

Personnel Procurement

Officer Candidate School and Warrant Officer Flight Training Programs

For the Commander:

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History. This UPDATE revises USAREC Reg 601-91, which is effective 31 January 2005.

Summary. This regulation establishes policies and procedures regarding the procurement of Regular Army and United States Army Reserve applicants for Officer Candidate School and Warrant Officer Flight Training.

Applicability. This regulation applies to and is binding on all military personnel assigned, at-

tached, or detailed to the United States Army Recruiting Command and to all military personnel in a temporary duty status with the United States Army Recruiting Command. Exceptions to the nonstatutory provisions of this regulation may be made by the Commanding General. Except as otherwise prohibited by law, Department of Defense directives, or Headquarters, Department of the Army regulations, this regulation is made applicable to Army Reserve personnel on active duty with the United States Army Recruiting Command.

Proponent and exception authority. The proponent of this regulation is the Assistant Chief of Staff, G-3. The proponent has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. Proponents may delegate the approval authority, in writing, to a division chief within the proponent agency in the grade of major or the civilian equivalent.

Army management control process. This regulation contains management control provisions in accordance with AR 11-2 but does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation is prohibited.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQ USAREC, ATTN: RCRO-SM, 1307 3rd Avenue, Fort Knox, KY 40121-2726.

Distribution. Distribution of this regulation has been made in accordance with USAREC Pam 25-30, distribution A. This regulation is published in the Recruiting Station Operations UPDATE. This regulation is also available electronically on the USAREC Enterprise Portal.

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Chapter 1

General

1-1. Purpose

a. This regulation establishes United States Army Recruiting Command (USAREC) policies and procedures regarding the procurement of Regular Army (RA) and United States Army Reserve (USAR) applicants for Officer Candidate School (OCS) and Warrant Officer Flight Training (WOFT).

b. The OCS and WOFT enlistment programs are highly competitive programs for young men and women. Success of the program depends upon the volume of applications from fully qualified applicants. Therefore, as opposed to a contract objective, an objective for applications from fully qualified applicants will be used. Fully qualified means the applicant is determined to be eligible in accordance with AR 601-210, Program 9-D, US Army Officer/Warrant Officer Enlistment Program (RA); Enlistment Option 9-I,

US Army Reserve OCS Enlistment Option (USAR OCS); or Enlistment Option 9-J, US Army Reserve WOFT Enlistment Option (USAR WOFT); was boarded by the recruiting examining board utilizing the recruiting battalion (Rctg Bn) board interview; was favorably recommended by the board members; has either a Military Entrance Processing Station (MEPS) physical examination (PE) (for OCS) or a Class 1 Flight PE (for WOFT) approved by the Aero-medical Center, Fort Rucker, Alabama, as applicable. The Class 1 Flight Physical is valid for 18 months from date of examination. Applications credited against objectives will only be those that meet all administrative requirements.

c. This regulation establishes policies and procedures for the conduct of the Headquarters, Department of the Army (HQDA) OCS and WOFT selection boards conducted at Headquarters, United States Army Recruiting Command (HQ USAREC).

d. The provisions of this regulation require that all OCS and WOFT applicants undergo a standard screening process thereby ensuring only fully qualified applications are forwarded to HQ USAREC for selection to attend OCS and WOFT.

e. In cases of conflict between this regulation and any other USAREC regulation or directive which addresses the subjects of OCS or WOFT programs, this regulation will take precedence.

f. Should any portion of this regulation be declared unconstitutional by a court of law, that

*This regulation supersedes USAREC Regulation 601-91, 10 June 1999.

declaration shall not affect the validity of any other portion of this regulation.

1-2. References

For required and related publications and prescribed and referenced forms see appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Policy

a. The OCS and WOFT enlistment programs are available for limited procurement of qualified male and female applicants. The number of training spaces available for these programs is based upon the needs of the Army, as determined by the United States Army Human Resources Command (HRC) and the Army G-1.

b. USAR OCS applicants will be branched in accordance with troop program unit (TPU) vacancies and will acknowledge the vacancy on DA Form 5586-R (Addendum to Certificate of Acknowledge of Service Requirements into the United States Army Reserve Officer Candidate School Enlistment Option).

c. Successful completion of OCS leads to commissioning as a second lieutenant and incurs a 3-year active duty (AD) (RA) or 6-year TPU (USAR) obligation from the date of commissioning.

d. Successful completion of WOFT leads to an appointment as a warrant officer and incurs a 6-year AD (RA) or TPU (USAR) obligation from the date of graduation.

e. The initial enlistment obligation for the OCS (RA) or WOFT (RA) Enlistment Program is 3 years. The initial enlistment obligation for OCS (USAR) or WOFT (USAR) is 6 x 2 years for nonprior service (NPS) and 3 years for prior service (PS).

1-5. Responsibilities

a. Commanders will ensure compliance with this regulation.

b. Military and civilian personnel assigned, attached, detailed, or performing temporary duty within USAREC will familiarize themselves with the provisions of this regulation.

c. HQ USAREC.

(1) The Assistant Chief of Staff, G-3, has staff responsibility for the implementation, administration, and training regarding the OCS and WOFT programs as follows:

(a) Establish program policy and procedural guidance.

(b) Announce board dates and board ready packet receipt cutoff dates for boarding.

(c) Notify each recruiting brigade (Rctg Bde) of applicants selected and nonselected, only after USAREC board results are approved by the Commanding General (CG), USAREC.

(d) Maintain packet mission accomplishment by Rctg Bn.

(2) The Assistant Chief of Staff, G-2, will:

(a) Compute OCS and WOFT application packet mission.

(b) Assign approved OCS and WOFT application packet mission to Rctg Bdes and update

Rctg Bde level Mission, Production, and Awards software.

d. Rctg Bde commanders will:

(1) Provide necessary training, management, and command emphasis to generate the required volume of applications for selected board consideration.

(2) Monitor Rctg Bn mission accomplishment.

(3) Evaluate Rctg Bn management procedures.

(4) Notify Rctg Bns of applicants selected and nonselected after receiving board results from HQ USAREC.

e. Rctg Bn commanders will:

(1) Appoint an OCS and WOFT selection officer and an OCS and WOFT selection non-commissioned officer (NCO) to support the programs within the Rctg Bn area of responsibility. The appointment orders including amendments will contain primary duty assignment, telephone number, and address.

(2) Ensure applicants are processed in accordance with AR 601-210, AR 135-100, AR 350-51, AR 140-50, and this regulation.

(3) Inform responsible recruiting stations of boards results, status of nonboarded packets, and board feedback notes.

(4) Appoint and conduct Rctg Bn examining boards in accordance with AR 601-210, OCS and WOFT enlistment programs, and this regulation.

(5) Accomplish OCS and WOFT packet mission as assigned by Rctg Bde.

f. Recruiting company (Rctg Co) commanders have primary responsibility to implement the OCS and WOFT programs within their respective Rctg Co areas. Rctg Co commanders will:

(1) Have a thorough knowledge of the policies and procedures for management of OCS and WOFT programs.

(2) Ensure recruiters are trained on the OCS and WOFT programs.

(3) Ensure recruiters have created a fully board ready OCS or WOFT application packet prior to forwarding through the chain of command for action.

1-6. Disqualification

If an applicant becomes disqualified after USAREC board selection but prior to shipping for training, due to an incomplete disclosure of law violations prior to their review by the USAREC selection board, their selection will be voided. They may reapply for the program if otherwise qualified after the appropriate review and waivers are processed for their law violations.

Chapter 2

OCS (RA and USAR) Enlistment Program Procedures

2-1. Purpose

The purpose of this chapter is to establish procedures for commandwide administration of the OCS Program. It establishes identification of prospective OCS applicants, detailed processing, screening procedures, and guidelines for the conduct of Rctg Bn OCS examining boards.

2-2. Procedures

a. Rctg Bn commanders will implement the following procedures for the management of the OCS Program:

(1) Ensure all applicants are processed in accordance with AR 601-210, OCS Enlistment Program, and this regulation.

(2) Schedule Rctg Bn OCS examining board frequently enough to accomplish timely processing of all applicants.

(3) Conduct a quality control review of each OCS application packet to verify eligibility and to ensure completeness and accuracy of all required forms and documents. Use USAREC FL 136 (Transmittal of Application for Officer Candidate School or Warrant Officer Flight Training Enlistment) as a guide for quality control (see fig 2-1).

(4) Ensure all RA applicants have earned baccalaureate degrees or higher and USAR applicants have 90 graded and transcript semester credit hours. An applicant must have a minimum of a 2.0 grade point average (GPA) based on a 4.0 system to be considered for the OCS (RA or USAR) enlistment option. This GPA must be listed on the official transcript or verified on the issuing institution's letterhead by the registrar. If the applicant's transcripts reflect other than a 4.0 GPA system, then a statement converting the accredited institution grading system to a 4.0 system must accompany the application.

(5) Ensure all applicants are US citizens (include copy of document used to verify citizenship).

(6) Contact security interviewer to ensure all applicants for OCS are eligible for submission of a SECRET clearance. Submit completed USAREC Form 1227 (Security Clearance Questionnaire) with the application to HQ USAREC.

(7) Each applicant determined qualified will be required to complete a signed one page, handwritten, narrative addressing the statement, "Why I want to be an Army Officer." No assistance in preparation of the paper is authorized other than use of a dictionary. The applicants will limit their narrative to one page. Rctg Bns will submit a typed version of the narrative signed by the applicant with the application forwarded to HQ USAREC.

(8) Each applicant will submit a minimum of three and up to six letters of reference attesting to the applicant's character, physical ability, scholarship, leadership, and other traits.

(9) Ensure a full-length front view photo is included. Photo will be similar to the style of official Department of the Army file photo (i.e., color, full-length, three-fourths front view with a plain background). Do not use polaroid. Digital photographs are preferred. Ensure the photo is of good quality. If the applicant is in the USAR or Army National Guard (ARNG) a photo of the applicant in uniform may be used in lieu of the photo in civilian clothes.

(10) Conduct the Rctg Bn OCS examining board. During the conduct of the board, each applicant will be informed of the following:

(a) The curriculum of OCS is mentally and physically demanding. For more information on OCS go to the following Web site

www.infantry.army.mil/locs.

(b) Ensure applicants fully understand educational benefits and the fact that they lose eligibility for the loan repayment program upon commissioning. However, OCS and WOFT applicants are eligible to enroll in the Montgomery GI Bill.

(c) During the conduct of the board, applicants will be advised that favorable recommendations by the Rctg Bn examining board does not guarantee entrance into the OCS Program.

(d) See appendix B for instructions and information pertaining to the conduct of the Rctg Bn examining board.

(11) Take the following actions upon adjournment of the Rctg Bn OCS examining board:

(a) For applicants receiving favorable recommendation by two or more Rctg Bn board members, after final quality review to ensure packet is fully board ready, forward their application packet via e-mail with all required documents listed on USAREC FL 136 directly to OCS@usarec.army.mil.

(b) Applicants not recommended will be advised of alternative programs available to them in the RA or USAR. Applicants should be advised of the areas needing improvement, if they desire reconsideration by a future OCS examining board. Do not forward packets on applicants not recommended by the Rctg Bn to HQ USAREC.

(c) No packet credit will be given for packets on applicants not recommended by the Rctg Bn board, not meeting all basic enlistment and/or program eligibility requirements, or for packets submitted that do not meet the administrative requirements of AR 601-210 and this regulation.

(d) Individuals currently in the Future Soldier Training Program (FSTP) may not process for the OCS Program.

(e) Current TPU members of the USAR are ineligible to process for USAR OCS. USAR TPU members must apply for USAR OCS using inservice channels. TPU members of the ARNG or Reserve Components of other branches of service are eligible for USAR OCS.

(f) Former commissioned officers of any branch or component are ineligible for OCS in accordance with AR 350-51 and AR 135-100.

(g) Results of the HQ USAREC selection board will be announced via e-mail to Rctg Bdes and posted to the USAREC Enterprise Portal G-3 Web page.

b. Rctg Bn operations sections will then:

(1) Notify selected applicants. Selected applicants must enlist into the FSTP within 10 working days of the USAREC e-mail message to validate their selection. In the event the applicant cannot be scheduled for MEPS processing within 10 working days, requests for exceptions may be made through the Assistant Chief of Staff, G-3, Chief of Special Missions Division. Send requests for exceptions via e-mail to OCS@usarec.army.mil or WOFT@usarec.army.mil (address on the Global Address List is Special Mission-OCS or Special Mission-WOFT).

(2) Have selected applicants processed at MEPS for contracting. Guidance counselors

must contact HQ USAREC, Recruiting Operations Center (ROC), at 1-800-688-9203, for Recruit Quota System reservation and class date. Inform the ROC if the applicant is PS and does or does not require basic training. Enlist the applicant in the FSTP in accordance with the recruit ship week and class number provided by the ROC. Classes will be filled on a first come, first serve basis, and based upon the needs of the Army.

(3) For USAR OCS selected, contact HQ USAREC ROC at 1-800-688-9203 as required in (2) above.

(4) Notify nonselected applicants of status. Applicants determined fully qualified, but nonselected the first time boarded, will be automatically reboarded at HQ USAREC on the next scheduled board date. Applicants boarded twice and determined fully qualified, but nonselected, will automatically be classified as noncompetitive, nonselected. Individuals classified as noncompetitive, nonselected, may reapply after 6 months from the date of the second board in which they were nonselected. Applicants reapplying after 6 months from second board must be reboarded by the Rctg Bn and a new packet submitted to HQ USAREC.

2-3. Requests for waivers

Requests for waivers are not routinely granted. In exceptional cases, requests for waivers will be considered on a case-by-case basis. Requests for waivers must be fully documented and must be clearly in the best interest of the Army.

a. Age waivers. Applicants requesting an exception for age to the OCS enlistment option will have a complete packet with request for waiver submitted through HQ USAREC, ATTN: RCRO-SM-SP, 1307 3rd Avenue, Fort Knox, KY 40121-2726, to Commander, HRC, ATTN: TAPC-OPD-CP, 200 Stovall Street, Alexandria, VA 22332-0413.

b. Medical waivers. Medical waivers for the OCS enlistment option are the same as for any applicant applying for enlistment. Approval authority is the CG USAREC. The USAREC Command Surgeon will act on behalf of the CG USAREC for all OCS medical waivers. Additional medical considerations for OCS that differ from normal enlistment processing are as follows:

(1) Applicants applying for OCS must meet the height and weight standards of AR 600-9 regardless of category (NPS, Glossary NPS, and PS).

(2) Applicants applying for OCS with the inability to distinguish and identify without confusion the color of an object, substance, material, or light that is uniformly colored a vivid red or vivid green is disqualifying (ref AR 40-501, para 2-13e).

c. Moral waivers.

(1) Disqualification. A moral waiver for OCS processing is required from the Commander, HRC (RA), for any of the following:

(a) Any person adjudicated as a youthful offender.

(b) Any offense with a fine of \$300 or more excluding court costs.

(c) Any offense, where confinement was ordered, regardless of suspended sentence or deferred disposition.

(d) Any offense, regardless of disposition, that involves contributing to the delinquency of a minor, spouse or child abuse, and any sex-related crime.

(e) Any offense, regardless of disposition, listed in AR 601-210, chapter 4, as a misdemeanor.

(f) Received four or more minor nontraffic offenses regardless of disposition.

(2) Nonwaiver moral disqualification for OCS processing. Any applicant that has received any of the following is ineligible to process for the OCS enlistment option:

(a) Received a conviction or other adverse disposition for a felony offense.

(b) Received two convictions or adverse dispositions for driving while intoxicated, under the influence, or while impaired due to substance abuse, alcohol, drugs, or any other condition that affected judgment or driving ability. Consider without regard to technical or legal definition or term used by the State, county, or country, in which the applicant committed the offense.

(3) Commander, HRC, is authorized to approve a moral waiver for OCS processing; however, Rctg Bns are responsible for obtaining the appropriate moral waiver for enlistment purposes prior to boarding at Rctg Bn level. For example, an applicant that has received one driving under the influence conviction and is applying for OCS, the Rctg Bn commander must approve a moral waiver for enlistment prior to boarding. A copy of the approved moral waiver for enlistment as well as a Rctg Bn commander endorsement for moral waiver review for OCS processing will be forwarded to HQ USAREC, ATTN: RCRO-SM-SP, along with completed board ready OCS application packet and supporting documents required for moral waiver. HQ USAREC, Special Missions Division, will forward the packet to the appropriate approving authority, Commander, HRC.

(4) Documents required in support of a moral waiver:

(a) Rctg Bn commander's endorsement for moral waiver review.

(b) Rctg Co commander's endorsement for moral waiver review.

(c) Applicant's detailed statement describing the circumstances of charges.

(d) All required DD Forms 369 (Police Record Check), USAREC Forms 1037 (Probation Officer and/or Court Records Report), and court checks.

(e) Approved Rctg Bn level waiver for enlistment (if required).

(f) USAREC Form 670 (Moral Waiver Worksheet) (if Rctg Bn level waiver required).

(g) Complete OCS packet (per para 4-2b).

Chapter 3

WOFT (RA and USAR) Enlistment Program Procedures

3-1. Purpose

The purpose of this chapter is to establish procedures for the administration of the WOFT (RA

and USAR) Program. It establishes processing and screening procedures and guidelines for the conduct of all Rctg Bn WOFT (RA and USAR) examining boards.

3-2. Procedures

a. Rctg Bn commanders will implement the following procedures for the management of the WOFT (RA and USAR) Program.

(1) Ensure all applicants are processed in accordance with AR 601-210, WOFT Enlistment Program, and this regulation.

(2) Ensure all applicants are administered a MEPS PE that is less than 24 months old prior to appearing before the Rctg Bn WOFT (RA and USAR) examining board.

(3) Schedule Rctg Bn WOFT (RA and USAR) examining board frequently enough to accomplish timely processing of all applicants.

(4) Conduct a quality control review of each WOFT (RA and USAR) application packet to verify eligibility and to ensure completeness and accuracy of all required forms and documents. Use USAREC FL 136 as a guide for quality control (see fig 2-1).

(5) Ensure all applicants are US citizens (include copy of document used to verify citizenship).

(6) Contact security interviewer to ensure WOFT applicants are eligible for submission of a SECRET clearance. Submit completed USAREC Form 1227 with application to HQ USAREC.

(7) Each applicant determined qualified will be required to complete a signed one page, handwritten, narrative addressing the statement, "Why I want to be an Army Aviator." No assistance in preparation of the paper is authorized other than use of a dictionary. Applicants will limit their narrative to one page. Rctg Bns will submit a typed version of the narrative signed by the applicant with the application forwarded to HQ USAREC.

(8) Applicants should submit a minimum of three and a maximum of six letters of reference attesting to their character, physical ability, scholarship, leadership, and other traits. Letters of reference should be obtained from individuals the applicant has had either professional or personal contact with.

(9) Ensure a full-length front view photo is included. Photo will be similar to the style of an official Department of the Army file photo (i.e., color, full-length, three-fourths front view with a plain background). Do not use polaroid. Digital photographs are preferred. Ensure the photo is of good quality. If the applicant is in the USAR or ARNG, a photo of the applicant in uniform may be used in lieu of the photo in civilian clothes.

(10) WOFT applicants must be a high school diploma graduate, high school senior, or meet the requirements to enlist with Tier 1 educational credentials according to AR 601-210. Include an official copy of high school (HS) and any college transcripts in addition to the HS and/or college diploma.

(11) Conduct the Rctg Bn WOFT (RA and USAR) examining board. During the conduct of the board, applicants will be advised that favorable recommendation by the Rctg Bn

examining board does not guarantee entrance into the WOFT Program. They must first receive a Class 1 Flight PE prior to their application packet being forwarded to HQ USAREC for review and final selection. Applicants will fully understand educational benefits and the fact that they lose eligibility for the loan repayment program upon appointment or commission as a warrant officer. During the conduct of the board, each applicant will be informed that warrant officer candidate training is conducted at Fort Rucker, Alabama. Information on WOFT training can be found at http://www.goarmy.com/about/warrant_officer.jsp.

(12) Schedule the applicant to undergo a Class 1 Flight PE only after favorable recommendation by the Rctg Bn examining board. This examination must be performed by AD flight surgeons (Army, Navy, Air Force, Coast Guard) or a flight surgeon in the USAR or ARNG. Flight physical must contain: DD Form 2808 (Report of Medical Examination), DD Form 2807-1 (Report of Medical History), and DD Form 2807-2 (Medical Prescreen of Medical History Report) and must be signed by the flight surgeon, legibly indicating full name, rank, branch of service (RA or USAR component), and official designation as a flight surgeon. All original documents (i.e., DD Form 2808, DD Form 2807-1, DD Form 2807-2, electrocardiographic tracing, ophthalmological consultation, and any allied papers) will be included in the packet forwarded to Fort Rucker, Alabama.

(13) Forward a copy of the application packet and USAREC FL 136 via e-mail to Special Mission-WOFT@usarec.army.mil. Rctg Bns must ensure the Class 1 Flight PE is sent directly to the Aeromedical Center at Fort Rucker, Alabama, by the examining agency. USAREC FL 136 will be checked and signed by the Rctg Bn WOFT (RA or USAR) selection officer or NCO. In the event the Class 1 Flight PE is reviewed by the Aeromedical Center, Fort Rucker, Alabama, and the candidate is found medically disqualified, the Rctg Bn will notify the applicant of his or her disqualification.

(14) Applicants not recommended by the Rctg Bn examining board or found medically disqualified by the Aeromedical Center, Fort Rucker, Alabama, will be advised of alternative programs available to them in the RA or USAR. Application packets of candidates not recommended by the Rctg Bn examining board or found medically disqualified by the Aeromedical Center will not be forwarded to HQ USAREC.

(15) Applicants currently on AD with another branch of the Armed Forces should be advised to visit the following Web site for information on application procedures: <http://www.usarec.army.mil/hq/warrant>.

(16) Initial Class 1 Flight PEs on applicants who either do not complete or who fail to pass the physical must be forwarded to the US Army Aeromedical Center, ATTN: ATZO-AAMC-AAER, Fort Rucker, AL 36362.

(17) Applicants must be at least 17 years of age at time of selection and at least 18 years of age at time of RA enlistment.

(18) No WOFT (RA or USAR) applicant may exceed their 29th birthday at the time of board

selection by HQ USAREC. HQ USAREC may not board applicants who exceed their 29th birthday limitation unless an age waiver is approved.

(19) Applicants currently in the FSTP may not process for the WOFT Program.

(20) Results of the HQ USAREC WOFT (RA and USAR) Selection Board will be announced via e-mail to Rctg Bdes and posted to the USAREC Enterprise Portal G-3 Web page.

b. Rctg Bn operations sections will then:

(1) Contact applicants of their selection status. Inform all applicants nonselected of their eligibility to be reconsidered per (5) below.

(2) Schedule selected applicants for processing at MEPS for contracting.

(3) Contact HQ USAREC, ROC, at 1-800-688-9203 for a Recruit Quota System reservation and class date. Inform this headquarters if the applicant is PS and does or does not require basic training. Enlist the applicant into the FSTP or RA delayed status in accordance with the recruit ship week and class number provided by HQ USAREC. Classes will be filled on a first come, first serve basis.

(4) Selected applicants must be enlisted into the FSTP or RA delayed status within 10 working days of the e-mail to validate their selection. Telephonic requests for exceptions to the 10-working day suspense will be addressed to HQ USAREC, Special Missions Division, in the event the applicant cannot be scheduled for MEPS processing within 10 working days.

(5) Applicants determined fully qualified, but nonselected the first time boarded, will be automatically reboarded. Applicants boarded twice and determined fully qualified, but nonselected, will automatically be classified as noncompetitive, nonselected. Individuals may reapply after 6 months from the date of the second board in which they were nonselected. All applicants reapplying must be reboarded by the Rctg Bn.

3-3. Requests for waivers

Requests for waivers are not routinely granted. In exceptional cases, requests for waivers will be considered on a case-by-case basis. Requests for waivers must be fully documented and must be clearly in the best interest of the Army.

a. Age waivers. RA applicants requesting exceptions to the maximum age for WOFT will have complete packet with request for waiver submitted through HQ USAREC, ATTN: RCRO-SM-A, to Aviation Proponency, and to HQDA, Office of the Deputy Chief of Staff, G-1, ATTN: DAPE-MPO-D, WASH, DC 20310-0300. USAR applicants will have request for age waiver completed at TPU level which requires a statement that the position is a critical vacancy that cannot be filled with a member from the Individual Ready Reserve. Request for waiver will be submitted from the TPU through HQDA, ATTN: DAAR-PE, 1700 North Moore Street, Suite 1000, Arlington, VA 22209-1961, to HQDA, Office of the Deputy Chief of Staff, G-1, ATTN: DAPE-MPO-D, WASH, DC 20310-0300. Memorandum for all applicants will include date of birth, Alternate Flight Aptitude Selection Test score, general technical aptitude score, education level, flight experience, and strong

justification as to why the waiver will be in the best interest of the Army.

b. Medical waivers. Applicants requesting exceptions to medical entry standards must receive an aeromedical summary and be recommended for a waiver from the flight surgeon administering the Class 1 examination. Requests for waivers will be submitted to the Commander, US Army Aeromedical Center, ATTN: HSXY-AER, Fort Rucker, AL 36362-5333.

c. Moral waivers.

(1) Disqualification. A moral waiver for WOFT processing is required from Commander, HRC, for any of the following:

(a) Any person adjudicated as a youthful offender.

(b) Any offense with a fine of \$300 or more excluding court costs.

(c) Any offense where confinement was ordered, regardless of suspended sentence or deferred disposition.

(d) Any offense, regardless of disposition, that involves contributing to the delinquency of a minor, spouse or child abuse, and any sex-related crime.

(e) Any offense, regardless of disposition, listed in AR 601-210, chapter 4, as a misdemeanor.

(f) Received four or more minor nontraffic offenses regardless of disposition.

(2) Nonwaiver moral disqualification for WOFT processing. Any applicant that has received any of the following is ineligible to process for the WOFT enlistment option:

(a) Received a conviction or adverse disposition for a felony offense.

(b) Received two convictions or adverse dispositions for driving while intoxicated, under the influence, or while impaired due to substance abuse, alcohol, drugs, or any other condition that affected judgment or driving ability. Consider without regard to technical or legal definition or term used by the State, county, or country in which the applicant committed the offense.

(3) Commander, HRC, is authorized to approve a moral waiver for WOFT processing; however, Rctg Bns are responsible for obtaining the appropriate moral waiver for enlistment purposes prior to boarding at Rctg Bn level. For example, an applicant that has received one driving under the influence conviction and is applying for WOFT, the Rctg Bn commander must approve a moral waiver for enlistment prior to boarding. A copy of the approved moral waiver for enlistment as well as a Rctg Bn commander endorsement for moral waiver review for WOFT processing will be forwarded to HQ USAREC, ATTN: RCRO-SM-A, along with completed board ready WOFT application packet and supporting documents required for moral waiver. HQ USAREC, Special Missions Division, will forward packet to the appropriate approving authority, Commander, HRC (RA).

(4) Documents required in support of a moral waiver:

(a) Rctg Bn commander's endorsement for moral waiver review.

(b) Rctg Co commander's endorsement for moral waiver review.

(c) Applicant's detailed statement describ-

ing the circumstances of charges.

(d) All required DD Forms 369, USAREC Forms 1037, and court checks.

(e) Approved Rctg Bn level waiver for enlistment (if required).

(f) USAREC Form 670 (if Rctg Bn level waiver required).

(g) Complete WOFT packet (per para 5-2b).

Chapter 4 OCS (RA and USAR) Processing Goals

4-1. Purpose

This chapter establishes processing goals for RA and USAR OCS applications, documentation required for applications, and a chronological order of activities for the processing of applications.

4-2. Goals

The following processing procedures goals will be explained to OCS applicants by the recruiter:

a. Initial OCS screening. Armed Services Vocational Aptitude Battery and MEPS physical should be completed within 14 days of the applicant's initial interview.

b. Application completed. The application should be completed within 30 days of the initial interview. Applicant, with recruiter's assistance, should start compiling needed documents immediately after initial interview is completed. Documents needed to complete an application are:

(1) Certified copy of college degree and transcripts. Applicants currently enrolled in a 4-year degree-producing program of an accredited institution of postsecondary education may apply for OCS if they are classified as a college senior with a projected degree completion of less than 365 days at time of application. A letter from the school must accompany the application submitted to HQ USAREC stating the status of the applicant and the projected degree completion date and type of degree to be awarded.

(2) DA Form 61 (Application for Appointment).

(3) DA Form 483 (Officer Assignment Preference Statement). (DA Form 4255-R (Initial Active Duty Assignment Instructions Request) can be used as an alternate to DA Form 483.)

(4) DD Form 1966 series (Record of Military Processing - Armed Forces of the United States).

(5) Full-length photo (8" X 11" digital photograph preferred).

(6) Handwritten and typed letter, by the applicant, on "Why I want to be an Army Officer" (not to exceed one page in length).

(7) Letters of recommendation (minimum of three, no more than six).

(8) Resume (optional).

(9) DD Form 214 (Certificate of Release or Discharge From Active Duty) or other documentation needed to show prior military service.

(10) USAREC FL 136 (completed by Rctg Bn operations section).

(11) USAREC Form 609 (Evaluation Sheet) (completed by Rctg Bn examining board members).

(12) SF 86 (Questionnaire for National Security Positions).

(13) USAREC Form 1245 (USAREC Pre-BCT Physical Fitness Assessment Scorecard).

(14) USAREC Form 1227.

c. Documents will be collated and submitted in the order shown in figure 4-1 to the Rctg Bn operations.

d. Rctg Bn board. Upon receipt of completed packet, the Rctg Bn operations special missions officer in charge and/or noncommissioned officer in charge will schedule a Rctg Bn OCS and WOFT examining board. After the board adjourns, the Rctg Bn operations will complete USAREC Form 609 (fig B-1) (one for each of the three board members) and include it in the application (see fig 4-1).

e. Applicants who are selected have approximately 10 working days after selection board results are released to enter the FSTP or RA delayed status. Rctg Bn operations will notify HQ USAREC immediately if any selected applicant declines to enter the FSTP or RA delayed status.

Chapter 5 WOFT (RA and USAR) Processing Goals

5-1. Purpose

This chapter establishes processing goals for RA and USAR WOFT applications, documentation required for applications, and a chronological order of activities for the processing of applications.

5-2. Goals

a. Initial WOFT screening. The Armed Services Vocational Aptitude Battery, Alternate Flight Aptitude Selection Test, and MEPS physical should be completed within 14 days of the applicant's initial interview.

b. Application complete. The application should be completed within 30 days of the initial interview. Applicant, with recruiter's assistance, should start compiling needed documents immediately after initial interview is completed. Documents needed to complete the application are:

(1) Certified copy of HS diploma and transcripts and/or college degree and transcripts or general educational development certificate.

NOTE: General education development applicants must have the required number of college credit hours to be eligible to enlist with MEPRS Code 128, per AR 601-210, paragraph 2-7a(3).

(2) DA Form 61.

(3) DD Form 1966 series.

(4) Full-length photo (8" X 11" digital photograph preferred).

(5) Handwritten and typed letter, by the applicant, on "Why I want to be an Army Aviator" (not to exceed one page in length).

(6) Letters of recommendation (minimum of three, no more than six).

(7) Resume (optional).

(8) DD Form 214 or other documentation needed to show prior military service.

(9) USAREC FL 136 (completed by the Rctg Bn).

(10) SF 86.

(11) USAREC Form 1104 (Enlisted Eligibility Questionnaire).

(12) USAREC Form 1245 or DA Form 705 (Army Physical Fitness Test Scorecard).

(13) USAREC Form 1227.

c. Documents will be collated and submitted to Rctg Bn operations (see fig 4-1).

d. Rctg Bn board. Upon receipt of a completed application, the Rctg Bn operations special missions officer in charge and/or noncommissioned officer in charge will schedule a Rctg Bn examining board to be convened within 10 days. After the board adjourns, the Rctg Bn operations will complete USAREC Form 609 (see fig B-1) (one for each of the three board members) and include it in the application (see fig 4-1).

e. Class 1 Flight Physical completed. The Rctg Bn will schedule the applicant for a Class 1 Flight Physical after favorable recommendation from the Rctg Bn examining board for the WOFT Program. The Rctg Bn will assist the applicant to ensure the expeditious conduct of the Class 1 Flight Physical. The flight physical (DD Form 2808, DD Form 2807-1, DD Form 2807-2, and all test results) will be returned to the Rctg Bn operations upon completion of the examination at the test facility. The Rctg Bn operations NCO will forward the completed application, to include the flight physical, to HQ USAREC. At no more than 30-day intervals, Rctg Bn operations will suspense in progress review of the application status through USAREC board action to keep the recruiter and the applicant informed.

f. Upon receipt of the application at HQ USAREC, the application will be screened to ensure all documents are complete. The Rctg Bn will forward the flight physical to Fort Rucker. The Rctg Bn packet mission will be credited to each unit on the date that HQ USAREC determines the application is complete.

g. The Class 1 Flight Physical is reviewed at Fort Rucker to determine if the candidate is medically qualified for WOFT. If any discrepancies are found by the Aeromedical Center the USAREC liaison noncommissioned officer will contact the Rctg Bn for corrections. Upon the approved physical from Fort Rucker, the application is scheduled for the next HQ USAREC selection board. If the applicant is selected, he or she has approximately 10 days after selection board results are released to enter the FSTP or RA delayed status. Rctg Bn operations will notify HQ USAREC immediately if any selected applicant declines to enter the FSTP or RA delayed status.



DEPARTMENT OF THE ARMY

Rctg Bn Name
Rctg Bn Address

REPLY TO
ATTENTION OF

RC XX (601-100a)

MEMORANDUM FOR Commander, US Army Recruiting Command, ATTN: RCRO-SM-A, Fort Knox, KY
40121-2726

SUBJECT: Transmittal of Application for Officer Candidate School or Warrant Officer Flight Training Enlistment Program

1. The enclosed application for Officer Candidate School (OCS) or Warrant Officer Flight Training (WOFT) enlistment program is forwarded for consideration in accordance with AR 601-210 and USAREC Reg 601-91 on the following individual:

a. Name: King, Eric D. b. SSN: 987-65-4321
c. Age: 27 d. Sex: Male
e. Ethnic category: [] Hispanic or Latino [X] Not Hispanic or Latino
f. Racial category: [] American Indian or Alaska Native [] Asian [X] Black or African American
[] Native Hawaiian or Other Pacific Islander [] White [] Decline to respond
g. Enlistment category: [] NPS [X] PS [] DOS
h. Branch: Army i. RE code: 1

2. Applicant appeared before the Recruiting Battalion Selection Board on 25 May 2004 and is recommended for attendance at OCS or WOFT.

3. Applicant is applying for:

- a. [X] Enlistment Program 9-D, US Army Officer Enlistment Program (OCS).
b. [] Enlistment Program 9-D, US Army Warrant Officer Enlistment Program (WOFT).
c. [] Enlistment Program 9-I, US Army Reserve OCS Enlistment Option.
d. [] Enlistment Program 9-J, US Army Reserve WOFT Enlistment Program.

4. Individual's test scores are as follows: a. AFQT 98 b. GT 130 c. AFAST NA

5. Applicant meets the height and weight standards of AR 600-9. The following information is provided:

a. Height 72" b. Weight 200 c. Body Fat Percentage 19%

6. Individual graduated from Sullivan University ([] High School [X] College) on 15 May 2004 with a BS (HS Diploma, AA, AS, BA, BS, MA, MS, MBA, PhD). Projected degree or diploma completion date (if currently enrolled).

7. Applicant has achieved 125 (semester hours) of college with a 3.90 grade point average.

8. Class 1A Flight Physical has been forwarded to Fort Rucker Aeromedical Center on Date.

RC XX

SUBJECT: Transmittal of Application for Officer Candidate School or Warrant Officer Flight Training Enlistment Program

9. If selected, applicant requests active duty date of First Available (enter date or enter first available).

10. Applicant has achieved the following special honor(s) and/or has been cited for the following special achievements (*complete if applicable*): National Honor Society (High School), Graduated Suma Cum Laude - Sullivan University, Eagle Scout.

11. The following documents are forwarded in support of application:

- a. USAREC Form 609
- b. College Degree
- c. College Transcripts
- d. High School Diploma
- e. High School Transcripts
- f. DA Form 61
- g. DD Form 1966 Series
- h. SF 86
- i. USAREC Form 1104
- j. USMEPCOM Form 680-3A-E
- k. Medical Waiver (if applicable)
- l. Body Fat Percent Worksheet (if not in accordance with AR 600-9 table weight)
- m. Full-Length Photo
- n. Typed Narrative, "Why I want to be an Army Officer/Aviator"
- o. Handwritten Narrative, "Why I want to be an Army Officer/Aviator"
- p. Letters of Recommendation (minimum of three)
- q. DA Form 483 or DA Form 4255-R (OCS only)
- r. USAREC Form 1245 or DA Form 705 (PFA/APFT)
- s. Resume (optional)
- t. Additional supporting documents (check all that apply):
 - (1) DD Form 214/NGB Form 22 (PS)
 - (2) DD Form 368
 - (3) DA Form 4187 (conditional release)
 - (4) Enlisted Record Brief/DA Form 2A and DA Form 2-1 (TPU member)
 - (5) Copy of approved waivers for enlistment

12. Recruiting Battalion Point of Contact:

a. Name: SFC Burson b. Telephone: (513) 456-2796

13. A copy of this transmittal memorandum has been provided to the Recruiting Brigade commander for information and disposition.

FOR THE COMMANDER:

18 Enclosures

JOHN O. SMITH
Major, Infantry
Executive Officer

CF:
Cdr, 1st Rctg Bde

Left Side of Folder	Right Side of Folder
<ul style="list-style-type: none"> ● Full-Length Photo ● Handwritten Letter - "Why I want to be an Army Officer/Aviator" ● Typed Letter (same as above) ● Letters of Recommendation (Three minimum - six maximum) ● DA Form 483 or DA Form 4255-R (OCS only) ● USAREC Form 1245 or DA Form 705 ● Resume (optional) ● DD Form 214 or NGB Form 22 (PS) ● DD Form 368 (Request for Conditional Release From Reserve or Guard Component) ● DA Form 4187 (Personnel Action) ● Enlisted Record Brief, DA Form 2A (Personnel Qualification Record, Part 1 - Enlisted Peacetime) and DA Form 2-1 (Personnel Qualification Record - Part II) (TPU member) ● Unit Letter of Acceptance/Vacancy (USAR OCS and WOFT) ● Copy of Approved Waivers for Enlistment 	<ul style="list-style-type: none"> ● USAREC FL 136 ● USAREC Form 609 ● College Degree and Transcripts ● HS Diploma and Transcripts ● DA Form 61 ● DD Form 1966 Series ● SF 86 ● USAREC Form 1104 ● USMEPCOM PCN 680-3ADP ● USAREC Form 1227 ● DA Form 5500-R (Body Fat Content Worksheet (Male)) or DA Form 5501-R (Body Fat Content Worksheet (Female)) (If Required)

Figure 4-1. OCS and WOFT application format

**Appendix A
References**

**Section I
Required Publications**

AR 40-501

Standards of Medical Fitness. (Cited in para 2-3b(2).)

AR 135-100

Appointment of Commissioned and Warrant Officers of the Army. (Cited in paras 1-5e(2) and 2-2a(11)(f).)

AR 140-50

Officer Candidate School, Army Reserve. (Cited in para 1-5e(2).)

AR 350-51

United States Army Officer Candidate School. (Cited in paras 1-5e(2) and 2-2a(11)(f).)

AR 600-9

The Army Weight Control Program. (Cited in para 2-3b(1).)

AR 601-210

Regular Army and Army Reserve Enlistment Program. (Cited in paras 1-1b, 1-5e(2), 1-5e(4), 2-2a(1), 2-2a(11)(c), 2-3c(1)(e), 3-2a(1), 3-2a(10), 3-3c(1)(e), and 5-2b(1).)

**Section II
Related Publication**

AR 611-85

Aviation Warrant Officer Training.

**Section III
Prescribed Forms**

USAREC Form 609

Evaluation Sheet. (Prescribed in paras 4-2b(11), 4-2d, 5-2d, and B-4.)

USAREC FL 136

Transmittal of Application for Officer Candidate School or Warrant Officer Flight Training Enlistment. (Prescribed in paras 2-2a(3), 2-2a(11)(a), 3-2a(4), 3-2a(13), 4-2b(10), and 5-2b(9).)

**Section IV
Referenced Forms**

DA Form 2A

Personnel Qualification Record, Part 1 - Enlisted Peacetime.

DA Form 2-1

Personnel Qualification Record - Part II.

DA Form 61

Application for Appointment.

DA Form 483

Officer Assignment Preference Statement.

DA Form 705

Army Physical Fitness Test Scorecard.

DA Form 4187

Personnel Action.

DA Form 4255-R

Initial Active Duty Assignment Instructions Request.

DA Form 5500-R

Body Fat Content Worksheet (Male).

DA Form 5501-R

Body Fat Content Worksheet (Female).

DA Form 5586-R

Addendum to Certificate of Acknowledge of Service Requirements into the United States Army Reserve Officer Candidate School Enlistment Option.

DD Form 214

Certificate of Release or Discharge From Active Duty.

DD Form 368

Request for Conditional Release From Reserve or Guard Component.

DD Form 369

Police Record Check.

DD Form 1966 series

Record of Military Processing - Armed Forces of the United States.

DD Form 2807-1

Report of Medical History.

DD Form 2807-2

Medical Prescreen of Medical History Report.

DD Form 2808

Report of Medical Examination.

SF 86

Questionnaire for National Security Positions.

USAREC Form 670

Moral Waiver Worksheet.

USAREC Form 1037

Probation Officer and/or Court Records Report.

USAREC Form 1104

Enlisted Eligibility Questionnaire.

USAREC Form 1227

Security Clearance Questionnaire.

USAREC Form 1245

USAREC Pre-BCT Physical Fitness Assessment Scorecard.

Appendix B Recruiting Battalion Interview

B-1. Administrative instructions

a. Rctg Bn OCS and WOFT examining board members will be comprised of three commissioned officers (O-3 and above). Enlisted personnel are not authorized to perform board member duties on a Rctg Bn OCS and WOFT examining board.

b. OCS and WOFT examining boards will incorporate the questions contained in the interview plans as the interview format for all OCS and WOFT examining boards.

c. Board members will familiarize themselves with the questions in the interview plan prior to the conduct of the OCS (RA and USAR) and WOFT (RA and USAR) examining boards.

d. Standard questions contained in the interview plan may be modified to fit personal communication styles.

B-2. Directions

a. Review application forms and documents which are available to you (e.g., HS transcripts, application forms, etc.) and bring them to the Rctg Bn examining board. Use the records to determine key areas for questioning during the Rctg Bn examining board.

b. If applicant has military experience, use the section on military service (included); if not, do not use military service questions. Feel free to vary the questions somewhat to fit your personal communications style or the background of the applicant. Use questions to pin down behavior--what the applicant did, information about situations, and the result of any action.

B-3. To open the interview

a. Say, "Hello, my name is _____. I'm President of the _____ Rctg Bn WOFT or OCS Program Examining Board." Introduce the other board members.

b. My role today is to discuss with you, some of your background experiences, and then give you a chance to ask any questions you might have about the OCS or WOFT Program. I know that an interview is a somewhat stressful situation, but please relax as much as possible. If we get to know you well, what you have done and hope to do, then, we will have a better idea as to whether the US Army is best suited for your talents and interests. I think you will agree it is in our best interest, as well as yours, for us to become better acquainted before consideration for the program.

c. We have some questions we would like to ask about your experiences that will take approximately 30 to 45 minutes. Then we will give you a chance to ask questions. So that we do not overlook any important items, we will be taking notes of our discussion. Let's start with your HS experiences. Which school are you attending? (Did you attend?)

d. Motivation.

(1) What were (are) your career goals upon leaving school?

(2) What would you consider your two or three most significant accomplishments in school? Please describe each and why they

were significant to you.

(3) Tell us about the subject in which you worked the hardest and succeeded in doing well. To what do you attribute this success?

(4) In what kinds of nonclassroom activities have you participated in school?

(5) Have you worked at part-time or summer jobs while in school. If so, in what capacity and for how long?

e. Initiative. The following questions can be asked relative to academic, extracurricular, or work experiences of the student. Say: "I will now ask some questions about your experiences. You can refer to academic, extracurricular, or work experiences in responding to the questions."

(1) Tell me about your toughest subject and what you have done to handle it?

(2) In what extracurricular activity have you participated in which you worked the hardest and are most proud of? Please explain.

(3) Give me an example of a school or work event in which the organizing idea was yours. (Other than the one cited in the response to (2) above.)

(4) How have you prepared yourself for future growth activity? Preparing for college, vocational, technical, and job market.

f. Planning and organizing.

(1) How do you plan your week to accomplish all the activities in which you are involved? Give a specific example of 1 week.

(2) Describe your method of study for major tests. End of year tests.

(3) Give an example of when you had too much to do. How did you arrange your efforts, as in a priority order?

(4) We all occasionally are late for a class or miss a due date. Give an example of when this happened to you?

g. Influence.

(1) Describe a situation in which you strongly disagreed with a teacher, coach, or supervisor. How did you handle the situation?

(2) In your extracurricular activities, what was the most prominent leadership role you held? What were your major accomplishments here?

(3) Cite an example when you had to negotiate or mediate a dispute between two persons or groups. How did you handle it?

(4) Have you ever had to help another student in school or in extracurricular events? Please describe what you did.

h. Judgment.

(1) Describe the alternative colleges, vocational, or technical schools that you have considered attending and the reasons for their consideration?

(2) Each of us must occasionally make a tough decision. Describe your most recent tough decision and how you went about reaching a solution?

(3) If you could take back one decision you have made in the last 2 years, what would it be? Why?

i. Career motivation.

(1) Why does the US Army interest you?

(2) What are your career plans at this time?

(3) What has been your most satisfying experience in work or school to date. Please explain.

(4) What has been your least satisfying experience in work or school to date. Please explain.

j. Military experience. This series of questions should be asked of those applicants with military experience. Career motivation.

(1) Why did you join the service?

(2) Please describe your last two positions in the military: Rank, job title, time in position, and responsibilities.

(3) In which jobs or tasks did you gain the greatest amount of satisfaction?

(4) Which positions or tasks did you find most frustrating? Why?

(5) Why did you leave the service?

k. After checking your notes, ask the following:

(1) What are your thoughts on my questions?

(2) Do you have any unanswered questions or followup questions?

(3) Then say, "Now I would like to explain the OCS or WOFT Program and answer any questions you may have." Explain the appropriate OCS or WOFT selection process and training. (Include dates packet will go to USAREC selection board, date of board, and anticipated date for board results.)

(4) Ask the applicant if he or she has any questions regarding the OCS or WOFT Program.

(5) Close the interview by thanking the applicant for his or her interest, and explain when he or she will be hearing the results of the selection process.

B-4. Procedures for rating applicants

USAREC Form 609 (fig B-1) will be used to rate applicants.

a. Review your notes and add any behavior you can recall which you did not write down.

b. Address specific strengths and weaknesses brought out in the interview.

c. Board member's comments should also address areas such as:

(1) Vacant period between jobs.

(2) Poor GPA versus test scores.

(3) Law violations.

(4) Leadership positions held.

(5) Explain any other discrepancies contained in the packet.

Glossary

Section I Abbreviations

AD

active duty

ARNG

Army National Guard

CG

Commanding General

FSTP

Future Soldier Training Program

GPA

grade point average

HQDA

Headquarters, Department of the Army

HQ USAREC

Headquarters, United States Army Recruiting Command

HRC

United States Army Human Resources Command

HS

high school

MEPS

Military Entrance Processing Station

NCO

noncommissioned officer

NPS

nonprior service

OCS

Officer Candidate School

PE

physical examination

PS

prior service

RA

Regular Army

Rctg Bde

recruiting brigade

Rctg Bn

recruiting battalion

Rctg Co

recruiting company

ROC

Recruiting Operations Center

TPU

troop program unit

USAR

United States Army Reserve

USAREC

United States Army Recruiting Command

WOFT

Warrant Officer Flight Training

Section II Terms

approved packet

A packet from a fully qualified applicant who was favorably recommended by two or more board members of the Rctg Bn examining board and whose packet was accepted by HQ USAREC.

fully qualified

Any applicant determined eligible in accordance with AR 601-210, Program 9-D, Enlistment Option 9-I or Enlistment Option 9-J; who was boarded by the Rctg Bn examining board, was favorably recommended by the Rctg Bn Board; and has either a MEPS PE (for OCS) or an approved Class 1 Flight PE (for WOFT) approved by the Aeromedical Center, Fort Rucker, Alabama, as applicable. The MEPS PE must be less than 24 months old and Class 1 Flight Physical must be less than 18 months old from date of examination when submitted to HQ USAREC for consideration.

HQ USAREC selection board

A board of three officers, chaired by a major or above which is tasked with the review of all approved OCS and WOFT applications for the purpose of selecting the best qualified for attendance at OCS or WOFT.

nonselected applicant

An individual whose packet was reviewed by the HQ USAREC OCS and WOFT selection boards and not considered among the best qualified. Nonselected applicants will be categorized by the USAREC selection board as either immediately eligible for the next USAREC selection board, or as not eligible for consideration until 6 months have elapsed from date of last USAREC selection board.

packet mission

A mission for application packets from fully qualified applicants accepted at HQ USAREC. Application packets credited against packet mission will only be those that:

- Meet administrative requirements.
- Are accepted for boarding at HQ USAREC.
- Have never been previously considered by the USAREC selection board (to include those packets last considered more than 12 months prior to current submission).

NOTE: Packet credit will be awarded for recruit ship month in which an approved application packet is accepted at HQ USAREC.

Rctg Bn interview

An interview designed to provide the HQ

USAREC selection board with insight into those traits of a perspective applicant which are not apparent through the review of the packet (i.e., self-assurance, oral ability, or explanation of information which would otherwise appear derogatory in nature).

selected applicant

Individual whose packet was reviewed by the HQ USAREC selection board and was considered to be among the best qualified.