



DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY RECRUITING COMMAND
1307 THIRD AVENUE
FORT KNOX, KENTUCKY 40121-2725

REPLY TO
ATTENTION OF:

RCRO-SP-B

21 April 2014

MEMORANDUM FOR Commander, U.S. Army Recruiting Command, ATTN: RCRO-SP,
Fort Knox, Kentucky 40121-2725

SUBJECT: Waiver Request and Tattoo Policy Validation for SFC SMITH, Thomas T., xxx-xx-0000

1. In accordance with AR 670-1, Para. 3-3e, a check for tattoos or brands located on the head (including face), above the t-shirt neckline, hands, below the elbows to the wrist bone, and below the knees was conducted for SFC Smith, Thomas T. The listing below identifies those tattoos or brands identified.

- a. Head (including face): None
- b. Above the T-shirt neck line: None
- c. Hands: None
- d. Below the elbow to the wrist bone:

- (1) Right - 5.5" x 3", family symbol "MS" with "J" one side and "T" on the other.
- (2) Right - 2" x 1", "Mickey Mouse"
- (3) Left - 2.5" x 2", "Live Free or Die"
- (4) Left - 1" x 11", band (thorns), around forearm

2. SFC Smith is not in compliance with Tattoo, Branding, and Body Mutilation Policy, AR 670-1, Para. 3-3g; he has tattoos that require "grandfathering" per AR 670-1, Para. 3-3c(3).

3. SFC Smith requires a tattoo waiver for warrant officer appointment.

4. Soldier has completed administrative separation proceedings IAW AR 670-1, Para. 3-3f (2)c and was retained by the Commander. ***Bullet NOT required for Sister Service applicants***

5. Soldier has been counseled IAW AR 670-1, Para. 3-3h, that he/she is prohibited from obtaining new tattoos which are in violation of AR 670-1, Para. 3-3c (1) through (2).

6. Recommend approval or Recommend disapproval of SFC Smith's tattoo waiver request.

7. Point of contact for this action is the undersigned at 917-342-xxxx or je.jones.mil@mail.mil.

Encl:

- 1. Photo, Left Arm (front)
- 2. Photo, Left Arm (rear)
- 3. Photo, Right Arm

JAMES E. JONES
LTC, AR
Commanding

**Requires signature of
Commanders (O5 or above)**