



Volunteer Recruiter Packet

This is what right looks like.

Ensure all forms are 100% complete, scanned right side up and follow all of the instructions.

Email the completed packet to Recruit the Recruiter Team.

usarmy.knox.usarec.list.hq-g1-rtr-mgmt@mail.mil

The Recruiter the Recruiter Team will process each packet and request USAREC waivers as applicable based on eligibility.

RECRUITER APPLICATION CHECKLIST

(Completed, initialed and signed)

VOLUNTEER RECRUITER APPLICATION CHECKLIST

(**Initial** each number on this checklist to verify it has been completed)

NAME: _____

1. **Complete** the volunteer recruiter interview worksheet.
2. Privacy Act Statement, signed and included (Information in block 6 pertains to the individual Soldier not the spouse) **Include your Official (government provided) and a personal account for the email address.**
3. DA Form 5425-R (3 pages) completed accurately reflects your income, assets, expenses and payment amounts and is **signed and dated no older than 6 months at the time we receive it.**
4. DA Form 5426-R completed and signed by the BN Cdr or first O-5 supervisor. **This form must be dated no older than 6 months. Include the battalion commander's AKO email account.** No delegation is authorized unless accompanied by assumption of command orders.
5. DA Form 5427-R (3 pages) completed and signed by commander or first O-3 supervisor. **This form must be dated no older than 6 months. Include the company commander's AKO email account.** No delegation is authorized unless accompanied by assumption of command orders.
6. DA Form 7424 Sensitive Duty Assignment Eligibility Questionnaire completed and signed by commander or first O-3 supervisor. **This form must be dated no older than 6 months at the time we receive.** No delegation is authorized unless accompanied by assumption of command orders.
7. Assignment Preference Map indicating your preferences for assignment as a recruiter. **Choose 3 brigades and 3 battalions per brigade. Number your choices 1-9.** You can number your choices in any order however you can choose **no more than 3 brigades and no more than 3 battalions per brigade.**
8. Mental evaluation is less than six months old. Insure AXIS I and AXIS II are completed "N/A" is not valid for those evaluations; also your eval must be signed off by a PHD level provider. Mental evaluation date: _____. **Currently deployed Soldiers can apply with no eval; they MUST have one completed 90 days after redeployment. RECLASS Soldiers must wait until they have the eval to submit a packet.**

9. Enlisted Record Brief (ERB) is included and is **dated no older than 6 months at the time we receive it.**

10. Most recent APFT card is included and shows a passing score. Include your Body fat worksheet signed by Cdr or 1SG, if applicable. **No older than 6 months at the time we receive it.**

11. DA photo is included and is **dated no older than 6 months at the time we receive it (Photo in DCU/ACUs if deployed is acceptable).**

12. Last three NCOERs. **(Soldiers that do not have three due to their time as an NCO is not long enough to acquire three will only need to send what they have at the time they submit their application).**

I have included the following documents if they apply: If the item does not apply, write NA.

13. Photos of all tattoos; to include an explanation of each tattoo's meaning. The only exception is for those tattoos in private areas. (Males – brief area, females – brief area and frontal bra area). Is photo close up, **clear** in detail, and can someone tell what the tattoo represents? **Tattoos on your neck and hands need to be both close up and at a distance while wearing your Army Service Uniform.**

14. Proof of enrollment in the EFMP that indicates the type of treatment required for your family member(s)

15. Copy of any Article 15s, including summarized. **If you cannot obtain a copy, include a memo from your commander that explains the charge(s) and punishment administered, no matter when or where the UCMJ occurred.**

16. Proof of 30 semester hours of college if you are not a high school graduate. ERB or Transcripts will be acceptable proof. If you do not have college but have deployment experience, **you must show proof of the deployment, using your ERB, Copy of Orders, or Verification Memo from the Commander)**

17. Copy of profile and a copy of the MMRB results (if applicable) (If you have reclassified to a new MOS within the last 12 months, you are ineligible to apply for recruiting.)

18. DD Form 1172s (DEERS enrollment). This only applies if you will need a dependent waiver.

____ 19. Memorandum from your commander indicating your redeployment date if you are deployed

____ 20. Prior recruiters (previously awarded SQI 4) must follow the guidance in MILPER message 12-025 and include the following:

- (1) All NCOERs from the time you entered recruiting duty until present
- (2) A copy of your highest recruiter award (GB, 1SS, 2SS, 3SS, Ring, Medallion) earned
- (3) DA 4187 requesting reclassification to 79R

PAY ATTENTION TO DETAIL AND SEND ONLY COMPLETED PACKETS USING THE CHECKLIST ABOVE. ONCE COMPLETED, SCAN/EMAIL THE PACKET TO THE USAREC RTR TEAM FOR REVIEW AND PACKET/WAIVER (if applicable) PROCESSING.

EMAIL PACKETS TO: USARMY.KNOX.USAREC.LIST.HQ-G1-RTR-MGMT@MAIL.MIL

I CERTIFY THAT I HAVE COMPLETED MY PACKET IAW THE APPLICATION CHECKLIST AND HAVE PREFORMED A FINAL CHECK OF MY PACKET TO ENSURE IT IS; READABLE, ALL REQUIRED DOCUMENTS ARE PRESENT, AND IT IS READY FOR SUBMISSION.

SIGNATURE: _____ **DATE:**



RECRUITER INTERVIEW WORKSHEET

(Completed and signed by
applicant.)

VOLUNTEER RECRUITER INTERVIEW WORKSHEET

You must complete this worksheet and return it with your application.

PRIVACY STATEMENT

AUTHORITY: Collection of this information is authorized by 10 USC, sections 503 and 3013.

PRINCIPAL PURPOSE: Information collected will be used to expedite the selection process of recruiter applicants.

ROUTINE USES: Used by Recruiter Selection Teams when interviewing recruiter applicants.

EFFECTS OF NOT PROVIDING INFORMATION: Disclosure of this information is voluntary; however, failure to provide the requested information may delay or suspend the application.

NAME(LAST,FIRST,MI) _____ SSN _____

RANK _____ PROMOTABLE Y/N _____ DOR _____ GENDER _____

MOS _____ RACE _____ ETHNICITY _____

CIVILIAN EDUCATION _____ NUMBER OF SEMESTER HOURS COMPLETED _____

MARITAL STATUS _____ IS _____ DEPENDANTS (Adult) _____/(Children) _____

YOUR SPOUSE MILITARY? Y N (Including Spouse and all Deers Dependents)

DOB _____ POB _____

CITIZENSHIP _____ ARE YOU NATURALIZED? Y N N/A

SPOUSE'S CITIZENSHIP _____ IS YOUR SPOUSE NATURALIZED? Y N N/A

BASD _____ ETS _____ DEROS _____ NCOES _____ (Highest Completed)

ARE YOU CURRENTLY DEPLOYED? Y N IF YES, WHAT IS YOUR REDEPLOYMENT DATE _____

PULHES _____ HT _____ WT _____ BF% _____ GT _____ ST(Tech) _____

LANGUAGE (Based on DLPT) _____

CURRENT UNIT ASSIGNED _____

INSTALLATION _____ TIME ON STATION _____

CURRENT MAILING ADDRESS _____

CITY _____ STATE _____ ZIP/APO/FPO _____

MOBILE NUMBER _____ WORK NUMBER _____ UNIT NUMBER _____

PERSONAL EMAIL ADDRESS _____

AKO/ENTERPRISE EMAIL ADDRESS _____

ARE YOU A PRIOR RECRUITER Y N IF YES THEN DATE FROM _____ DATE TO _____

INTERVIEW QUESTIONS

- Y N I CURRENTLY HAVE MORE THAN 3 YEARS 6 MONTHS TIME IN SERVICE AND LESS THAN 15 YEARS 6 MONTHS. (MUST BE WITH IN THE TIS GUIDELINES, NON WAIVERABLE) THIS IS A BASE REQUIREMENT, FURTHER REQUIREMENTS ARE GRADE SPECIFIC AND WILL BE REVIEWED ON A CASE BY CASE BASIS IAW AR 601-1.

- Y N I CURRENTLY HOLD THE GRADE OF E5, E6, OR E7 AND HAVE AT LEAST WLC. (E7 MUST HAVE LESS THAN 2 YEARS TIME IN GRADE, RANK REQUIREMENTS ARE NON WAIVERABLE).

- Y N I HAVE BEEN AT MY CURRENT DUTY LOCATION FOR 12 MONTHS (CONUS) OR 24 MONTHS (OCONUS). (APPLICANTS IN KOREA CAN SUBMIT A PACKET AS SOON AS THEY ARRIVE IN KOREA).

- Y N I UNDERSTAND THAT I MAY WORK LONG HOURS AND WEEKENDS. IF APPLICABLE, MY FAMILY ALSO UNDERSTANDS THAT I MAY WORK LONG HOURS AND WEEKENDS.

- Y N I HAVE FAMILY MEMBERS ENROLLED IN THE EXCEPTIONAL FAMILY MEMBERS PROGRAM (EFMP)? IF YES, WHO AND WHAT IS THEIR CONDITION? _____

- Y N HAVE YOU HAD ANY AWOL TIME? IF YES, WHEN AND HOW MANY DAYS? _____

- Y N DO YOU NOW OR HAVE YOU EVER EXPERIENCED ANY FINANCIAL DIFFICULTIES THAT RESULTED IN COLLECTION AGENCIES CONTACTING YOU, YOU FILING BANKRUPTCY, YOU RECEIVING LETTERS OF INDEBTNESS OR JUDGMENTS AGAINST YOU? IF YES, EXPLAIN. _____

- Y N DO YOU CURRENTLY HAVE A VALID CIVILIAN DRIVERS LICENSE?

- Y N DO YOU OWN A VEHICLE?

- Y N HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF CARELESS, RECKLESS OR UNSAFE DRIVING? IF YES, WHEN, WHAT WAS IT FOR? _____

- Y N HAVE YOU EVER RECEIVED ANY TYPE OF UCMJ? (IF SO, DATE, THE CHARGE AND DISPOSITION)? IF YES, WHAT TYPE, WHEN, WHAT WAS IT FOR? _____

- Y N HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF ANY ALCOHOL OR DRUG RELATED OFFENSE BY MILITARY OR CIVILIAN AUTHORITIES? IF YES, WHEN, WHAT WAS IT FOR?

- Y N HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF LYING, CHEATING, STEALING, OR FRAUD? IF YES, WHEN, AND WHAT WAS IT FOR? _____

- Y N HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF ASSAULT, DOMESTIC VIOLENCE OR ANY MISDEMEANOR FELONY OFFENSE? IF YES, WHEN, WHAT WAS IT FOR? _____

- Y N HAVE YOU EVER HAD A SECURITY CLEARANCE DENIED OR REVOKED? IF YES, EXPLAIN.

- Y N DO YOU HAVE ANY TATTOOS? IF YES, LIST YOUR TATTOOS (GIVE THE LOCATION AND AN EXPLANATION, OF ALL TATTOOS) YOU MUST LIST ALL OF YOUR TATTOOS NO MATTER THE LOCATION?

- Y N HAVE YOU EVER BEEN CHARGED OR CONVICTED OF A SEXUAL OFFENSE? IF YES, WHEN, WHAT WAS IT FOR? _____

- Y N ARE YOU AWARE OF ANY PERSONAL, PROFESSIONAL, OR EMOTIONAL ISSUES OR OBLIGATIONS THAT MAY HAMPER YOUR PERFORMANCE AS AN ARMY RECRUITER? IF YES, EXPLAIN.

- BEGINNING WITH THE STATE YOU CURRENTLY RESIDE IN, LIST ALL STATES THAT YOU HAVE LIVED OR BEEN STATIONED IN FOR MORE THAN 30 DAYS TO INCLUDE BASIC,AIT, AND THE POINT OF ENTRY INTO THE MILITARY

- WHY DO YOU WANT TO BE A RECRUITER? _____

- Y N HAVE YOU ATTENDED A RECRUITER BRIEFING? IF YES WHICH INSTALLATION _____

- HOW DID YOU LEARN ABOUT THE VOLUNTEER RECRUITING PROGRAM?

- Recruit the Recruiter Representative, If so who _____
- USAREC Outreach NCO, If so who _____
- Facebook
- Web Site
- Telephone Call
- Retention NCO
- Current Recruiter
- Prior Recruiter
- AKO
- Newspaper, If so which one _____
- LES
- Other

SIGNATURE: _____ DATE: _____

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

PRIVACY ACT STATEMENT

(Completed and signed by
applicant)

PRIVACY ACT STATEMENT

AUTHORITY: Collection of this information is authorized by 10 USC, sections 503 and 3013.
PRINCIPAL PURPOSE: Information collected will be used to expedite the selection process of recruiter applicants.
ROUTINE USES: Used by Recruiter Selection Teams when interviewing recruiter applicants.
EFFECTS OF NOT PROVIDING INFORMATION: Disclosure of this information is voluntary; however, failure to provide the requested information may delay or suspend the application.

RCRO-SM-RT

MEMORANDUM FOR Commander, USAREC, ATTN: RCPER-PM-RTR, 1307 3d Ave,
Fort Knox, KY 40121-2726

SUBJECT: Recruiting Duty Volunteer Statement

1. I hereby volunteer for recruiting duty under the provisions of AR 601-1, chapter 2.
2. I understand that I will be on recruiting duty for a minimum of 36 months, provided I successfully complete the New Recruiter Program.
3. I am aware that TAPERSCOM will request a complete Background Investigation on me and my approval for recruiting duty is tentative until the information received is boarded and evaluated.
4. I understand that if I am married to another soldier, my spouse must also volunteer for recruiting duty.
5. Have you ever applied for or been nominated for recruiting duty and were disapproved?

___ YES ___ NO If YES, explain:

6. I provide the following information:

LAST NAME: _____ **FIRST NAME:** _____ **MI:** _____

RANK: _____ **SSN:** _____

CURRENT UNIT OF ASSIGNMENT AND INSTALLATION: _____

EMAIL ADDRESS: _____

DUTY PHONE #: DSN: _____ COMM: (_____) _____

CURRENT MAILING ADDRESS: _____

HOME PHONE #:
(_____) _____

SIGNATURE: _____

PIERCE, TRAVIS S
XXX-XX-XXXX
13 03 07
SFC, 79R

F3325



LEAVE THIS!!!

DA PHOTO

**IF DEPLOYED, PROVIDE FULL LENGTH,
COLOR PHOTO IN DUTY UNIFORM**



ERB

(<90 Days old)

BATTALION COMMAND TEAM RECRUITER CANDIDATE INTERVIEW AND EVALUATION

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

INSTRUCTION: Battalion commander or first commander in the grade of LTC or higher must physically interview candidate and complete form.

NAME (Last, First, Middle)

PMOS

GRADE

SECTION I - QUALIFIED

After physically interviewing the candidate, I verify the following (All statements must be completed and verified. **In the first column, use "X" for verification or "NA" for not applicable**):

	I have reviewed the Company Commander's DA Form 5427 (Company Commander Interview and Assessment of Recruiter Candidate) of this candidate and I consider the candidate qualified to perform a three-year tour as a recruiter.
	Candidate possesses excellent military bearing and appearance and has no obvious distracting physical abnormalities or mannerisms. Candidate is reflective of the NCO Corps and is able to represent the United States Army in a civilian environment. Candidate has a positive, upbeat demeanor, is confident, takes initiative, is able to read people and situations accurately, is creative, innovative, persistent, energetic, and has the knack for talking to anyone. This NCO will be successful in recruiting.
	Candidate has both a valid military and state driver's license or a valid state driver's license and is qualified to obtain a military driver's license.
	Candidate has CAC card, a favorable NAC or higher suitability investigation as validated by the Joint Personnel Adjudication System, and AKO account.
	Meets Army HT/WT Standards IAW AR 600-9; Y/N Current HT: _____ WT: _____ Body fat percentage (if over table weight): _____
	Candidate currently has _____ dependents (to include spouse).
	Candidate <input type="checkbox"/> is <input type="checkbox"/> is not sole parent.
	Candidate is not currently enrolled in the Army's drug and alcohol abuse program.
	Candidate has no family or emotional problems which could hamper his or her performance.
	Mental Health Evaluation was completed on _____ Date
	Candidate is not pregnant (female).
	Candidate is not married to another service member.
	Candidate is married to the following service member:
	NAME (Last, First, Middle) GRADE

SECTION II - UNQUALIFIED

NAME (Last, First, Middle)

PMOS

GRADE

REMARKS (I consider the candidate unqualified for recruiting duty for the following reason(s). Please be specific. Use reverse if you need more space.):

NAME and REMARKS section only to be completed
if NCO is deemed UNQUALIFIED by CoC.
All other blocks need to be completed if QUALIFIED or UNQUALIFIED.

NAME OF PSNCO OR POC	PSNCO OR POC TELEPHONE (Commercial and DSN)
TYPED OR PRINTED NAME OF CSM	TYPED OR PRINTED NAME AND RANK OF INTERVIEWING OFFICER
SIGNATURE OF CSM	SIGNATURE OF INTERVIEWING OFFICER DATE (YYYYMMDD) First O-5 or higher must sign here. It does not DQ you.

COMPANY COMMANDER RECRUITER CANDIDATE INTERVIEW AND ASSESSMENT

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

INSTRUCTION: Company commander or first commander in the grade of CPT or higher must physically interview candidate and complete form.

SECTION I - INTERVIEW

NAME OF CANDIDATE <i>(Last, First, Middle)</i>	GRADE	LENGTH OF TIME COMMANDER HAS KNOWN CANDIDATE <i>(Months)</i>
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NOTE: If yes to any of the below, explanation must be given.	YES	NO
1. Have you ever filed bankruptcy? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you ever been charged with or convicted of careless, reckless, or unsafe driving? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever received any type UCMJ? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
4. Have you ever been charged with or convicted of any alcohol or drug related offense by military or civilian authorities? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
5. Have you ever been charged with or convicted of assault, domestic violence, or any felony offenses? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you ever been charged or convicted of a sexual offense? If so, when _____	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you have tattoos?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you have a CAC card, a favorable NAC or higher suitability investigation as validated by the Joint Personnel Adjudication System and AKO account?	<input type="checkbox"/>	<input type="checkbox"/>

SECTION II - ASSESSMENT

<i>In items 9 through 22 below, there is a brief narrative describing environmental factors of recruiting duty followed by a related question. Considering these factors, for each item indicate the degree of agreement with the following questions as being descriptive of the assessed candidate. Any ratings 3 or below must be explained in the remarks section.</i>	("X" appropriate block)				
	LOW DEGREE			HIGH DEGREE	
	1	2	3	4	5
9. Other than combat operations, recruiting future Soldiers is our Army's highest priority. Our Army and Nation depend on you, or field commanders, to encourage, identify, and recommend your finest caliber NCOs for recruiting duty. In addition to having our Army values well engrained into their daily lives, the NCOs you recommend must have other intrinsic qualities in order to succeed. We are looking for NCOs that have a positive, upbeat demeanor, are confident, persistent, energetic, and who have the knack for talking to anyone. These are the NCOs that will be successful in recruiting. Does this candidate exhibit these qualities?	<input type="checkbox"/>				
10. A recruiter is normally assigned to a station consisting of two to five recruiters. Recruiting requires that an individual perform many tasks with minimum direct supervision. Each station has an overall recruiting mission to be successful and requires and combine team effort to accomplish this mission. Is the candidate reliable, loyal, cooperative, and a team player?	<input type="checkbox"/>				
11. A recruiter has a great deal of independence of action. The recruiter must be capable of working with minimum supervision and must motivate himself or herself to prospect on a daily basis. Is the candidate an independent worker, a self-starter? Does he or she seek responsibility and display initiative?	<input type="checkbox"/>				

<i>(See Instructions on first page)</i>	("X" appropriate block)				
	LOW DEGREE			HIGH DEGREE	
	1	2	3	4	5
12. Recruiters must be good communicators. They will interact daily in person, telephonically, and by email with people of various backgrounds and of different education levels. They must be able to communicate thoughts and ideas easily to individuals as well as to groups consisting of educators, civic leaders, and students. Can the NCO you recommend for recruiting duty maintain a credible dialogue that represents our Army appropriately?	<input type="checkbox"/>				
13. Recruiters counsel future Soldiers daily on their passions and goals, and engender a commitment from them to join the US Army. Recruiters also counsel future Soldiers' loved ones on what the Army has to offer. Does the NCO you recommend demonstrate compassion, enthusiasm, and a willingness to help others with their personal and professional goals?	<input type="checkbox"/>				
14. Recruiters should represent the best the Army has to offer in terms of past performances and potential future contributions to the Army. Does the candidate demonstrate promotion and school potential?	<input type="checkbox"/>				
15. The average duty day for a recruiter is a minimum of 10 hours. Recruiters routinely work in the evenings and on Saturdays. Although he or she may presently be an outstanding NCO, without a solid family support structure, duty performance could rapidly decline. A Soldier's family support structure is the cornerstone of his or her morale. Does the candidate have a stable family support structure?	<input type="checkbox"/>				
16. Recruiters represent our Army in their communities and must maintain a professional appearance at all times, both physically and morally. Does the NCO that you recommend to recruit our Nation's future Soldiers maintain a professional appearance? Does that NCO constantly strive to maintain a fitness level at or above Army standards? Are his or her morals above reproach?	<input type="checkbox"/>				
17. Recruiters are viewed within the community as leaders. They must present themselves in such a manner as to always inspire confidence in our Army. They must lead by setting the example. Does the candidate demonstrate leadership appropriate to grade?	<input type="checkbox"/>				
18. Because they live in the civilian community, recruiters are constantly under scrutiny. Recruiter standards of conduct must be exemplary. Does the candidate demonstrate professional and personal maturity on and off duty?	<input type="checkbox"/>				
19. Due to the wide-spread geographic assignments with USAREC, recruiters do not always have access to the normal benefits of military life. Recruiters must be capable of overcoming this separation from normal support and performing the mission despite it. Positive attitude must be influential on others. Does the candidate display a positive attitude? Is he or she motivated and enthusiastic?	<input type="checkbox"/>				
20. One of the keys to success in recruiting is community involvement. Does the candidate participate in civic activities? Off duty education?	<input type="checkbox"/>				
21. Recruiting personnel must interact with the public. Recruiters must recruit the best possible applicant to man our Army. Recruiters must not allow personnel preference or biases to influence their recruiting activities. Does the candidate support the Equal Opportunity Program?	<input type="checkbox"/>				
22. An assignment to recruiting duty will afford your NCOs the opportunity to excel in small unit operations, often in distant locations from parent units, in ambiguous and complex environments, and with responsibility for their own operational success. While challenging, it is immensely rewarding. Is your candidate the right NCO for one of our Army's highest priorities?	<input type="checkbox"/>				

23a. CANDIDATE'S HEIGHT b. WEIGHT	24a. DATE OF LAST PT TEST (YYYYMMDD)
25a. DATE OF LAST PHYSICAL (YYYYMMDD)	b. SCORE OF LAST PT TEST _____ Push Ups _____ Sit Ups _____ Run _____
b. PROFILE <input type="checkbox"/> Permanent PULSES: _____ <input type="checkbox"/> Temporary (expiration date (YYYYMMDD)) _____	

26. Does the candidate or his or her family have medical problems? (If yes, explain in remarks below.)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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27. REMARKS

Ensure your Commander completes the remarks for any areas that require an explanation.

NAME OF COMMANDER (Last, First, Middle)	GRADE
UNIT OF ASSIGNMENT	DATE (YYYYMMDD)
TELEPHONE NUMBER (DSN)	(Commercial)
SIGNATURE OF COMMANDER	DATE (YYYYMMDD)

SENSITIVE DUTY ASSIGNMENT ELIGIBILITY QUESTIONNAIRE

For use of this form, see AR 614-200, the proponent agency is DCS, G-1.

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. 301, Departmental Regulation; 10 U.S.C. 3013, Secretary of the Army; Army Regulation 614-200, Enlisted Assignments and Utilization Management; and E.O. 9397 (SSN).

PRINCIPAL PURPOSE(S): To obtain the necessary information to ensure a Soldier is eligible for sensitive duty.

ROUTINE USES: None. The "Blanket Routine Uses" set forth at the beginning of the Army's Compilations of System Records Notices apply to this system.

DISCLOSURE: Voluntary. However, failure to provide all the requested information may result in ineligibility for this type of assignment.

1. Have you been arrested, apprehended, investigated, or had police involvement for any of the below listed reports of unfavorable information within the last 12 months?

NO

YES

(If you checked YES, indicate by annotating the date/dates of the incident next to the report/reports of unfavorable information.)

TYPE I REPORTS OF UNFAVORABLE INFORMATION DISQUALIFIERS

- _____ (1) Sexual harassment; assault of a subordinate, spouse, child (moderate to severe); rape; or indecent acts with minors.
- _____ (2) Incest, bestiality, adultery, sexual activity with subordinate soldiers, or fraternization.
- _____ (3) Conduct in violation of the Army's policy on participation in extremist organizations or activities.
- _____ (4) Court-martial conviction, provided it has not been reversed by a higher court or other appropriate authority.

TYPE II REPORTS OF UNFAVORABLE INFORMATION DISQUALIFIERS

- _____ (1) Driving under the influence (DUI).
- _____ (2) Assault (other than subordinate, spouse, or child) or report of mild spouse/child abuse.
- _____ (3) Any drug offense.
- _____ (4) Larceny/theft.
- _____ (5) A traffic violation with 6 points or more assessed (does not include parking violations).

UNFAVORABLE INFORMATION

_____ Have you been arrested, apprehended, investigated, or had police involvement due to any unfavorable incident within the last 12 months?

2. PRINT SOLDIER'S NAME

3. RANK

4. SSN

5. SOLDIER'S SIGNATURE

6. DATE

7. COMMANDER (Signature)

8. RANK/GRADE

9. DATE

FOR HRC USE ONLY

EBSS: _____

DATE: _____

**ASSUMPTION
OF
COMMAND
ORDERS**

(If Applicable)

DA 705

(<90 Days old)

Army Physical Fitness Test Scorecard

For use of this form, see TC 3-22.20; the proponent agency is TRADOC.

NAME (Last, First, MI)

GENDER

UNIT

TEST ONE			TEST TWO			TEST THREE			TEST FOUR		
DATE	GRADE	AGE									
HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION		HEIGHT (IN INCHES)	BODY COMPOSITION	
	WEIGHT:	BODY FAT:									
	_____ lbs	_____ %									
	GO / NO-GO	GO / NO-GO		GO / NO-GO	GO / NO-GO		GO / NO-GO	GO / NO-GO		GO / NO-GO	GO / NO-GO
	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
PU RAW SCORE	INITIALS	POINTS									
SU RAW SCORE	INITIALS	POINTS									
2MR RAW SCORE	INITIALS	POINTS									
ALTERNATE AEROBIC EVENT		TOTAL POINTS									
EVENT _____			EVENT _____			EVENT _____			EVENT _____		
TIME _____			TIME _____			TIME _____			TIME _____		
GO <input type="checkbox"/> NO-GO <input type="checkbox"/>			GO <input type="checkbox"/> NO-GO <input type="checkbox"/>			GO <input type="checkbox"/> NO-GO <input type="checkbox"/>			GO <input type="checkbox"/> NO-GO <input type="checkbox"/>		
NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE			NCOIC/OIC SIGNATURE		
COMMENTS			COMMENTS			COMMENTS			COMMENTS		

SPECIAL INSTRUCTION: USE INK

LEGEND: PU - PUSH UPS 2MR - 2 MILE RUN
 SU - SIT UPS APFT - ARMY PHYSICAL FITNESS TEST

PROFILE

(If Applicable with MMRB results)

DA 5500

OR

DA 5501

(If Applicable)

REPORT OF MENTAL STATUS EVALUATION

For use of this form see, AR 40-66; the proponent agency is OTSG.

SECTION I - REASON FOR EVALUATION

- Self-Referral
- Command-Directed Behavioral Health Evaluation
- Hospital Discharge
- Other: _____
- Advanced Training Application
- Clearance for Admin Sep under AR 635-200, Chapter _____
- MMRB/MEB

SECTION II - FITNESS FOR DUTY

FROM A BEHAVIORAL HEALTH STANDPOINT, THE ABOVE SERVICE MEMBER IS DEEMED:

- Fit for full duty, including deployment.
- Possibly non-deployable due to prescribed medications. Command surgeon waiver is is not recommended.
- Requires temporary duty limitations and will likely require behavioral health treatment to be restored to full duty.
- Unfit for duty due to a personality disorder or other mental condition that does not amount to a medical disability.
- Unfit for duty due to a serious mental condition that is not likely to resolve within 1 year.
- Further assessment is needed to determine fitness for duty.

SECTION III - PERTINENT FINDINGS ON MENTAL STATUS EXAMINATION

COGNITION: No obvious impairments Mildly impaired Moderately impaired Severely impaired

BEHAVIOR: Cooperative Uncooperative Manipulative Hostile Suspicious Bizarre

PERCEPTIONS: Normal Hallucinations Delusions Obsessions

IMPULSIVITY: Unlikely to be impulsive Occasionally impulsive Frequently impulsive

DANGEROUSNESS: None Suicidal Thoughts Homicidal Thoughts Suicidal Intent Homicidal Intent

OTHER: _____

SECTION IV - IMPRESSIONS

IN MY OPINION, THIS SERVICE MEMBER:

- Can understand and participate in administrative proceedings.
- Can appreciate the difference between right and wrong.
- Meets medical retention requirements (i.e., does not qualify for a Medical Evaluation Board).
- Requires further examination or testing to finalize diagnosis and recommendations.
- Other: _____

SECTION V - DIAGNOSES (ONLY THOSE REQUIRED FOR ADMINISTRATIVE PROCESSING)

AXIS I (psychiatric conditions):

AXIS II (personality & intelligence disorders):

AXIS III (medical conditions):

PATIENT INFORMATION

Patient Name: _____ Rank/Grade: _____ Status: _____

Prefix: _____ DOB (YYYYMMDD): _____ Sponsor SSN: _____ MTF Code: _____ Date: _____

PATIENT'S IDENTIFICATION (For typed or written entries, give: Name - last, first, middle; grade; date; hospital or medical facility)

SECTION VI - PROPOSED TREATMENTS

None

Follow-up appointments:

Clinic:	Phone No:	Location:	Date:	Time:

Recommend command referral to: Unit Chaplain ASAP FAP JAG ACS OTHER _____

SECTION VII - RECOMMENDED PRECAUTIONS

(To be followed until no longer deemed necessary by a Behavior Health Provider)

None.

Ensure the service member attends all follow-up appointments.

Assigned duties should be relatively low-stress and should not involve leadership responsibilities.

Work hours should not exceed ___ per day and the service member should have ___ day(s) off per week.

Restrict access to or disarm all weapons and ammunition (including those that are privately owned).

Prohibit the use of alcohol as alcohol is a CNS depressant and may impair inhibitions and judgment,

Inspect the service member's quarters and secure all hazardous items (e.g., pills, knives, razors, weapons, etc.).

Move the service member into the barracks.

Secure all medications and dispense no more than ___ days' worth at a time.

Prohibit contact between the service member and _____ to prevent harm to self or other individual.

Provide increased supervision (i.e., have someone check in with service member at least daily) or ...

Assign someone to monitor the service member every ___ hours from first formation until lights out, and ensure he/she does not sleep in a room alone or ...

Provide continuous 24/7 monitoring (e.g., to prevent self-injurious behavior, harm to others, substance use, etc.).

Other:

SECTION VIII - ADDITIONAL COMMENTS

A Temporary Profile with an "S" rating of _____ is hereby activated, to expire _____ .

The service member has been screened for Post Traumatic Stress Disorder and mild Traumatic Brain Injury. All positive screens require a comprehensive evaluation. Results of the screening are as follows:

Post Traumatic Stress Disorder Screening: Score _____ Positive Negative

Service member was referred for: A comprehensive Post Traumatic Stress Disorder evaluation.

Mild Traumatic Brain Injury Screening: Score _____ Positive Negative

Service member was referred for: A comprehensive mild Traumatic Brain Injury evaluation.

The service member may participate in PT as allowed by physical profile, as exercise often improves mood.

The service member meets psychiatric criteria for expeditious administrative separation IAW Chapter 5-13 or ... Chapter 5-17 of AR 635-200 (or equivalent regulation from his/her branch of Service).

(See Additional Comments on Page 3)

PATIENT INFORMATION

Patient Name: _____ Rank/Grade: _____ Status: _____

Prefix: _____ DOB (YYYYMMDD): _____ Sponsor SSN: _____ MTF Code: _____ Date: _____

PATIENT'S IDENTIFICATION *(For typed or written entries, give: Name - last, first, middle; grade; date; hospital or medical facility)*

SECTION VIII - ADDITIONAL COMMENTS *(Continued from previous page)*

- Service member does not have a severe mental disorder and is not considered mentally disordered. However, he/she has a long-standing disorder of character, behavior and adaptability (i.e., personality disorder).
- The Service-member has a condition that is likely to impair his/her judgment or reliability to protect classified information. (If checked, Commanders will ensure prompt notification to the Army Central Clearance Facility IAW AR 380-67 DA Personnel Security Program, by providing an incident report via the Joint Personnel Adjudication System (JPAS) or its successor.) (Provide detail in the remarks section on page 3.)
- It is the professional opinion of the undersigned that this service member will not respond to command efforts at rehabilitation (such as transfer, disciplinary action or reclassification), or to any behavioral health treatment methods currently available in the military.
- The service member manifests a long-standing, chronic pattern of difficulty adjusting (i.e., Adjustment Disorder) as characterized by:
(Provide detail for the option you choose in the remarks section on Page 3.)

- The service member shows no evidence of a disorder that would limit his/her potential to succeed in the military. He/she is cleared to participate in advanced military training.
- The service member has been screened for Post Traumatic Stress Disorder and Traumatic Brain Injury. These conditions are either not present or, if present, do not meet AR 40-501 criteria for a medical evaluation board. Command is advised to consider the influence of these conditions, if present, when determining final disposition.
- If the service member shows signs of further deterioration, command should call: *Name:* _____ *and Contact Information:* _____, during duty hours. After hours, they should escort the service member to the nearest Emergency Department.
- Service member has been screened for substance use disorders (i.e., alcohol and drugs).
Findings:

- Other:

REMARKS

BEHAVIORAL HEALTH PROVIDER SIGNATURE(S)

Behavioral Health Provider's Signature	Date	Behavioral Health Supervisory Co-Signature	Date
--	------	--	------

PATIENT INFORMATION

Patient Name: _____ *Rank/Grade:* _____ *Status:* _____
Prefix: _____ *DOB (YYYYMMDD):* _____ *Sponsor SSN:* _____ *MTF Code:* _____ *Date:* _____

PATIENT'S IDENTIFICATION *(For typed or written entries, give: Name - last, first, middle; grade; date; hospital or medical facility)*

NCOERS

Last three NCOERs or what you have if not enough time as NCO.

TATTOOS

(If Applicable)

Photographs of **ALL** tattoos except tattoos located in “private” area. Tattoos located in “private” area must have a drawing representing the tattoo NOT the “private” area itself. Photos must be in color with SM name, last 4, location, brief description and what it represents to you. **USE TEMPLATE PROVIDED.**

IMPORTANT: All SMs currently on AI to USAREC who would not be qualified for enlistment into the US Army based on the updated AR 670-1 will have to provide a copy of their tattoo MFR signed by their Commander when they in process at the Army Recruiter Course. To get in front of this, have this done to submit with your packet.

NAME & RANK: SGT Snuffy, Joe **LAST 4:** 1234



LOCATION: Back

DESCRIPTION: Picture of Jesus

MEANING: Religious

Please email this Power Point to us Directly. Please do NOT print and scan your Tattoo Template.

UCMJ

(Copy of Article 15s, including summarized or CDR's memo explaining the charge(s) and punishment administered, no matter when or where occurred)



Reply to the attention of

DEPARTMENT OF THE ARMY
COMPANY E 47TH BRIGADE SUPPORT BATTALION
2ND BRIGADE COMBAT TEAM, 1ST ARMORED DIVISION
BLDG 20535, OLD IRONSIDES ROAD
PORT BLISS, TX 79918

AFAD-BCB-B

1 August 2013

MEMORANDUM FOR RECORD

SUBJECT: Record of Article 15 Proceedings; SGT/E-5 [REDACTED]

1. SGT [REDACTED] was administered a Company Grade Article 15 (non-judicial punishment) on 01 February 2007.
2. Incident: During the end of his deployment, stationed in AR Ramadi, Iraq, then SPC [REDACTED] mistakenly attempted to ship one pair of night observation device goggles that he was signed for and directly in charge of to home station from theatre.
3. Disposition: For his punishment for these actions, then SPC [REDACTED] was reduced in rank from Specialist to Private First Class. Neither forfeiture of monthly pay, nor extra duty was imposed, or served for any length of time.
4. POC for this memorandum is the undersigned at 744 [REDACTED]

[REDACTED]
[REDACTED]
CPT, LG
Commanding

REDEPLOYMENT MEMORANDUM

(If applicable, a memorandum from your commander indicating redeployment date)

EXAMPLE REDEPLOYMENT MEMORANDUM



REPLY TO
ATTENTION OF

DEPARTMENT OF DEFENSE
HQ, TASK FORCE DIAMOND, 101ST FINANCIAL MANAGEMENT COMPANY
101ST SPECIAL TROOPS BATTALION
BAGRAM AIRFIELD, AFGHANISTAN
APO AE 09354

101SB-STB-101FMC

03 NOVEMBER 2011

MEMORANDUM FOR RECORD

SUBJECT: Redeployment Date

1. 101st Financial Management Company Soldiers under UIC WH2ST1 will be redeploying on or about April 2012.
2. Point of Contact for this memorandum is SFC Carrizo, Otto at otto.carrizo@afghan.swa.army.mil or DSN: 318-431-2201.

LES A. BARNETT
LTC, FM
Commanding

DEERS

DA FORM

1172-2

EFMIP

(If applicable, proof of enrollment
that indicates the type of treatment
required)

APPLICANT/NOMINEE PERSONAL FINANCIAL STATEMENT

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

PRIVACY ACT STATEMENT

- AUTHORITY:** 5 U.S.C. 301, Departmental Regulation; 10 U.S.C. 3013, Secretary of the Army; AR 601-1, Assignment of Enlisted Personnel to the US Army Recruiting Command.
- PRINCIPAL PURPOSES:** To verify that the individual meets financial criteria and is suitable for selection and assignment for recruiting duty. This form will be used during inprocessing at the Army Recruiter Course to confirm continued eligibility for
- ROUTINE USES:** None. The "Blanket Routine Uses" set forth at the beginning of the Army's Compilations of System of Records Notices apply to this system.
- DISCLOSURE:** Voluntary. However, failure to provide the requested information may result in selection and assignment made without consideration of your financial status.

1. NAME (Last, First, Middle) Public, John Quincy	2. GRADE E-6
--	-----------------

3. Are you now or have you ever filed for bankruptcy? (If yes, state when, where, and why.)	YES	NO
Please give details on what lead to the decision to file bankruptcy	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4. Have you ever received a letter(s) of indebtedness? (If yes, enter month and year below.)	YES	NO
This includes any bills that may have gone to collections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____ MONTH _____ YEAR		
_____ MONTH _____ YEAR		

5. MONTHLY INCOME	AMOUNT	TOTAL
a. Basic Pay	2,876.10	X
b. Separate Rations BAS Only	367.92	
c. Clothing Allowance Divide your annual by 12	36.60	
d. Total Military Income Before Taxes (Total of a thru c above)	3,280.62	
e. Subtract FICA and Income Taxes Include Federal, Medicare, SSN and State (Subject)		536.00
f. Total After Tax Income (Equal)		2,744.62
g. Any other Monthly Income (Do not include Spouse's income) Do not add your BAH (Add)		
TOTAL MONTHLY SPENDABLE INCOME (Equal)		2,744.62

ADDITIONAL INFORMATION OR REMARKS

- 5g. You can add Child Support or allomony you or your spouse receives.
 Rental income from a home you are renting out from a previous installation or back home.
 Any income you receive that will not change from a PCS may be added in this section.

As a note. Your BAH will go nowhere on this form.

6. ASSETS	YES	NO	AMOUNT
a. Do you have a savings account? <i>(Enter approximate balance)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10,500.00
b. Do you own stocks, bonds, or benefit from a trust? <i>(Enter approximate value)</i> TSP is included in this Section	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Do you own <i>(with no payments)</i> : (1) Vehicles MAKE MODEL YEAR Nissan Altama 2006 This section is for vehicles that are paid off <i>(Enter total estimated value)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8,000.00
(2) <input type="checkbox"/> Home <input type="checkbox"/> Trailer ("x" one) <i>(Enter total estimated value)</i> This section is for homes that are paid off	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(3) Furniture <i>(Enter estimated value)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1,000.00
(4) Land <i>(Enter estimated value)</i> This section is for land that is paid off	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
TOTAL ASSETS			19,500.00
7. MONTHLY EXPENDITURES/LIABILITIES			MONTHLY PAYMENT
a. Cost of food <i>(Include meals eaten out, school lunches, etc.)</i>			350.00
b. Clothing <i>(Dry cleaning/laundry)</i>			0.00
c. Medical <i>(Doctor, orthodontist, special medications, special schooling or treatment for handicapped family member)</i> Add Dental from your LES in this Section			11.00
d. Insurance <i>(Life, auto, homeowner, other)</i> Include SGLI and Dependent SGLI			200.00
e. Vehicle expenses (1) MAKE MODEL YEAR Nissan Frontier 2012(\$12,000) If you have a car payment it goes here. Do not put your car payment anywhere else on this form <i>(Enter total estimated value)</i>			300.00
(2) Gas, Oil, maintenance			250.00
f. List charge cards or credit cards for which you have an outstanding balance:	BALANCE OWED		
NAME Credit Card Name	1,000.00		25.00
Only put credit cards you have a balance on.			
Please ensure you put balance you owe and only the minimum monthly payment. Must have a dollar amount in far right side.			

7. MONTHLY EXPENDITURES/LIABILITIES (Continued)		BALANCE OWED	MONTHLY PAYMENT
g. List finance companies, banks, credit unions, or other institutions where you have an outstanding loan:			
NAME			
All Loans to include Student and Personal Loans		10,000.00	100.00
All loans not listed go here. If you are currently living in a home you are buying. Do NOT put on this form. If you own a second home or your not currently living in your first home then you may place in this section.			
h. Alimony or child support.			359.00
i. Any allotments for purposes not listed above? (If yes, state for what purpose.) AER Donation	YES	NO	10.00
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
j. Any other indebtedness or financial obligation not listed above? (Use remarks section to explain if necessary.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
TOTAL MONTHLY EXPENDITURES/LIABILITIES			1,605.00

REMARKS

7i. In the allotment section. Do NOT include any of the following:

TSP Allotment

Allotments to another account of yours

Money going to your Childrens account

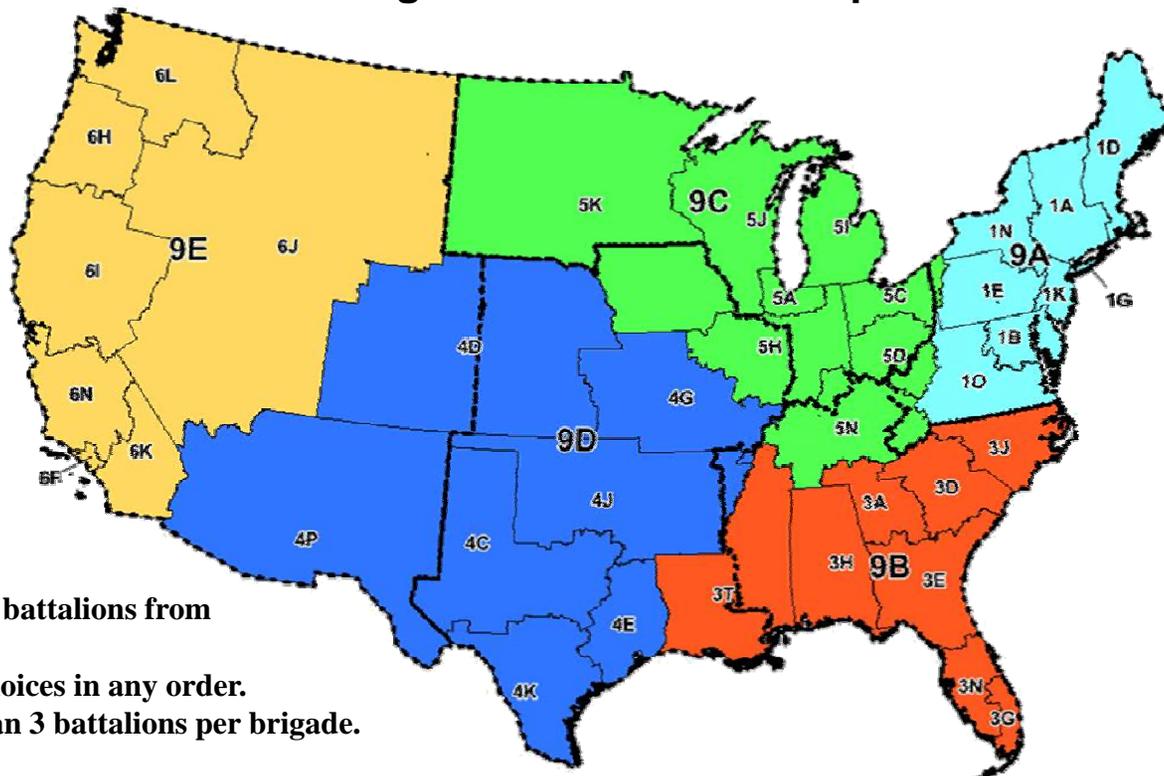
8. SIGNATURE OF VOLUNTEER/NOMINEE

9. DATE

ASSIGNMENT PREFERENCES

(Choose 3 Brigades and 3
Battalions within those
Brigades. Order 1 thru 9, 1
being your priority and 9
being your lowest)

Assignment Preference Map



Select a total of 9 Battalions from 3 different Brigades
 Choose 3 brigades with 3 battalions from each brigade.
 You may number your choices in any order.
 There can be no more than 3 battalions per brigade.

SORB



(CMF's: 18, 37F, 38B and 89D only)

OCONUS
 (rcrtng centers)

- Alaska – 6L
- Hawaii – 6H
- Puerto Rico – 3G
- Germany – 1A
- Japan – 6H
- S. Korea – 6H
- Guam – 6H

OCONUS assignments are determined by their respective BN's.

MR BDE



- 9A 1st MR BN
- 9B 2nd MR BN
- 9C 3rd MR BN
- 9D 5th MR BN
- 9E 6th MR BN

Med Rcrtn BDE
 (CMF 68 Only)

- 6th BDE**
- 6F Los Angeles
 - 6H Portland
 - 6I Sacramento
 - 6J Salt Lake City
 - 6K Southern Call
 - 6L Seattle
 - 6N Fresno

- 5th BDE**
- 4C Dallas
 - 4D Denver
 - 4E Houston
 - 4G Kansas City
 - 4J Oklahoma City
 - 4K San Antonio
 - 4P Phoenix

- 3rd BDE**
- 5A Chicago
 - 5C Cleveland
 - 5D Columbus
 - 5H Indianapolis
 - 5I Great Lakes
 - 5J Milwaukee
 - 5K Minneapolis
 - 5N Nashville

- 2nd BDE**
- 3A Atlanta
 - 3D Columbia
 - 3E Jacksonville
 - 3G Miami
 - 3H Montgomery
 - 3J Raleigh
 - 3N Tampa
 - 3T Baton Rouge

- 1st BDE**
- 1A Albany
 - 1B Baltimore
 - 1D New England
 - 1E Harrisburg
 - 1G New York City
 - 1K Mid-Atlantic
 - 1N Syracuse
 - 1O Beckley

Assignments for CONUS Soldiers will be made between 180 days from your Battalion report date and 2 weeks in to Recruiting School, OCONUS Soldiers will have an Assignment no later than 21 days prior to your DEROS date.

>Volunteer Soldiers will select 9 battalions numbered 1-9 based on your preference, then assignments looks at your first choice and if it is 99% strength or less you will be assigned your first choice.

If your first choice is 100% then they go to your second choice and the process is repeated until they can assign you to a unit that is 99% strength or less.

>DA select Soldiers will be sent a list of the available Battalions in USAREC you must read and follow the instructions in the email.

**USAREC only assigns down to the Battalion level, once you get your battalion assignment you will contact that Battalion and they will coordinate with you for your pinpoint recruiting center assignment.

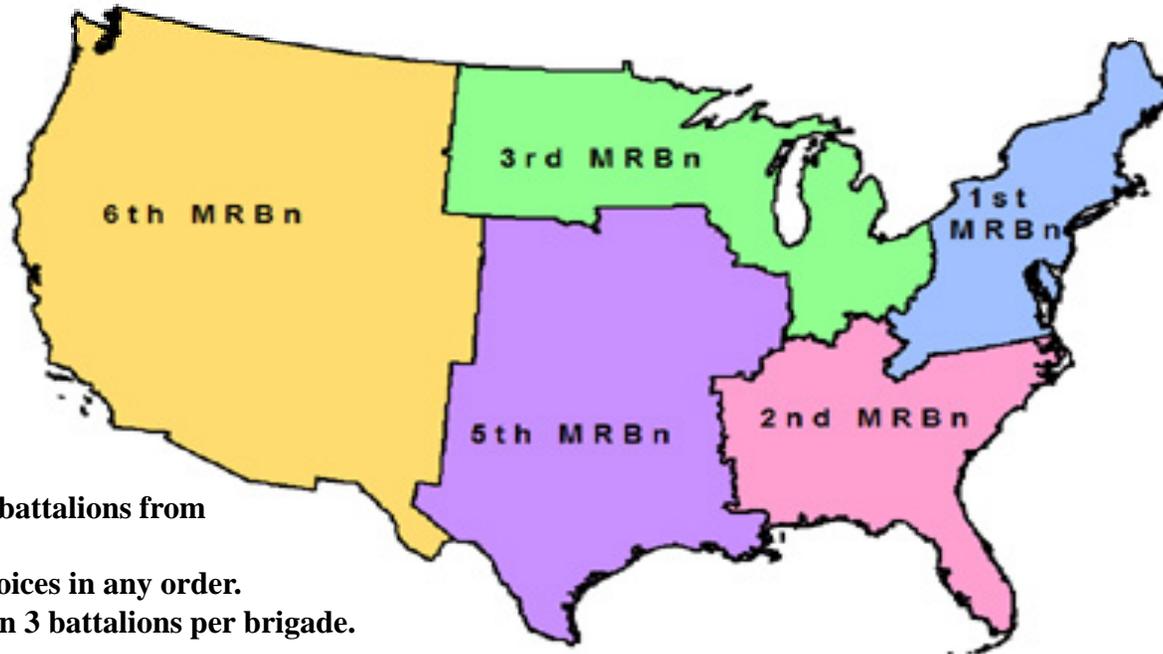
**USAREC only considers a Soldier a volunteer if they have submitted a volunteer recruiting packet prior to being selected for recruiting duty either DA select or Volunteer.

**USAREC assigns Soldiers using the above methods, letters of acceptance or contacting a recruiting center will not affect your assignment in anyway.

**USAREC will NOT assign a Soldier to a Battalion that covers their current duty station.

(All communication regarding your assignment will be initiated by either the USAREC G1 or USAREC RTR team, every Soldier will be provided an assignment at the soonest possible point in the process)

Assignment Preference Map continued (CMF 68 only)



Select a total of 9
Battalions from
3 different Brigades
Choose 3 brigades with 3 battalions from
each brigade
You may number your choices in any order.
There can be no more than 3 battalions per brigade.

Med Rctg BDE (CMF 68 only)

- 9A 1st MR BN
- 9B 2nd MR BN
- 9C 3rd MR BN
- 9D 5th MR BN
- 9E 6th MR BN

Assignments for CONUS Soldiers will be made between 180 days from your Battalion report date and 2 weeks in to Recruiting School, OCONUS Soldiers will have an Assignment no later than 21 days prior to your DEROS date.

>Volunteer Soldiers will select 9 battalions numbered 1-9 based on your preference, then assignments looks at your first choice and if it is 99% strength or less you will be assigned your first choice.

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