION	0		19		16		7		42
SELECTED	0		0		1		4		5
CENTRAL REGION	0		48		15		11		74
SELECTED	0		3		2		7		12
NORTHEASTERN REGION	0		16		2		3		21
SELECTED	0		1		0		1		2
SOUTHEASTERN REGION	0		17		14		1		32
SELECTED	0		2		3		0		5
FB APPLICANTS	0		3		2		0		5
SELECTED	0		1		0		0		1
MB APPLICANTS	0		1		2		1		4
SELECTED	0		0		1		0		1
FA APPLICANTS	0		2		3		1		6
SELECTED	0		1		0		1		2
MA APPLICANTS	0		3		2		2		7
SELECTED	0		0		0		1		1
FH APPLICANTS	0		0		1		0		1
SELECTED	0		0		0		0		0
MH APPLICANTS	0		4		5		1		10
SELECTED	0		1		0		0		1
DAT AVERAGE	0		16.8		16.6		16.7		16.7
SELECT DAT AVERAGE	0		17		18		15.5		16.833
AVG GPA-UNDERGRAD/GRAD	0		3.1/3.2		3/3.1		3.1/3.1		3.06/3.13
SELECTED GPA	0		3.4/3.7		3.1/3.7		2.9/3.3		3.13/3.56
ALTERNATES	0		10		13		7		30
DECLINATIONS	0		0		0		0		0

Table B-15
Totals for optometry in FY 92

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1996		1995		1994		1993		
DEGREE:	OD		OD		OD		OD		TOTAL
TOTAL APPLICANTS	32		31		6		3		72
TOTAL SELECTED	6		7		4		1		18
WESTERN REGION	5		14		2		0		21
SELECTED	2		3		2		0		7
CENTRAL REGION	12		12		2		0		26
SELECTED	1		0		2		0		3
NORTHEASTERN REGION	8		4		1		0		13
SELECTED	1		4		0		0		5
SOUTHEASTERN REGION	7		1		1		3		12
SELECTED	2		0		0		1		3
FB APPLICANTS	1		0		0		0		1
SELECTED	1		0		0		0		1
MB APPLICANTS	0		1		0		1		2
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	3		2		0		0		5
SELECTED	0		0		0		0		0
FH APPLICANTS	0		0		0		2		2
SELECTED	0		0		0		0		0
MH APPLICANTS	0		0		0		1		1
SELECTED	0		0		0		1		1
OAT AVERAGE	313		321		310		290		308.5
SELECT OAT AVERAGE	323.3		345.7		327.5		300		324.13
AVG GPA-UNDERGRAD/GRAD	3.2		3.2		3		2.8		3.05
SELECTED GPA	3.3		3.4		3.2		2.9		3.2
ALTERNATES	8		9		1		2		20
DECLINATIONS	1		1		2		0		4

Table B-16
Totals for clinical/counseling psychology in FY 92

(ALTERNATE/PICKUPS NOT REFLECTED IN COUNT)									
	1996		1995		1994		1993		
DEGREE:	Ph.D		Ph.D		Ph.D		Ph.D		TOTAL
TOTAL APPLICANTS	6		9		2		0		17
TOTAL SELECTED	1		1		2		0		4
WESTERN REGION	4		6		1		0		11
SELECTED	1		1		1		0		3
CENTRAL REGION	0		1		0		0		1
SELECTED	0		0		0		0		0
NORTHEASTERN REGION	0		2		1		0		3
SELECTED	0		0		1		0		1
SOUTHEASTERN REGION	2		0		0		0		2
SELECTED	0		0		0		0		0
FB APPLICANTS	0		3		0		0		3
SELECTED	0		0		0		0		0
MB APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
FA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MA APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
FH APPLICANTS	0		0		0		0		0
SELECTED	0		0		0		0		0
MH APPLICANTS	0		1		0		0		1
SELECTED	0		0		0		0		0
AVG GPA-UNDERGRAD/GRAD	3.4		3.2		3.4				3.3333
SELECTED GPA	3.6		3.9		3.4				3.6333
ALTERNATES	5		8		0		0		13
DECLINATIONS	0		0		0		0		0

Glossary

AD

active duty

ADO

active duty obligation

ADSO

active duty service obligation

ADT

active duty for training

AEPGD

Advanced Education Program in General Dentistry

AMEDD

Army Medical Department

AMEDD Det

Army Medical Department detachment

AN

Army Nurse Corps

ARPERCEN

United States Army Reserve Personnel Center

CMIF

career management individual file

CPIP

Clinical Psychology Internship Program

DA

Department of the Army

DAT

Dental Admission Test

DOD

Department of Defense

FY

fiscal year

FGME

First-Year Graduate Medical Education Program

GPA

grade point average

GPE

graduate professional education

GRE

Graduate Record Examination

HCR

health care recruiter

HPSP

Health Professions Scholarship Program

HQ USAREC

Headquarters, United States Army Recruiting Command

IRR

Individual Ready Reserve

LOR

letter of recommendation

MAT

Miller Analogy Test

MCAT

Medical College Admission Test

MEDCOM

U.S. Army Medical Command

MEPS

Military Entrance Processing Station

MS

Medical Service Corps

MTS

minimum term of service

OADO

officer active duty obligor

OAT

Optometry Admission Test

OBC

Officer Basic Course

PE

physical examination

PS

prior service

RA

Regular Army

REFRAD

release from active duty

ROTC

Reserve Officers' Training Corps

SELRES

Selected Reserve

SSO

statutory service obligation

TPU

troop program unit

USAR

United States Army Reserve

USAREC

United States Army Recruiting Command

USMA

United States Military Academy

VCAT

Veterinary College Admission Test